

AGENDA

Meeting: Marlborough Area Board
Place: Assembly Room, Marlborough Town Hall, High St, Marlborough, SN8 1AA
Date: Tuesday 9 January 2024
Time: 7:00 pm

Including the Parishes of:

Aldbourne, Avebury, Baydon, Berwick Bassett, Chilton Foliat, East Kennett, Fyfield, Kennet Valley, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury, Savernake, West Overton, Winterbourne Monkton.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Cameron Osborn Democratic Services Officer, direct line 01225 718224 or email cameron.osborn@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jane Davies, Marlborough West (Chairman)
Cllr James Sheppard, Aldbourne and Ramsbury
Cllr Caroline Thomas, Marlborough East (Vice-Chairman)

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Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

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The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Andrew Jack,
andrew.jack@wiltshire.gov.uk

Area Board Delivery Officer – Louisa Young, louisa.young@wiltshire.gov.uk

Democratic Services Officer – Cameron Osborn, cameron.osborn@wiltshire.gov.uk

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>To welcome those present and introduce the Area Board Committee to the meeting.</p>	19:00
<p>2 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>3 Minutes of the Previous Meeting (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meetings held on 10 October 2023.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 9 - 32</i>)</p> <p>To note the following items for information – written briefing notes are available in the full agenda pack, or online.</p> <ul style="list-style-type: none"> a) Wiltshire Council Children's Services Outstanding Ofsted Report: Laura Mayes, cabinet member for children's services (youtube.com) b) FACT Family Help Programme Update - November 2023 c) Archaeology Service Annual Newsletter 2023 d) Stonehenge and Avebury World Heritage Site Monthly Newsletter e) Cost of Living Update f) Independent Visitor Scheme Update 	19:05
<p>6 Information Items (<i>Pages 33 - 102</i>)</p> <p>To note the following information items included in the agenda pack:</p> <ul style="list-style-type: none"> a. Police and Crime Commissioner's Office b. Healthwatch Wiltshire c. BSW Together (Integrated Care System) d. Community First e. Wiltshire AGE UK 	

7	<p>Partner Updates</p> <p>To note any attached Partner updates and receive any further information partners wish to share:</p> <ul style="list-style-type: none"> a. Wiltshire Police b. Dorset and Wiltshire Fire and Rescue Service c. Kennet and Avon Medical Partnership d. Jubilee Centre 	19:10
8	<p>Town and Parish Council Updates</p> <p>To receive any updates from the local Town and Parish Councils.</p>	19:15
9	<p>Community Support in the Marlborough Community Area</p> <p>To discuss how local people from a wide range of backgrounds can best be helped by the different organisations already working in the area and what the Area Board can do to coordinate and support this.</p>	19:25
10	<p>Area Board Priority Updates</p> <p>To receive updates on the Area Board's three priorities and from their associated working groups.</p>	20:00
10a	<p>Children and Young People Update</p> <ul style="list-style-type: none"> • To receive an update from Lead Councillor Caroline Thomas on the work being done towards the Area Board's priority of children and young people. • To receive an update on the establishment of the Marlborough Youth Network. 	
10b	<p>Older and Vulnerable People Update and Health and Wellbeing Group (HWG) (Pages 103 - 108)</p> <ul style="list-style-type: none"> • To receive an update from Lead Councillor Jane Davies on the work being done towards the Area Board's priority of older and vulnerable people. • To receive an update from Jill Turner, Chair of the Marlborough Health and Wellbeing Group. 	
10c	<p>Road Safety Update and Local Highways and Footways Improvement Group (LHFIG) (Pages 109 - 136)</p> <ul style="list-style-type: none"> • To receive an update on the work being done towards the Area Board's priority of road safety. • To ratify the funding recommendations from the Marlborough Local Highways and Footways Improvement Group (LHFIG) meeting from 19 October 2023. 	

11 **Area Board Grant Funding** (Pages 137 - 140)

20:20

To consider and determine the following applications for Area Board grant funding:

Grant Type	Applicant	Project	Total Cost	Requested
Area Board Initiative	Marlborough Health and Wellbeing Group	Autumn Networking 2023	£500	£500
Community Area	Minal Sports and Social Club	Mildenhall Sports and Social Club Replacement Gazebos	£619.95	£500
Community Area	The Merchants House Marlborough Trust	The Merchants House roof project Phase 2b	£60000	£3,000
Community Area	Aldbourne Community Heritage Group CIO Heritage Centre	Environment Controlled Display Cabinet	£4854	£1,700
Community Area	The Merchants House Marlborough Trust	Heritage and visitor experience improvements	£500	£500
Older and Vulnerable Adults	Sing-along and Social	Sing-along and Social	£500	£500
Youth	Marlborough Sports Forum	Marlborough Sports and Physical Activity Festival for Young People	£5060	£2530

12 **Any Other Questions**

20:45

The Chairman will invite any remaining questions from the floor.

13 **Urgent items**

Any other items of business which the Chair agrees to consider as a matter of urgency.

14 **Date of Next Meeting**

21:00

To confirm the next meeting of the Marlborough Area Board will be held on 19 March 2024 at 7:00pm.

MINUTES

Meeting: Marlborough Area Board
Place: Assembly Room, Marlborough Town Hall, High Street,
Marlborough, Wiltshire, SN8 1AA
Date: 10 October 2023
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Cameron Osborn - Democratic Services Officer, email:
cameron.osborn@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jane Davies (Chairman), Cllr James Sheppard and Cllr Caroline Thomas (Vice-Chairman)

Wiltshire Council Officers

Andrew Jack – Strategic Engagement & Partnership Manager
Louisa Young – Area Board Delivery Officer
Cameron Osborn – Democratic Services Officer
Samantha Howell – Director Highways & Transport (allocated to the Area Board)

Partners

Wiltshire Police – Chief Constable Catherine Roper and Sergeant Chris Wickham
Wiltshire Fire and Rescue Service – Station Manager Jerry Crawford
Jubilee Centre – Sally Wolfenden
Sheila Glass – Ramsbury Parish Council

Total in attendance: 30

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
118	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Samantha Howell and Suzy Deering.</p>
119	<p><u>Minutes</u></p> <p><u>Resolved:</u></p> <p>To approve and sign the minutes of the meeting held on 13 June 2023 as a true and correct record.</p>
120	<p><u>Declarations of Interest</u></p> <p>Councillor Sheppard noted that he had a strictly non-pecuniary interest in the tennis club that would have no bearing on his decision-making.</p>
121	<p><u>Chairman's Announcements</u></p> <p>The Chair noted and summarised the following announcements:</p> <ul style="list-style-type: none"> a) Polling District and Polling Place Review 2023 - Consultation b) Update on the Council's activity and progress on the Climate Emergency c) Cost of Living update d) Wiltshire Life Awards 2024 <p>Councillor Thomas added that a bus policy consultation was currently underway and recommended those in attendance check out Wiltshire Connect. The Chair further noted that for any carers, there was an upcoming event.</p>
122	<p><u>Partner Updates</u></p> <p>The Chair noted the written partner updates from BSW Together, Healthwatch Wiltshire and Community First that were included in the agenda pack. The Area Board then received verbal updates from the following partner organisations:</p> <p>a. Wiltshire Police</p> <p>Neighbourhood Sergeant Chris Wickham presented an update from Wiltshire Police, taking those in attendance through the information included in the agenda pack. Sergeant Wickham noted the area's recent crime statistics, focusing particularly on burglary, one of Wiltshire Police's new operational priorities. He also presented the work being undertaken by the Speed Enforcement Officer and the Rural Crime team. He also highlighted their operational priority of increased visibility, noting that there had been a concerted effort to improve police presence in rural villages. Finally, Sergeant Wickham</p>

promoted the Community Messaging Service as a means to keep up to date with the latest local news and alerts.

Chief Constable Catherine Roper then provided an update on the state of Wiltshire Police as a whole. She announced that since her last visit, Wiltshire Police had been recognised as making notable improvements as part of the Engage process. She highlighted the website as a valuable source of information for Wiltshire Police's improvement plans and recent activity. Chief Constable Roper noted the work being done towards better tackling rural crime, including an increase in intelligence sharing across the South West, and expressed optimism about the future. She discussed Operation Scorpion, the Police's work to tackle County Lines criminality by identifying and educating at-risk young people.

Councillor Thomas sought clarity on the status of Wiltshire Police's efforts to address 111 call delays and control room issues. Chief Constable Roper noted that the situation was improving, but still behind where it needed to be. Councillor Thomas added that it was disappointing not to see drugs, specifically related to young people, addressed as a local priority. Sergeant Wickham stated that while not a local priority, work was still being done towards it, but noted that he would take that feedback back. Councillor Sheppard echoed Councillor Thomas' concerns about young people in his division, speculating that it could be partly as a result of a lack of police visibility and education. Chief Constable Roper noted the work being done in schools. Councillor Sheppard asked if it would be possible to utilise Parish clerks to disseminate information amongst parishes. Sergeant Wickham acknowledged that the local Parish Councils had been neglected in the past and that they now had a single point of contact within his team and efforts would be undertaken to improve matters. Andrew Jack enquired whether if those Parish Councils were encouraged to plan events with Wiltshire Police in mind, rather than Wiltshire Police trying to attend sporadic Parish Council meetings, would be a more effective strategy.

The Chair also promoted the local Community Speed Watch team as a worthwhile use of time for any prospective volunteers.

b. Dorset and Wiltshire Fire and Rescue

Station Manager Terry Crawford introduced himself to the Area Board as the new area representative from DWFRS. He highlighted the prevention work being done in the community and the ongoing proactive steps being taken. He also took the Area Board through the statistics provided in the report in Agenda Supplement 2, noting that the figures tended towards the low end for a town of Marlborough's size.

c. Jubilee Centre

Sally Wolfenden updated the Area Board, explaining that the Jubilee Centre's former manager Anne Hancock had semi-retired, but was back working as a

	<p>volunteer, with the new manager throwing herself into the Jubilee Centre culture and doing well.</p> <p>d. Town / Parish Councils</p> <p>Ramsbury Parish Council mentioned that they had asked for feedback from Parish stewards but had received none. Councillor Thomas explained that Parish Stewards were contracted by Wiltshire Council to fulfil one-man jobs around a Parish according to a pre-determined schedule, and encouraged the Parish Council to get in touch with her if they had been having difficulties with theirs.</p> <p>e. 2nd Marlborough Scouts</p> <p>The 2nd Marlborough Scouts presented an update on the Summer Camps that had been partially funded by Area Board grant funding, thanking the Area Board for their help.</p>
123	<p><u>Deprivation in the Marlborough Community Area</u></p> <p>This Item was brought forward to after the Partner Updates Item, having earlier been deferred at the previous Area Board meeting.</p> <p>Andrew Jack presented a report on Indices of Multiple Deprivation (2019) in the Marlborough community area. The report was included in the agenda pack, and highlighted the breakdown of areas of deprivation locally, the different types of deprivation and the steps that Area Boards can do to tackle it. It was noted that the data used was from 2019, with some of the data even older, so Andrew Jack explained that they would look out for any updated statistics from the Office of National Statistics (ONS), which they had committed to provide at some point in the near future. It was also noted from the floor that Marlborough was lacking in clothes shops that catered to working class families with young children, and that especially for children's clothes, online shopping was less viable and so having an affordable clothes shop was all the more important.</p>
124	<p><u>Area Board Priority Update</u></p> <p>The Chair noted that Items 8 (HWG) and 9 (Youth) would be covered in this Item as part of their respective priority updates.</p> <ul style="list-style-type: none"> • Children and Young People <p>Councillor Thomas updated the Area Board on the progress of the establishment of a youth network and the positive feedback towards it from providers and schools, the work being done by Youth for Christ, the local Youth Club and the Sports Forum Sports Festival 2024.</p> <ul style="list-style-type: none"> • Older and Vulnerable People

	<p>Jill Turner updated the Area Board on the work of the Health and Wellbeing Group. She noted that the main focus was on their Spring event and highlighted the reports of their last meeting, which were included in the agenda pack. Andrew Jack also provided an update on the Senior Games, which were the result of a successful pilot scheme, the Household Support Fund, and the efforts being undertaken to prepare for Winter this year.</p> <ul style="list-style-type: none"> • Road Safety <p>Councillor Sheppard stated that the Town Council was recruiting community speed watch volunteers and noted that following the event in Marlborough in February, 'Highways Matters' was being rolled out across the county. He further noted that additional 20mph zones were to be implemented in Marlborough including Hyde Lane.</p>
125	<p><u>Local Highway and Footway Improvement Group (LHFIG)</u></p> <p>This Item was brought forward to follow on from Councillor Sheppard's priority update on road safety. He presented the recommendations from the LHFIG's 13 July 2023 meeting for Area Board approval.</p> <p>Councillor Sheppard then moved to approve the following recommendations and was seconded by Councillor Sheppard:</p> <p><u>Resolved:</u></p> <ul style="list-style-type: none"> • To note the discussions of the LHFIG meeting from 13 July 2023. • To note the listed ongoing issues, progress, and priority actions for 2023/24. • To note the completion of the listed 2022/23 priority schemes. • To note the listed new requests under Consideration for 2023/24.
126	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for Community Area, Older and Vulnerable Adults, and Youth Grant funding:</p> <p>Marlborough Tennis requested a £3,000 Community Area grant towards a new tennis pavilion. After discussing the application, Councillor Thomas moved to grant £3,000 and was seconded by the Chair.</p> <p><u>Resolved:</u></p> <p>To grant Marlborough Tennis £3,000 towards a new tennis pavilion.</p> <p>Lockeridge Traffic Group requested £884.95 towards a Speed Indicator Device. After discussing the application, the Chair moved to grant the funding and seconded by Councillor Thomas.</p>

Resolved:

To grant Lockeridge Traffic Group £884.95 towards a Speed Indicator Device.

Kennett Valley Amateur Dramatics Society requested £2,560.50 for new stage lighting bars. After discussing the application, during which it was suggested that the Parish Council be encouraged to take speeding and road safety matters into their own hands going forward, Councillor Sheppard moved to grant the funding, and was seconded by Councillor Thomas.

Resolved:

To grant Kennett Valley Amateur Dramatics Society £2,560.50 towards new stage lighting bars.

Carer Support Wiltshire requested £2,800 towards a Bereavement Help Point in Marlborough. After discussing the application, Councillor Thomas moved to grant funding and was seconded by Councillor Sheppard.

Resolved:

To grant Carer Support Wiltshire £2,800 towards a Bereavement Help Point in Marlborough.

Aldbourn Youth Council provided feedback following their Summer Programme, which was partially funded by the Area Board. The Area Board then voted to ratify the funding provided.

Resolved:

To ratify the £1,000 in Area Board grant funding provided to Aldbourn Youth Council towards their Summer Programme.

Aldbourn Youth Council then requested £3,000 towards a series of Independent Life Cooking Skills classes. After discussing the application, during which Councillor Thomas raised concerns about the deliverability of the project, the Chair moved to grant funding and was seconded by Councillor Sheppard.

Resolved:

To grant Aldbourn Youth Council £3,000 towards Independent Life Cooking Skills classes.

Manton Fest requested £5,000 towards Manton Fest 2024. After discussing the application, during which it was noted that the maximum amount of grant funding available in a single application was now £3,000, Councillor Sheppard moved to

	<p>grant £3,000 in grant funding and was seconded by the Chair.</p> <p><u>Resolved:</u></p> <p>To grant Manton Fest £3,000 towards Manton Fest 2024.</p> <p>Aldbourne Beating the Bounds requested £500 towards their Beating the Bounds Diamond Celebration. After discussing the application, during which it was discussed whether the application fulfilled the criteria to be considered for a youth grant, Councillor Thomas moved to grant funding, and was seconded by the Chair.</p> <p><u>Resolved:</u></p> <p>To grant Aldbourne Beating the Bounds £500 towards their Diamond Celebration.</p>
127	<p><u>Any Other Questions</u></p> <p>There were no other questions.</p>
128	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
129	<p><u>Close</u></p> <p>The Chair thanked those present for attending and confirmed that the date of the next meeting of the Marlborough Area Board would be 9 January 2024 at 7:00 pm.</p>

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FACT Family Help Programme

Update November 2023

Background

In early 2023, the Wiltshire Families and Children's Transformation (FACT) Partnership launched its Family Help project to enhance the local arrangements for the delivery of early intervention and prevention services for children, young people and families.

What do we mean by 'Family Help'?

Wiltshire's multi-agency Family Help arrangements enable children, young people and families to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to identifying any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

We use the term 'Family Help' to stress that the focus is on working with families and to avoid historical confusion associated with the term 'Early Help'.

Autumn Update

Autumn has been a busy time for the partners particularly with the launch of the All Together website and brand as well as progress with commissioning Family Hubs.

We hope you find the updates below helpful, please do contact fact@wiltshire.gov.uk if you'd like to find out more or get involved.

Branding

With input from local families, FACT partners have collaborated to create a cohesive brand for Family Help following feedback from families and professionals that the existing system was hard to navigate and appeared relatively confusing, fragmented, and disjointed. This new umbrella brand, called All Together, covers all services providing early intervention and prevention, communicating to families, schools, and other relevant organisations that these services and organisations are working in tandem to deliver a more collective and connected system across the County.



Online Platform

Feedback from families and professionals also informed the partnership that finding information about and getting in touch with Early Help services was not easy.

The All Together platform hosted on Wessex Community Action's Wiltshire Together website has been launched alongside the wider branding activity and this will enable families and practitioners/organisations to easily find out about the Family Help Offer in Wiltshire.

The webpages can be accessed via [All Together - Wiltshire Together](https://wiltshiretogether.org.uk/AllTogether) or <https://wiltshiretogether.org.uk/AllTogether>

Family Hubs

We are developing Family Hubs to respond to the Government 2019 manifesto pledge. Family Hubs are a place-based way of joining up locally in the planning and delivery of services for children and young people aged 0-19 and their parents/carers. This approach will provide families with a single point of access to early support services and will include online/digital presence as well as physical locations to access services.

This initiative is being led by the Council's Commissioning Team with services scheduled to go live across Wiltshire from April '24.

Locality Pilot

A key element of the project is a specific pilot in the Warminster and Westbury area that is seeking to develop, implement and evaluate new ways of working in the context of early intervention and prevention for children, young people and families.

The two new Family Help Champions and Early Intervention Family Mental Health Champion posts are now fully embedded and working intensively with a number of local families to address specific issues with supervision from the Pilot Area Co-ordinator.

Other key developments in the pilot area include:

- Introduction of drop-ins for families at a number of schools, early years settings and other venues enabling them to easily access support and advice on a wide range of topics

- Delivery of 'Picnic on the Pitch' Summer holiday activities programme

- Development of responses to the agreed local priority issues:

 - Emotional well-being

 - Support for parents

 - Impact of the cost of living crisis



Development and delivery of group work activity focussed on specific issues including helping parents cope with challenging behaviour, working with children with autism and wider parenting support strategies

Piloting of Restorative Approaches in a number of schools

An interim evaluation will be produced by Oxford Brookes University during the early part of 2024 and shared in our next update.

Workforce Development

The project is also developing a Family Help workforce development offer building on the existing SVPP-led training activity to ensure that we have a system-wide approach to training and development that will be accessible to those working in schools, settings, VCS groups and the wider group of partner agencies.

The framework will set out a series of aligned modules based around Relational Practice that will build on the existing Five to Thrive training that has been extensively rolled out across the system and led by Public Health. The offer is under development but will initially include training on:

- Trauma informed practice
- Understanding adolescence
- Making Every Contact Count (MECC)
- Motivational Interviewing
- Emotion Coaching

The workforce development offer will be available to all agencies that deliver Family Help in Wiltshire via the SVPP website.

Outcomes Framework

FACT partners have contributed to and agreed a system-wide framework that will enable the partnership to monitor a range of short, medium and long term indicators to enable a shared understanding of needs and impact related to early intervention and prevention activity.

The indicators combine quantitative measures alongside qualitative measures and process indicators thus providing a balanced scorecard that aligns with the strategic vision for Family Help in Wiltshire and its three key strands:

- Health – child development, physical health, mental health and emotional well-being
- Wealth – education, employment, finance, home
- Wellbeing – safety, inclusive communities, positive relationships

Please contact fact@wiltshire.gov.uk if you'd like to find out more or get involved.

ARCHAEOLOGY SERVICE

WELCOME TO WILTSHIRE COUNCIL ARCHAEOLOGY SERVICE'S FIRST ANNUAL NEWSLETTER

The Archaeology Service identifies, records and protects the archaeology of all of Wiltshire, including Swindon wshc.org.uk. We provide archaeological advice mostly through the planning system, but also to landowners, universities, local groups and societies, and to the public. We also seek to inform on and promote the archaeology of the County. Our newsletter therefore aims to provide accessible and readable information about the work of the Service and some of the more notable archaeological and historical discoveries within the County in the last 18 months or so. There is also an annual Archaeology in Wiltshire conference in the spring. Keep an eye on the Wiltshire Museum's website for further details.

In this edition we have included recent archaeological projects in the County and within Swindon Borough Council that have resulted from our advice and guidance, as well as information about our Historic Environment Record, the Wiltshire Buildings Record, the Stonehenge and Avebury World Heritage Site Co-ordination Unit and the work of Wiltshire's Finds Liaison Officer.

Our team is based in the Wiltshire and Swindon History Centre in Chippenham. This state-of-the-art, purpose-built, records office was opened in 2007 and cost £11 million, but it has brought together the archives service, local studies library, conservation and museums advisory service, archaeology and Wiltshire Buildings Record under one, modernist, roof.

The Archaeology Service holds thousands of archaeological reports, aerial photographs and other records, all of which may be accessed by prior appointment. Just email us in advance at archaeology@wiltshire.gov.uk
We hope you enjoy our newsletter.

Archaeology Service
Wiltshire and Swindon History Centre
Cocklebury Road
Chippenham
Wiltshire SN15 3QN



TOP
The Wiltshire and Swindon History Centre, Chippenham. Home of the Archaeology Service.
© Wiltshire Council

LEFT
Some of the Archaeology Service team at Stonehenge.
© Wiltshire Council

BOTTOM
The fine farmhouse at 41 Green Road, Swindon.
© Wiltshire Buildings Record



'SEEING THE MONUMENTS FOR THE TREES' – A PROJECT TO CLEAR VEGETATION FROM THREE OF WILTSHIRE'S ANCIENT MONUMENTS.



TOP: Cam's Hill ringwork before clearance looking towards Malmesbury. © Aerial-Cam. Reproduced with kind permission.

BOTTOM: Cam's Hill ringwork after clearance. © Aerial-Cam. Reproduced with kind permission.

Wiltshire has some of England's most important and well-known ancient monuments. Many are designated as Scheduled Monuments, meaning they are legally protected due to their historical and archaeological importance. However, sometimes they can be harmed by natural processes such as tree and scrub growth, and burrowing animals, which can damage important buried archaeological remains and hide our history from view.

Last winter a community project, funded by Historic England, was organised by the Archaeology Service to remove the scrub over three of Wiltshire's ancient monuments. The first monument was an Early Bronze Age (1,800 – 1,500 BC) disc barrow, a rare monument type, on Burderop Down, near Chiseldon, Swindon. Large hawthorn bushes were removed from the monument so that it can now be seen in all its glory.

The second monument was a ringwork at Cam's Hill which is thought to be one of several siegeworks around the town of Malmesbury during the 'Anarchy' period, when Stephen and Matilda contested the succession to Henry I in the 12th-century. The monument has a 1.5m deep and 4m wide external ditch and a distinctive horseshoe shaped internal bank, 18m wide and around 1.8m high. It has never been excavated, although it bears close similarity to other monuments of this period in the south of England. Vegetation was cleared by volunteers in January and March 2023 and so the monument is now far more visible to those passing by on the adjacent public footpath. It is now hoped that livestock will graze the monument and deter re-growth.

The third monument was a group of four medieval lynchets at Southmill Hill, Amesbury, which survive remarkably well and are prominent features on the periphery of Amesbury. The lynchets are medieval in date and result from deliberate terracing of the steep hillslope for cultivation. The monument has been in steady decline for several decades due to unchecked scrub and tree growth, so over two days in February, volunteers, including the local scout group, cleared the scrub from one of the lynchets. It is hoped that the clearance work will recommence in autumn 2023.

The project was a great success and achieved what it set to do. As well as removing the risk of damage to these monuments from unruly scrub, all three monuments are now significantly more visible to those using public footpaths and other public rights of way. Thirty-eight volunteers participated in the project, and they all enjoyed the experience. The Archaeology Service therefore hopes to identify further monuments for clearance in the next few years...so if you would like to volunteer, we would love to hear from you!

If you are interested in volunteering, please contact the Archaeology Service at archaeology@wiltshire.gov.uk

BELOW: Volunteers at Southmill Hill, Amesbury. © Wiltshire Council.



THE EARLY HISTORY OF THE MARKET TOWN OF CALNE IS REVEALED.

Wiltshire is blessed with many historic towns and Calne is a particularly interesting example, lying on the A4, a major route to the west country before the M4 was built. The town was probably best known until the late 20th-century as the home of Harris' bacon factory which dominated the centre of the town until it was demolished in the mid-1980s. Documentary sources indicate that the town probably had Saxon origins and was a borough by the time of the Domesday Book in the 11th-century. It was an established town by the medieval period.

Archaeological evidence for the origins and historic development of the town has proved to be elusive, partly because there have been few opportunities for larger-scale archaeological investigations within the town. The demolition and redevelopment of Harris's bacon factory in the 1980s was not accompanied by any archaeological investigation, despite its location in the heart of the town.

The proposed redevelopment of a parcel of land to the rear of the Nos 8 – 13 High Street therefore provided just that opportunity. Exploratory archaeological investigation in 2016 demonstrated that medieval remains survived on the site and a detailed archaeological excavation was undertaken late in 2021 by Worcestershire Archaeology on behalf of Churchill Retirement Living.

The excavation identified a large Late Saxon (9th – 10th-century) boundary ditch, along with some lesser ditches. These are notable discoveries as it was presumed that the focus of the Saxon settlement lay around the Church of St Mary. Probably in the 11th-century, the boundaries within the site were re-aligned with the laying out of burgage plots for the medieval town, running back from the High Street. The site lay too far to the rear of the High Street to reveal the properties that the burgage plots served, but these back plots did reveal rubbish pits filled with medieval waste material. This included sherds of medieval pottery dating from the 11th- to the 15th-century and probably all locally made at kilns in Minety, Lacock and Crockerton. A notable find was a lead seal matrix, used for sealing important documents, probably reflecting the commercial use of the properties on the High Street. The remains of a lime kiln were also revealed and probably served in the construction of stone properties on the High Street.

The site was remodelled again in the 17th- and 18th-century as the fortunes of the town improved, largely based on the weaving industry, until the town became synonymous with pork and bacon with the opening of the Harris factories in the 19th- and 20th -centuries.



TOP RIGHT: Harris' bacon factory, Calne in 1924. © Historic England.

RIGHT: General view of the excavation at 8 – 13 High Street. © Worcestershire Archaeology, reproduced with kind permission.

ABOVE: The medieval lime kiln under excavation. © Worcestershire Archaeology, reproduced with kind permission.

With every historic building, the same question comes up at the end, how do you date it? When Wiltshire Buildings Record started in 1979 there was little to go on. The few books about vernacular architecture covered buildings in other parts of the country. We had help from the Salisbury office of the Royal Commission on Historical Monuments but apart from emergencies they were recording only in the south-east of Wiltshire and buildings there had different characteristics from the north and west of the County. Since then, studies of vernacular architecture have increased enormously, especially, since 2009, with the assistance of tree-ring dating or dendrochronology.

The Wiltshire Dendrochronological Project started through funding provided by English Heritage (now Historic England) to train someone in the work. There were existing projects in Hampshire and Somerset which were well advanced, and Wiltshire was known to have similarly early buildings worth sampling. We already had a list of suitable medieval buildings and the project aimed to concentrate on base cruck, cruck and other early carpentry methods. This was Phase 1 of the project and we have now reached Phase 5 thanks to funding from various sources.

The results have been interesting. Overall, they have confirmed the dates we had assigned based on stylistic and documentary grounds. But they have often narrowed them down and highlighted the significance of small changes of carpentry method. There have been disappointments where the timber turned out to be elm rather than oak or came from fast-grown oak trees with a small number of wide rings which could not be matched with the master sequence.



Two former farmhouses in the Swindon area, both cruck-built, illustrate the highs and lows of the outcomes. Studley Grange Farm, Lydiard Tregoze, was brought to our attention in 2021 in a derelict state. Three of our members had a look at it and reported finding a cruck truss despite its listing as late 18th-century. As a threatened building we gave it priority. Robert Howard and Alison Arnold from the Nottingham Lab gamely tackled it for us bringing a generator to power their drills. Sadly, the oak timbers of the crucks were quick grown though dates were provided for the addition of a dairy wing in 1606 and a re-used collar of 1559-84 looked likely to come from the initial ceiling of the open hall. There is documentary evidence that the farm was a grange of Stanley Abbey at Bremhill and it was first mentioned in 1460. Robert and Alison had managed to get into the roof on the far side of the cruck truss and their photo of the joint at the apex suggests construction in the 15th-century is likely.

No. 41 Green Road, Stratton St. Margaret, was a reserve building on the day that Studley Grange was sampled so for that reason it was high on the list for future sampling. This former farmhouse had been visited briefly by our Principal Buildings Historian, Dorothy Treasure. We were not very hopeful of a good result as crucks in the Swindon area have proved before to be of elm or quick-grown oak. To our (and the owner's) amazement the lower parts of two cruck trusses dated from 1271-1296. They had been used again in a wider building with new upper parts and purlins etc in 1339-1355. This is a star building, quite exceptional, and shows just how valuable tree-ring dating can be.



The Wiltshire and Swindon Historic Environment Record (HER) consists of a database with integrated digital mapping that holds information on all the currently known archaeological and historical monuments for the County – a fantastic resource. It contains records of over 50,000 monuments, including earthworks, finds spots, and historic buildings, and contains information about all types of archaeological investigations, as well as various sources such as aerial photographs.

To give a taste of what the HER holds, this article explores some of the notable records for the town of Corsham. Starting in the centre of the town at The Corsham School, aerial photographs of 1946 show the current School playing fields under allotments (HER record MWI74074), created as part of the 'Digging for Victory' campaign introduced in 1940. To the west of the School is Hatton Way, named after Sir Christopher Hatton, a favourite courtier of Elizabeth I. Sir Christopher, when expressing devotion for his queen, always signed his letters with a hat drawn over the word 'on'. Hatton spent about four years at Corsham House (MWI34260), now Corsham Court, a Grade I listed Elizabethan country house. Unfortunately, financial problems caused him to sell up!



Halfway down Hatton Way is the site of Purleigh Barn (MWI65896), a demolished 19th-century outfarm of regular courtyard plan. The farmstead and all its historic buildings have been lost. The Wiltshire and Swindon Farmsteads and Landscapes Project Report summarises the results of mapping the historic character and survival of more than 4,000 farmsteads and 2,700 outfarms and field barns in Wiltshire, all mapped onto the HER. Knowledge and protection of the surviving historic farmsteads is essential if they are to be retained as a distinctive part of the rural landscape of the County.

Another notable Corsham building is the 'Pepper Pot', a Grade II listed toll house (MWI34400) on the A4 Bath Road. This pretty building was also once a sweet shop and is now a summerhouse. To the north of the A4 Bath Road, exploratory archaeological investigation in 2016 found a Neolithic (4,000 – 2,000 BC) pit (MWI76326), containing fragments of pottery. The field also contains evidence of ponds but the most exciting feature here lies underground. This is the former stone quarrying tunnel which probably ran from Hartham Park Quarry, sometimes known as the Pickwick Quarry. Bath Stone, a warm, honey-coloured limestone, has been desirable since Roman times and Brunel's cutting of the Box Railway Tunnel, close to Corsham, revealed a rich seam of high-quality stone. The Corsham mines were extensively worked with miles of tunnels, chambers, and air shafts, and became the ideal underground storage location for the War Office during the Second World War and of further use during the Cold War (MWI31707). One of the ventilation shafts for the tunnels can still be seen above ground. So why not explore our HER for the area around where you live in Wiltshire. Visit our [website](#) or contact us at archaeology@wiltshire.gov.uk for more information.

TOP RIGHT: Corsham Court. Image reproduced by kind permission of the Wiltshire and Swindon History Centre.

LEFT: The Grade II listed 'Pepper Pot', an 18th-century toll house. © Wiltshire Council.

RIGHT: A ventilation shaft serving the underground Pickwick Quarry. © Wiltshire Council.

TOP RIGHT: The derelict Studley Grange farmhouse, Lydiard Tregoze. © Wiltshire Buildings Record.

TOP LEFT: Cruck visible on the landing of Studley Grange farmhouse. © Wiltshire Buildings Record.

LEFT: Joint where 14th-century upper timbers cap a 13th-century cruck, all smoke-blackened, at 41 Green Road, Swindon. © Wiltshire Buildings Record.

AN IMPORTANT BRONZE AGE BURIAL GROUND AT NETHERHAMPTON ROAD, SALISBURY



Aerial photography has shown that several ring ditches exist in a short stretch of the Nadder Valley between Harnham and Netherhampton. Some 35 ring ditches have been identified, and more are sure to exist, located both on the valley floor, as well as the valley slopes. Their mounds have long since been denuded, but what survives still retains valuable archaeological information about the practice of burial in the earlier Bronze Age (2,200 – 1,500 BC).

Proposed residential development immediately west of West Harnham has provided the opportunity to investigate archaeologically several of these barrows and Cotswold Archaeology and Museum of London Archaeology (MOLA) have been doing just that over the winter of 2022 and into early 2023.

MOLA excavated a double ring-ditch and a second adjoining ring-ditch. Interestingly these monuments were located on the floor of the Nadder Valley. In the heavy winter rain, the barrow got close to being flooded but it seemed to occupy, probably intentionally, a slight gravel rise so that it stayed just above the flood level. The excavations revealed large graves in the centre of each ring-ditch, both of which contained the skeleton of an individual. The graves were of considerable size, far larger than was needed to bury the one individual. Samples from the fill of the grave may tell us if there was a reason for that and if there was other material buried in the grave that has not survived to the present day, such as wood or organic material.



However, one of the burials was accompanied by a very fine pottery vessel, a highly decorated Beaker. These vessels are attributed to a migrant population that arrived in Britain around 4,500 years ago bringing with them new burial practices and these distinctive pottery vessels. It is hoped that this particularly fine example will go on display in Salisbury Museum.

Meanwhile on the opposite side of the Netherhampton Road, Cotswold Archaeology on behalf of their client, Vistry Group, has been excavating a group of five ring-ditches or barrows that form a barrow cemetery just at the base of the valley side. The barrows are marked by their different size, the width and depth of the ring-ditches, and the presence or absence of graves within or adjacent to the barrows. One grave within one of the barrows contained a fine and rare food vessel with a small handle, while one grave just outside of one barrow contained five individuals, an adult and four infants, all very tightly grouped. The implication is that they died in a single catastrophic event and analysis of the human remains will elucidate why they died and

their relationship to each other, as well as to other individuals buried in the other barrows.

Most unexpectedly, the excavation has also revealed an Early Saxon (5th – 7th-century AD) waterhole, as well as a smattering of Saxon pottery. It is not unusual for later Saxon burials to be inserted into or around the mounds of Bronze Age barrows, although at Netherhampton Road, it is not clear why this functional feature should have been placed here. That there were Saxons living nearby is attested by a very famous Saxon inhumation cemetery found in Harnham in the 19th-century. For the time being, the excavations at Netherhampton Road have been concluded. The long process of analysing the results is underway and will result in a publication that will reveal the details of this important excavation.

TOP LEFT: The Bronze Age barrows under excavation south of Netherhampton Road. © Cotswold Archaeology, reproduced with kind permission.

BOTTOM LEFT: The central grave and burial from one of the barrows north of Netherhampton Road. © MOLA, reproduced with kind permission.

ABOVE: A double-ditched barrow before excavation south of Netherhampton Road. © Cotswold Archaeology, reproduced with kind permission.

MIDDLE LEFT: Beaker vessel grave good from one of the burials north of Netherhampton Road. © MOLA, reproduced with kind permission.

BELOW: The Saxon waterhole with waterlogged timbers south of Netherhampton Road. © Cotswold Archaeology, reproduced with kind permission.

Bronze Age burial mounds or barrows are one of the most common monument types to be found in Wiltshire, which, along with Dorset, probably has some of the densest concentrations of such monuments in the country. Many people will be familiar with the prominent barrow cemeteries set out on the chalk ridges all around Stonehenge which only add to the atmosphere of this most prehistoric of landscapes. Those barrows, with upstanding mounds still surviving, represent only the most visible of this monument type. Many more survive only as ring-ditches, the quarries from which the mounds were constructed, but where the mounds have long since been denuded by ploughing over centuries. Aerial photography and fortuitous discoveries have shown that these barrows, in the form of surviving ring-ditches, were constructed on a wider range of geologies and topographies and not just on the chalk downland.





**A MYSTERY HOLE IN EAST KENNETT:
A PREHISTORIC OR ROMAN OPENING INTO
THE UNDERWORLD?**

The site was of sufficient interest that Professor Josh Pollard of the University of Southampton's Department of Archaeology organised an exploratory excavation of the site in late summer 2022. Much interest centred on discovering the purpose of the feature that had created the mystery hole two years earlier. The excavations stripped an area around the hole and revealed the sarsen stones surrounding the rim and slumped into the pit. At this stage, the only way to find out what lay below the sarsen stones was to carefully lift and remove them. By this stage, interest in the story was such that it attracted the attention of Professor Alice Roberts and the 'Digging for Britain' team, who filmed the lifting of the sarsen stones (Series 10, Episode 4).

Once removed and after some more careful excavation down to a depth of 2m, it became clear that this feature was not in fact a prehistoric burial chamber but a natural sink hole, the upper portions of which had been modified in the Roman period. A sink hole is formed from the natural dissolving of the soluble chalk bedrock, creating a deep fissure or hole in the bedrock. The Romans had erected the sarsens on the inner edge of this natural feature perhaps partly to form a barrier to stop livestock and children from falling into it, but perhaps also to emphasise it, as an opening into the underworld. The project emphasises the uncertainty of archaeology. As Professor Pollard so eloquently put it, it is 'what makes archaeology a vibrant and unpredictable subject!'

In summer 2020 a mysterious hole appeared in a field close to the village of East Kennett, within the Avebury World Heritage Site, and was reported to the Archaeology Service. Being archaeologists, we are always fascinated to explore any such phenomena and so members of our team quickly went to the site and undertook an initial exploration. This found that the hole comprised a substantial pit, roughly circular, around 1m in diameter, and lined by four large blocks of unworked sarsen stone. The feature appeared to have a deliberate void, and was capped by other sarsens, two of which remained in place, while a third appeared to have collapsed into the pit, so revealing the presence of the feature. A flint blade and a rim of Roman greyware were recovered from the collapsed fill but were assumed to be incidental. The initial interpretation was that this was a prehistoric cist or burial chamber. Similar examples of sarsen-capped burials are known from the wider region.

Consequently, Historic England undertook geophysical survey of the site of the 'hole' and its surroundings in 2021 and identified other possible chambered features, along with several ditches belonging to a field or enclosure system, and two possible rectilinear buildings. Along with the possible cist, the possible buildings were of interest as they bore some resemblance to the plans of Early Neolithic houses.



TOP: The mystery hole at East Kennett as it first appeared in 2020. © Wiltshire Council.

LEFT: The sarsen stones after initial excavation by the University of Southampton. © University of Southampton. Reproduced with kind permission.

RIGHT: The 'sink hole' after excavation. © University of Southampton. Reproduced with kind permission.



**SOME FINDS REPORTED TO
WILTSHIRE'S FINDS LIAISON OFFICER**



A notable feature of the Covid-19 pandemic was the increase in the number of people who took up metal-detecting as they sought new interests that could be undertaken individually and outdoors. Everyone taking up the pastime is encouraged to follow the Code of Practice for Responsible Metal Detecting in England and Wales (2017), which sets out the legal requirements as well as more general guidance on accepted best practice [finds.org.uk](https://www.finds.org.uk). There is no doubt that the results of metal detecting have contributed significantly to our knowledge of the heritage of England and Wales. Much of this is due to the work of the Portable Antiquities Scheme (PAS) which was established in the late 1990s. The PAS encourages the reporting of all finds of archaeological objects, whether through metal detecting or not and is not limited to items of precious metal. To date, the PAS has recorded over 1.6 million objects, which has provided an extraordinary insight into the study of archaeological objects and their distribution.

TOP: Late Bronze Age gold penannular ring. Reproduced by kind permission of the Portable Antiquities Scheme.
TOP RIGHT: Blue glass bead dating from anytime between the Iron Age and Late Saxon period. Reproduced by kind permission of the Sussex Archaeological Society.
RIGHT: 17th-century silver cufflink. Reproduced by permission of the Portable Antiquities Scheme.



Locally, the work of the PAS is overseen by Finds Liaison Officers (FLOs) who receive, identify and record archaeological objects, plus deal with Treasure finds from England and Wales. Wiltshire has its own FLO and Sophie Hawke is based at Salisbury Museum and would be very glad to hear from you if you have any objects that you would like identified and reported on (pas@salisbury-museum.org.uk).

These are some typical finds from Wiltshire that have been reported over the last 18 months or so and they show the variety in age, type and material of object that are recorded. This complete gold or gold-plated penannular ring is of Late Bronze Age date (1150-750 BC). The object is oval and about 1.5cm across. The ring is mostly gold in colour, except for a brown band that appears to wrap around it. It is likely that this is the core of the object that has been heavily coated in gold and then filed away to leave the band. The ring's function remains uncertain, although it is likely that they were personal adornments, possibly worn on the ears or nose, rather than being hair-ornaments or items of exchange.

Not all objects reported are of metal. This beautiful, complete, annular, blue glass bead, around 1cm in diameter, dating from the Iron Age to early Medieval period c. 100 BC to AD 750, was found near Alderbury. This last object, found near Wroughton, is a silver cufflink, one element of a pair that would have been linked together. The cufflink, which is around 1.5cm in diameter, has stamped decoration of a pair of hearts side by side with a crown above. Cufflinks were introduced in England in the latter half of the 17th-century and those with this design are considered to have originally been produced to commemorate the marriage of Charles II to Catherine of Braganza in 1662 but continued to be used as a general symbol of love or marriage.





THE REMAINS OF OLD SARUM'S CATHEDRAL FOUND IN NEW SARUM'S CATHEDRAL CLOSE WALL

The Grade I Cathedral Close Wall in Salisbury started to be constructed in the later 13th-century but was not completed until the 15th- or 16th-century. It was built both as a defensive structure but also as a symbol of the status of the clergy and their lordship of the Close. It is known that permission was given in the 14th-century for stone from the Cathedral at Old Sarum to be used in the construction of the Close Wall and carved stone from the Cathedral can be seen on the Exeter Street face of the Close Wall in the form of stylised flowerheads.

The repair in 2022 of a short, leaning section of the Close Wall within the grounds of Bishop Wordsworth School along Exeter Street therefore provided the opportunity to examine its masonry makeup and to identify other masonry that might have been purloined from the old Cathedral at Old Sarum. The repair work was undertaken by the stonemasons of the Salisbury Cathedral Works Department under the watchful eye of Graham Keevil, Salisbury's Cathedral Archaeologist.

The exercise proved to be worthwhile as several pieces of very fine carved masonry were identified, mostly hidden and not visible on the face of the Wall. It also seems likely that even plain ashlar blocks came from the old Cathedral at Old Sarum. It seems odd today that, despite all the effort put into constructing a fine cathedral at Old Sarum, within a hundred years or so it was used as little more than a quarry for the construction of the Close Wall. However, it does add to the historical and archaeological importance of the Close Wall, which is also a strong architectural and aesthetic feature of the Close and the city landscape.



TOP LEFT: Salisbury Cathedral Close Wall under repair. © Wiltshire Council

TOP RIGHT: Carved stone, formerly part of the Cathedral at Old Sarum, built into the Close Wall along Exeter Street. © Wiltshire Council

MIDDLE RIGHT: Carved stone, formerly part of the Cathedral at Old Sarum, built into the Close Wall along Exeter Street. © Wiltshire Council

BOTTOM RIGHT: Carved stonework from Old Sarum Cathedral built into the Close Wall. © Wiltshire Council

Stonehenge, Avebury & Associated Sites were inscribed on the UNESCO World Heritage Site (WHS) List in 1986 and was one of the UK's very first World Heritage Sites. Stonehenge is the most sophisticated prehistoric stone circle in the world, and Avebury is the largest. Both stone circles lie at the heart of prehistoric landscapes containing numerous impressive and amazingly well-preserved ceremonial monuments dating back over 5,000 years to the Neolithic and Bronze Age. Together they form a landscape without parallel.

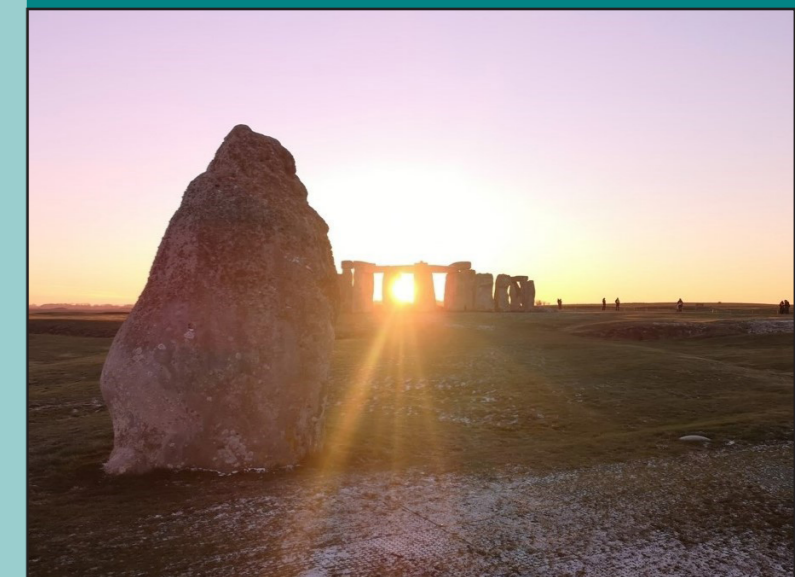
To achieve World Heritage status, sites must define what makes them to be of Outstanding Universal Value, or internationally significant, and how they intend to protect and enhance this. This is achieved through the adoption of a WHS Management Plan. In December 2022 Claire Selman joined the Stonehenge & Avebury WHS Coordination Unit within the Wiltshire Council Archaeology team. The primary aim of the unit is to coordinate the delivery of the Stonehenge and Avebury WHS Management Plan. To do so, Claire works with over 25 partners, including national organisations such as the National Trust and English Heritage, and farmers and communities living within and surrounding the WHS.

Priorities within the [Management Plan](#) cover what may at first seem a surprising span of topics extending beyond archaeology to subjects including woodland management, dark skies preservation and arts projects. Together, the Management Plan's actions work to preserve the site's buried archaeology, relationship with the landscape and accessibility for visitors. No two days within the Coordination Unit are the same from meeting with partners viewing activity on site, to engaging with visitors at local events and organising Partnership Panel and Steering Committee meetings.

Claire recently spent some time exploring the WHS through the range of services available at the Wiltshire & Swindon History Centre, which you can read about in a blog post [here](#). Her discoveries included viewing some of the 1,114 entries on the Historic Environment Record from Stonehenge and Avebury. Each record builds a picture of life across the ages on this site, from Neolithic flint tools to Bronze Age round barrows, Saxon pottery and more.

TOP: Stonehenge with a near Winter Solstice alignment, December 2022. © Wiltshire Council.

RIGHT: Attending Open Farm Sunday on the edge of Avebury WHS, June 2023. © Wiltshire Council.



The opportunity to support the management of these iconic sites has led Claire to discover even more about our County and its heritage, and there's a wealth of monuments to explore beyond the stone circles themselves. To help plan a visit to the World Heritage Site, Claire recommends the walking trails on National Trust's Avebury and Stonehenge Landscape pages and the historical information on English Heritage's Stonehenge pages.

There are currently 33 UK World Heritage Sites, and 1,157 in total globally. The UK's World Heritage Sites demonstrate the breadth of what World Heritage can be, from natural sites like the Lake District to industrial sites such as The Slate Landscape of Northwest Wales and even an entire city, Bath. Discover them all at: [UNESCO World Heritage Centre - World Heritage List](#) To find out more about the Stonehenge, Avebury & Associated Sites World Heritage Sites, visit our [website](#) and follow @StoneAveWHS on Twitter.

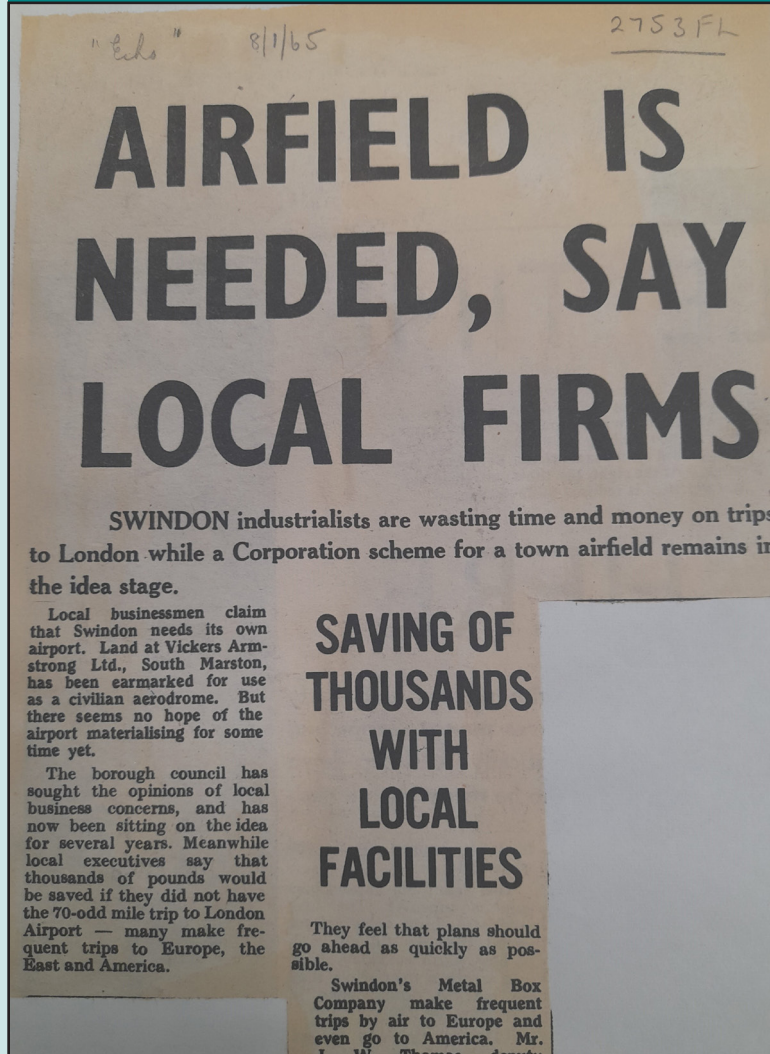


PLANES, TRAINS AND AUTOMOBILES – AN IMPORTANT SITE OF SWINDON'S 20TH-CENTURY INDUSTRIAL HERITAGE REVEALS ITS ANCIENT PAST.

In 1985 Honda started work on building their new car plant at South Marston, Swindon, providing a much-needed boost to the local economy and employment. The car plant itself replaced the site of an aircraft factory, first developed in the late 1930s as a 'shadow' aircraft factory, and then as an active manufacturing facility from 1940. South Marston Aerodrome was constructed at this time to serve in the Second World War. Phillips & Powis Aircraft Ltd, Short Brothers, and Vickers-Armstrong-Supermarine all produced aircraft at the site, including the iconic Supermarine Spitfire. Having been considered but been rejected as a possible municipal airport serving Swindon in the 1960s, the airfield came to end when Honda bought the site for their new venture. However, the runway still exists, running through the site, and was used by Honda as a test track. One of the attractions to Honda was the skilled engineer workforce of Swindon arising from its role in the railway industry. However, after 35 years, the Honda factory itself came to an end and the site is now being redeveloped again.

This redevelopment has provided the opportunity to explore the archaeology of the site preceding its 20th-century history. Remarkably, despite two significant phases of development to construct South Marston Airfield and then the Honda works, evidence for Late Iron Age (200 BC – AD 43) and Roman settlement, surrounded by extensive field systems, has come to light, some surviving under the airfield runway! Oxford Archaeology has been undertaking exploratory investigations and more detailed excavation at the site prior to development.

The evidence points to a small rural settlement that lies just off Ermine Street, the Roman road that links the local small town of Durocornovium (Wanborough) with the important regional centre of Corinium (Cirencester). The buildings might have been of slight construction and left little trace but finds of box tile, brick and tegula suggest a significant building lay nearby. A corn drier was found alongside some stone-lined pits, suggesting an area devoted to crop processing. Finds from the settlement include quern stones from grinding corn, whetstones for sharpening tools and two Roman shoes! The excavations are on-going and further discoveries are expected. The results will continue to add to the extraordinary history of this site on the edge of Swindon.



TOP: Newspaper cutting from 1965 about South Marston Airfield. © Swindon Echo, 8 January 1965. Reproduced by kind permission of the Wiltshire and Swindon History Centre, document reference 2753FL.

LEFT: Aerial view of Iron Age and Roman deposits under the runway. © Oxford Archaeology. Reproduced with kind permission.

ABOVE: Excavating an Iron Age feature. © Oxford Archaeology. Reproduced with kind permission.

Area Board Briefing Note

Service:	Cost of Living
Date prepared:	15 November 2023
Further enquiries to:	Will Oulton
Direct contact:	William.oulton@wiltshire.gov.uk

Cost of Living

With overall inflation stabilising, it is welcome news that some cost pressures for the community have reduced, but with other financial pressures remaining on household budgets, it is anticipated that there will be continuing demand for support and advice as the winter draws in.

The Council is continuing to work with partners to deliver interventions that provide advice and support to our communities, including:

- Wiltshire libraries are continuing as warm spaces and will also play a key role in distributing support (e.g. with Warm Packs or free Sim-cards) and advice (e.g. Providing energy advice or signposting to partners).
- We have contacted community providers to update our [interactive guide](#) to help people find key support to combat fuel and food poverty. In addition, we are creating a page on the directory that gives an interactive advent calendar view of provision/ opportunities over the Christmas period.
- Foodbanks and Community Food Providers are invited to apply for funding to support their work. Applications are welcome from 13th November 2023 – 21st January 2024. Organisations can make one application in this funding round. Further information and the application form is appended to this update.
- We have further developed our approach to delivering Household Support Fund, working with a range of services and partners to financially support a range of programmes and initiatives.
- [Our website](#) and media channels offer a range of online support and sign-posting information on topics including council tax/benefits, energy advice and mental health support.
- A dedicated Wiltshire Wellbeing support line to provide advice and guidance, and officers are working with to improve processes to ensure people are directed to right support.
- We continue to engagement with our communities, through activity such as the Boaters Survey, which has had a terrific response so far, and Community Conversations, to understand need.

The DWP will be issuing the second Cost of Living Payment of £300 to those in receipt of Universal Credit, Jobseekers allowance, Employment support allowance, Income support and Pension Credit between 31st October and 19th November 2023.¹

The Council is pleased to say that, following a successful summer programme that saw more than 1,220 young people take part, Wiltshire Council's Holiday Activity and Food programme (FUEL) will be back during the Christmas school holidays. It is funded by the Department for Education and provides children who are eligible for benefits-related free school meals with free access to activity, food and nutritional education during school holidays. Eligible families will be able to sign up later in the year and details will be promoted through all schools in Wiltshire in due course. More information about FUEL can be found at www.wiltshire.gov.uk/fuel-programme.

Warm and Safer Wiltshire

Warm & Safe Wiltshire, provided by the council in partnership with Swindon Borough Council and the Centre for Sustainable Energy, is a service to help residents live in warmer, safer and healthier homes. It provides in-depth telephone, home visit and outreach support to people and communities covering a wide package of support: including energy bills, energy saving tips, energy saving vouchers, and funding for heating and insulation improvements in their homes. More information is available at [Warm and Safe Wiltshire advice service](#)

This year, in particular, we are offering grants for broken heating systems and have extensive voucher offer to help with heating and food vouchers. Attached to this briefing is poster for the public highlighting the scheme

Also attached is a leaflet for frontline workers which details training available to frontline workers, which can also be taken up by third sector.

To help different communities access support, we have two Warm and Safe Community case workers covering the North and South of the county providing support to the third sector, home visits and in depth case work. The focus here will be on the 20% most deprived across Wiltshire, Travelling and Boating Communities, and the Military.

Council Tax Reduction Scheme Consultation

We are consulting on possible changes to its local Council Tax Reduction Scheme for working aged people, ensuring it continues to benefit those who need it, and that the scheme evolves in line with Government's developing plans on Universal Credit.

The consultation is now open until 27 November 2023. I'd like to encourage people to respond via the electronic survey online at <https://www.wiltshire.gov.uk/benefits-council-tax-reduction> - paper copies are available in all of Wiltshire's libraries and main hubs. So far, more than two hundred responses have been received.

Potential changes to the scheme should result in it being more generous to people in hardship who are eligible to receive support, and that in turn should help to reduce the overall council tax debt written off each year due to those who are unable to pay.

¹ [Cost of Living Payments 2023 to 2024 - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Wiltshire Food Banks and Community Food Providers Support Fund

Grant Application

Wiltshire food banks and community food providers, are invited to apply for funding support for the following categories:

- The purchasing of food, or food vouchers (up to £5,000)
- Support costs that enable the food setting to bring in professional financial advice (no funding limit - each proposal will be assessed individually)
- The purchasing of capital items that enable residents to reduce their energy costs, which could be used at the food setting or in residents' own homes (no funding limit – each proposal will be assessed individually)

This funding cannot be used for ongoing operational costs. Eligible organisations will be from the voluntary and community sector and will provide food free of charge, or at a subsidised rate.

Applications are welcomed for this second funding round available from 13th November 2023 – 21st January 2024. Organisations can make one application per funding round.

Applicants are encouraged to discuss their application with their local Strategic Engagement and Partnerships Manager (SEPM). You can find the contact details for your local SEPM [here](#).

Applications will be assessed on multiple factors including the number of households they support, the evidence of need provided and the value of the service being offered to residents. It is anticipated that funding demand will be high, so please be aware that there may not be sufficient funding to fully support all requests.

To submit your application please complete this form and return to areboards@wiltshire.gov.uk. Please note, it is essential that all successful applicants return a proforma regarding the use and impact of the funding. This will be provided to all successful applicants with the required deadlines for submission.

1) Food bank or food provider details

Food bank or food provider details	
Address	
Contact name	
Contact telephone number	
Contact email address	

2) Detail regarding your application?

Please provide a description of how the requested funding will be used? Please use a separate box for purchasing of food, advice costs or other.	Expected no. of households to benefit from the funding?	Amount being applied for?

3) Please provide as much evidence and detail as possible as to why this funding is needed (if advice services are being proposed, please provide details of the relevant organisation who will deliver this).

4) How do residents access food from your organisation?

- Referral system
- Open access
- Other - please advise here:

5) Any other relevant information to support your application?

6) Declaration

Supporting information; please confirm that the following documents will be available to inspect upon request (You do not need to send these documents to us):

- I have all the **necessary and relevant** policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments in place and will make them available on request.
- The information on this form is correct, that any award received will be spent as specified.

Signature	Name	Position	Date

Cold home? High bills?

We're here to help ...



If our house is cold or you are struggling to pay your heating bills, please get in touch.

Warm & Safe Wiltshire offers **free advice and support** including:

- Grants for broken heating systems if you meet the criteria.
.....
- Vouchers to help pay your bills.
.....
- Other grants you may be entitled to.
.....

Call us free today

0800 038 5722

Email

warmandsafe@cse.org.uk



Working in partnership with

Wiltshire Council



Are you a frontline worker in Wiltshire?

Warm & Safe Wiltshire can help you help others stay warm this winter.

We offer free advice and support to Wiltshire residents to help lower their heating bills, stay warm and improve their health. This includes:

- Replacing broken heating systems.
- Accessing financial assistance – such as prepayment meter vouchers or discounts on bills.
- In-depth casework with a trained advisor.



Frontline workers can also explore our **FREE** training options, from a brief overview of our services and how clients are supported, to an in-depth look at how to identify potential clients needing support.

▶ You can refer Wiltshire residents to us quickly and easily using this online form: www.warmandsafewiltshire.org.uk/referral

Or call **0800 038 5722**

To book a FREE training session please email: warmandsafe@cse.org.uk

Area Board Briefing Note

Service:	Voice and Participation
Date prepared:	16/10/2023
Further enquiries to:	Sue Nash
Direct contact:	Sue.nash@wiltshire.gov.uk

Independent visitors (IVs) are adult volunteers who provide independent, one-to-one befriending support to children in care. Their role is to "visit, advise and befriend" the young person with whom they are matched.

The 1989 Children Act made it a duty for Local Authorities to provide IVs for those young people living in care who have little or no contact from their parents or family. In 2008, the Children and Young Person's Act extended this duty so that any young person in care could be eligible to have an IV, if considered to be in their best interests.

Current Status:

As of the most recent update, we have successfully matched 72 young people with independent visitors.

In Progress:

Additionally, there are currently 17 matches in progress, all of which are proposed to become active before Christmas. This will bring our total matches to an impressive 89. This remarkable increase of 21 matched young people in this financial year marks the second consecutive year of the most significant growth in our numbers, with the previous year seeing an increase of 10 matches. It's worth noting that this achievement is even more impressive when considering the 8 matches that are scheduled to close soon.

National Context:

Nationally, our success is measured against similar schemes by the National IV Network. Specifically, we are assessed based on the percentage of young people in care who are matched with an IV across the county. With 89 matches, our matched population will stand at 17.3%. To put this in perspective, the national average, as reported in the last Freedom of Information (FOI) report by the National IV Network, was only 3.3%. The highest matching percentage in England and Wales was 16%.

Future Projections:

In the coming months, four of our young people will reach the age of 18, causing a slight decrease in our matched population to 16.4% by the end of the financial year. Nonetheless, this remains a significant achievement and showcases our dedication to making a difference in the lives of care-experienced individuals.

Impact on Waiting List:

An essential outcome of these matches is the reduction of our waiting list. As more young people are matched with independent visitors, our waiting list is projected to decrease to 22 individuals. This will mark the lowest number of individuals on the waiting list since we began keeping records.

Promotion of the IV Scheme:

We encourage the Area Boards to actively promote the IV Scheme by directing prospective volunteers to our website: [Independent visitor scheme - Wiltshire Council](#). This will help us continue our mission to provide meaningful support to young people in care and achieve our goals of positive social change.

Conclusion:

Our remarkable increase in matched young people, high matching percentage, and the decrease in our waiting list demonstrate our commitment to making a difference in the lives of care-experienced individuals. We look forward to your continued support and engagement in promoting the IV Scheme.

The Police and Crime Commissioner's
ANNUAL REPORT
2022-23

Wiltshire and Swindon

pcc





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Foreword from Philip Wilkinson, Police and Crime Commissioner



Welcome to my Annual Report which I hope you will find informative as well as providing an insightful summary of the work undertaken by myself and my team during the 2022/23 financial year. It has certainly been another busy and productive year, with progress being made across all the priorities of my Police and Crime Plan 2022-25.

Since starting in this role, my mission, and that of my Office, has always been Making Wiltshire Safer – safer for all those who live, work and visit our county. I am totally committed to driving this mission throughout the remainder of my term as

I continue to deliver on the commitments that I have made to all residents.

While the Police and Crime Panel hold me to account, the role of the Police and Crime Commissioner is, on behalf of the residents of Wiltshire and Swindon, to hold the Chief Constable to account to maintain an effective, and legitimate, police force and the delivery of my Police and Crime Plan. This plan focuses on the priorities that you made me aware of through my many meetings with the public and our various survey feedback.

“ My mission has always been to make Wiltshire a safer place to live, work and visit. ”



The recruitment of a new Chief Constable was a conscious decision on my part to bring an experienced and senior chief officer to Wiltshire and I am pleased to be able to report that the actions Chief Constable Catherine Roper has been taking are delivering the necessary changes that we need to improve the performance of Wiltshire Police.

There has been a defined focus on quality of service, on driving performance, an increased focus on victims and quality of investigations to boost outcome rates. We have also seen a determined effort by the Chief to encourage leaders within the Force to take control and drive-up standards and for our communities to receive more visible, proactive policing.



There remains much work to be done and Chief Constable Roper has been detailing these improvements and actions in her fortnightly open letter to me, which she also shares with you - so you can hold us both to account.

I, and my strengthened team spent much of last year challenging the previous Chief Constable to empower and better support the front-line commanders and officers and which included putting in place a new hierarchy of leadership training courses.

Towards the end of last year and supported by the Government's 'uplift' in police officer numbers, we finally started to see some serious improvements in operational performance, and I am delighted to report that with Chief Constable Roper, and a restructured leadership team in place, these improvements are accelerating.

In summary, Wiltshire Police is an improving police force, which combined with the additional services commissioned by my office is an improving police service.

Collectively we are making considerable progress in many specialist areas of policing but we still have much more to do before Chief Constable Roper and I can be confident that we have the most effective operational processes in place to provide the policing service that our residents want and deserve.

It has taken nearly two years since I was first elected but I am now confident that working with Chief Constable Roper, and her new team, we will see positive progress when they are next assessed by His Majesty's Inspectorate of Constabulary and Fire & Rescue Services.

First and foremost, though, and more importantly than any inspection, I want Wiltshire Police, supported by my team, not only to continue to make Wiltshire safer but also for you, our residents, to feel safer in your communities too.

Only when we deliver that mission, and have earned the trust and confidence of you, our residents, will I be satisfied.

Philip Wilkinson
Wiltshire and Swindon Police and Crime Commissioner

Police and Crime Commissioner **role**

As PCC, I ensure the public has a direct voice in policing and crime matters. I am also responsible for:

- Setting the strategy for policing and community safety through a Police and Crime Plan
- Commissioning a range of services to deliver the Police and Crime Plan
- Commissioning support services for victims of crime
- Setting the annual policing budget and the precept
- Providing a local link between police, local authorities, Wessex criminal justice, partner agencies and communities
- Consulting and engaging with members of the public, specifically victims of crime
- Maintaining an efficient and effective police force
- Holding the Chief Constable to account for the operational delivery of policing and the performance of the force
- Publishing an annual report reporting on progress made against the Police and Crime Plan
- Appointing, and if necessary, removing a Chief Constable
- Contributing to the response to national and regional criminal activity and threats as set out by the Home Secretary in the Strategic Policing Requirement.





Your Police and Crime Commissioner - find out about my role and work

I am keen that Wiltshire's residents can find out as much information as possible about the role of the PCC, my office and the work that is being carried out.

As well as sending regular updates to all parish council magazines, there are a range of options on my website where you can access the latest news and performance reports:

- » [Making Wiltshire Safer - Wiltshire and Swindon Police and Crime Plan 2022-2025 \(office.com\)](#)
- » [Quarterly Performance Reporting \(wiltshire-pcc.gov.uk\)](#)
- » [Philip Wilkinson - Choose My Police and Crime Commissioner \(choosemypcc.org.uk\)](#)
- » [Campaigns \(wiltshire-pcc.gov.uk\)](#)
- » [Media releases - OPCC News \(wiltshire-pcc.gov.uk\)](#)
- » [Area boards - Scheduled meetings - Wiltshire Council](#)
- » [Police and Crime Panel - Scheduled meetings and reports \(Wiltshire Council\)](#)

Our policing area

Surrounded by the counties of **Berkshire, Dorset, Gloucestershire, Hampshire, Oxfordshire, and Somerset**

Covers an area of almost **3,500 sq km**



Salisbury Plain

is the principal home and training ground for the armed forces



Two unitary authorities

Swindon Borough Council and Wiltshire Council



Population of **726,951***

Swindon = 222,881* Wiltshire = 504,070*
(*ONS 2020 estimates)



2,298 employees

1,165 police officers,
122 PCSOs, 1,070 staff



Oldest county force

in England - established on **13 November 1839**



Historic monuments

such as Stonehenge, Avebury and the city of Salisbury

Has rural and market towns

Calne, Chippenham, Devizes, Marlborough, Malmesbury, Royal Wootton Bassett, Warminster and Trowbridge



Swindon a vibrant town located on the M4 corridor, homes lots of national and global head offices



Budget of **£134m**

Central grant **£73m**

Police council tax **£61m**



Wiltshire police demand:

More than **43,000** recorded crimes (pre-Covid)



More than **103,000** 999 calls

More than **268,000** 101 calls



11,000 victims of crime supported by PCC victim services

Making Wiltshire Safer: Police and Crime plan overview



Making Wiltshire Safer: Police and Crime Plan 2022-2025 was informed by you – our residents.

I consulted widely via the Use Your Voice survey, public discussion groups, with 462 responses from partners on behalf of large parts of our community, including MPs, local authorities, and councillors in Wiltshire and Swindon.

I listened to key stakeholders and partners, using Focus Group sessions including representatives from diverse communities and young people, and listened to the Chief Constable and colleagues within Wiltshire Police, before publishing my Plan, after approval from the Wiltshire and Swindon's Police and Crime Panel.

You told me that you wanted a police service which fights crime, prevents Anti-Social Behaviour (ASB) and drug-related activities in your communities, delivers improvements in road safety, tackles rural crime and reduces serious violence and domestic abuse.

These areas were important to you and my Police and Crime Plan has ensured that the strategic blueprint range of activities to achieve improvements have been carried out.

Since its publication in March 2022, I have continued to listen to the comments and ideas of Wiltshire and Swindon's communities, also drawing from a wide range of public surveys and crime data to shape delivery.

My mission has always been to make Wiltshire safer through the provision of a quality and efficient police service which tackles the crimes that matter most to our communities. My **Making Wiltshire Safer: Police and Crime Plan** sets out the direction for Wiltshire Police's focus and priorities from 2022 – 2025 to help to achieve this.

“ It is my job as Police and Crime Commissioner to ensure Wiltshire Police has the necessary resources to fight and prevent crime. ”

During the last year, our communities have reinforced the need for more frontline police officers – and I agree with them.



Using your support for a precept increase, Wiltshire Police has recruited additional police officers to help provide more visible policing in communities and quality investigations. Working with the Chief Constable, and on her operational advice, we will increase the total number of officers by 32 in the annual review of the current workforce mix.

These officers will bolster Wiltshire Police's work in the community, and crime investigation, and are in addition to the Uplift officers who are also coming through the recruitment and training pipeline into our communities, as well as specialist roles and the rural crime team. This will mean Wiltshire Police will better meet the needs of our communities.

The Plan has four priorities:

PRIORITY 1: Provide a police service that meets the needs of its community

Due to the government's uplift programme, we now have 150 more officers than two years ago – and the most police officers Wiltshire Police has had in more than a decade. This is alongside a new targeted operational model that places more officers in the neighbourhood teams and in the community.

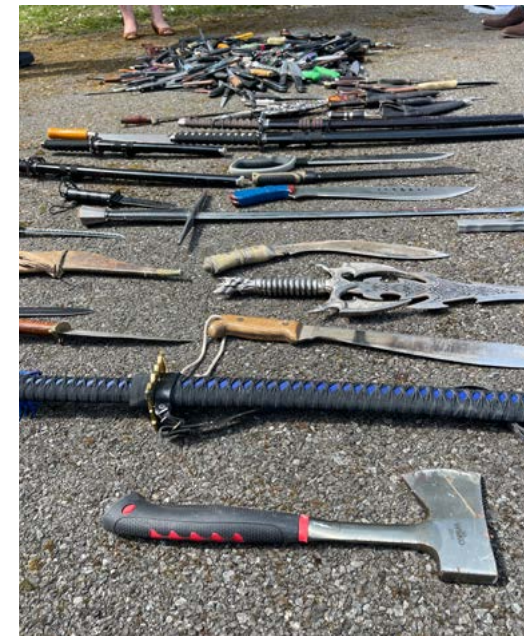
We also now have two mobile police stations to visit our smaller towns and villages where police stations have been closed and to improve the service we deliver. Wiltshire Police has two more mobile stations in the delivery pipeline and we hope these will be out in our communities soon.



We still have work to do to improve our response to 101 calls but that is a work in progress.



and the Force have significantly stepped-up targeted enforcement and disruption activity to target these offenders involved in gang violence. Following the government's establishment of the Serious Violence Duty, my office has been leading efforts to better coordinate the multi-agency response to knife crime in our communities, through the Community Safety Partnerships in Swindon and Wiltshire and invest the additional funding we have secured to divert those young people most at risk of serious violence and support those affected.



Op Sceptre: some of the knives surrendered

PRIORITY 2: Reduce violence and serious crime

Two years ago, the positive outcome rate for rape and serious sexual offences in Wiltshire were some of the worst in the country and less than 2%. The Force's positive outcome rate as of March 2023 is 22.6% which, while still too low, is an improvement I am determined to sustain, and I encourage any victims to please report any crimes to the Police.

The use of illegal substances is a complex and long-term challenge but Wiltshire Police is now the best performing force in the country per head of capita for county line drug disruptions and my office is working closely with partner agencies across the Combating Drugs Partnerships in Wiltshire and Swindon to help those affected by substance abuse by delivering high-quality treatment and recovery, as well as targeting the networks to reduce supply and demand.

There is understandable concern from communities about the rise in knife crime and serious violence, particularly by young people,



PRIORITY 3: Tackle crimes that matter to local communities

You asked me to focus on road safety, anti-social behaviour, and rural crime.



Wiltshire Police's approach to delivering road safety is a combination of education, effective enforcement, and deterrence.

In 2021, the Force issued a total of **192** enforcement tickets, referrals to court and speed awareness courses. As a result of significant investment, between the 1 April 2022 and 31 March 2023, this team undertook enforcement at **220** locations issuing **2,561** speed awareness course tickets, **330** fines and points and **44** court appearances.

A key commitment I made in my plan was to use data from community Speed Indicator Devices (SIDs) to better inform and target the police's enforcement activities to areas of greatest risk and I am pleased to confirm that this is now happening.

You can keep up-to-date with where speed enforcement action is happening across our county by visiting my webpage – [Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk).

Tackling anti-social behaviour requires a comprehensive approach with local authorities and other partners, as many of the solutions and interventions are delivered by organisations other than the police. While the overall trend for anti-social behaviour is heading down, I recognise the impact this type of crime can have on individuals and communities, and I am pleased that where hotspots do emerge the police and local authorities are working together to tackle it swiftly.

Significant investment has been Op Galileo, which forms part of Wiltshire Police's Rural Crime strategic plan and is a national campaign which seeks to combat offenders poaching and hare coursing. My office has funded drones and night vision equipment to drive enforcement improvements. As a result, there has been a 55.5% reduction in hare coursing and a 64.3% reduction in poaching crime logs.



PRIORITY 4: Improving the experience of victims and delivering justice

My office commissions many of the services which support victims and using local funding, as well as money from the Ministry of Justice, we invested £2M in these services in 2022-23.

I chair the Wiltshire Criminal Justice Board which works to coordinate criminal justice services and improvements across the system, working with the Crown Prosecution Service, HM Courts and Tribunal Service, Prison Service, Probation Service, youth justice services, local judiciary, Legal Aid Agency, and the police.

2022 – 2023 Police and Crime plan progress update

Priority one



A police service that
meets the needs of
its communities

Recruitment of Chief Constable

I was delighted to appoint new Chief Constable, Catherine Roper, following a competitive recruitment process in February 2023. Appointing a Chief Constable is one of the most important decisions I will make while in office and I am grateful for the support of my office in bringing the comprehensive recruitment process to a successful conclusion.

We are fortunate to have secured such considerable policing experience and aptitude in Chief Constable Roper. Her focus and commitment to delivering a quality police service for the county's residents was evident and I was particularly heartened to hear the passion she will bring to improving the performance of, and confidence in, Wiltshire Police.





Uplift achieved

Wiltshire Police successfully increased its full-time equivalent police officer numbers to over 1,165 by March 2023 meeting the Government's national uplift campaign. I have also invested in additional officers and staff to ensure that Wiltshire's residents see an improved and more visible police service.

Annual drug offences crime volumes

There was a 10% decrease between April 2022 – March 2023 (1,109) and April 2021 – March 2022 (1,205). The national figures for crime disruption activity show Wiltshire Police are the top force in England and Wales for the past two years.

Mobile police stations

I approved investment for Wiltshire Police to purchase two further mobile police stations that will be active in rural communities and support night-time economy policing operations in our larger communities during certain weekends. They are equipped

and designed to replicate actual police stations, supporting neighbourhood policing officers further in their work protecting our communities.

HMICFRS vetting and misconduct

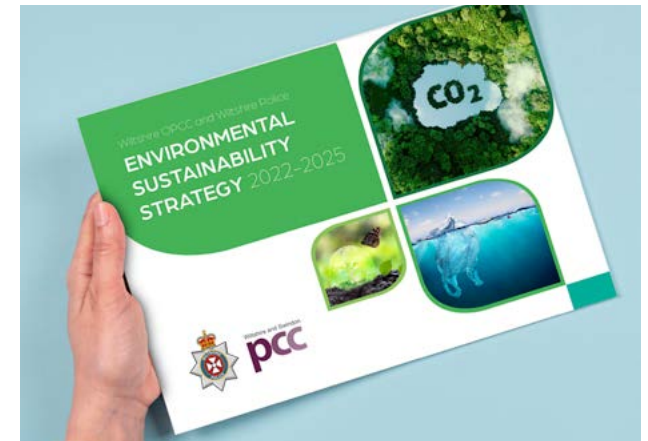
Together with Chief Constable Roper, I have reviewed all local standards and vetting policies to ensure they are fit-for-purpose. A comprehensive review of all existing misconduct cases has been completed by the Force. All Force staff and officers are being checked against national police data bases and I have taken the additional step to include all OPCC staff in this review.

Police training

My office commissioned an external review of Wiltshire Police training, receiving 80 recommendations for immediate actions to improve training and development for officers and staff. As a result, I approved investment of £1.2m to improve the training estate which includes new facilities and IT equipment, with the aim to significantly enhance the capability and quality of training the Force can deliver for staff.

Force and OPCC Environmental Sustainability strategy

We are focused on delivering reductions in emissions and reducing our impact on the environment. We have set our objectives inline with key government policies, and we are committing to refining our understanding of our environmental impact as an organisation and across our supply chains. We are working to increase our understanding and systems to monitor, and subsequently reduce our impact across our organisation and workforce.



Melksham custody refurbishment

I approved a £3.7M investment to fund refurbishment works within the custody suite at Melksham, including mechanical and electrical system upgrades, an improved air lock system, a more secure alarm network and a refresh of the custody desk, offices, and cells. The improvements will also meet Home Office compliance advice, as well as HMICFRS inspection criteria. This in turn will help to improve future Wiltshire Police PEEL reports and overall custody standards.

These works will ensure Wiltshire Police provides modern custodial facilities for improved detainee safety and better evidence collection opportunities to inform investigation and charge outcomes. The design also incorporates important improvements to the way in which detainees with neurodivergent conditions are managed whilst on custody. I am confident that all areas of policing will reap the benefits of this refurbishment project.



Tidworth police station

The new community police station in Tidworth replaces the town's ageing community centre and the old police stations in Tidworth, which was no longer fit-for-purpose for modern policing. The partnership with Tidworth Town Council is enabling the construction of a new police station, with an investment of £2M from the OPCC, with a better facility for people living in the local community, which will be more accessible and will create a better working environment for our officers and staff.



Southern policing hub

I am committed to a Safer South Wiltshire and have listened to residents' concerns, alongside the operational advice from Wiltshire Police. A public consultation event was held at Salisbury Guildhall 31 October, which more than 100 people attended in person. It is a key part of my Police and Crime Plan – and a core component of my Estate Strategy- to have major policing hubs to cover the north of the county, which is Gablecross in Swindon, and one in the south, in the Salisbury area. We have proceeded to explore several options for possible locations – and finances allocated within the Medium-Term Financial Strategy for investment.

Scrutiny panels

These panels are made up of local volunteers from a diverse range of backgrounds and experience. They meet regularly to review body worn video footage of the use of force and stop and search, and to monitor the use of Out of Court Resolutions by the police. The panel offers a public perception of policing, which is shared directly with officers, providing organisational learning and helping to improve procedural justice.

Priority two



Reduce violence and serious harm

Op Soteria

Part of the government's Rape Review, Operation Soteria is a Home Office-funded research and change programme which has developed a new national operating model for the investigation and

prosecution of rape and serious sexual assault. In March 2022 the Home Office announced Wiltshire Police would be included in phase two of Op Soteria, alongside Dorset and Hampshire forces. Op Soteria ensures every police force is focused - not only to improve the service victims receive - but to ensure everyone in the criminal justice system is working to improve charge rates and convictions, which have been appallingly low. These principles are perfectly aligned with the priorities within my police and crime plan.

Serious Violence

Tackling knife crime and serious violence is a key priority for Wiltshire Police, and they have undertaken significant enforcement activity across response to community concerns. The police approach is always intelligence led, and operations have been focused on high-harm causers – those individuals known to be part of gangs and most at risk of being engaged in serious violence or carrying bladed weapons.

Following the establishment of the Serious Violence Duty by the government in January 2023 my office has been leading the coordination of partner agencies from across policing, health, local government, justice and education to work with the community to tackle the root cause of knife crime. The OPCC has funded a number



of interventions and diversionary activities in partnership with other agencies to reduce young people's interaction with the criminal justice system.



These include 'PL Kicks' – a scheme run by Swindon Town FC Community Foundation in conjunction with the Premier League which uses football to engage young people between 8-18 years of age. It was set up in 2006 as a way of using football to engage young people and to try and tackle issues such as anti-social behaviour, youth violence and to improve community safety. The areas where the scheme is being delivered has seen an increase sports participation and a reduction in anti-social behaviour.

“

One of my friends told me about Foundation park on Fridays. Then Miss (his teacher) said that you could come every Friday. I told all my friends and I've been here for a year or two and it's a very good experience. I play with some of the olders as well and it's beautiful.

Joseph
PL Kicks Youth Member

”

“

I found out about PL Kicks after they posted an advert at New College. I made a few friends and now I come every Friday. Without those Friday sessions, I'd probably be at home playing video games or on the street doing something worse.

Honestly, it's amazing because you get your legs warm and your heart pumping – you feel alive.

Lenon
PL Kicks Youth Member

”

The OPCC has also provided funding to support the mobilisation of the nationally recognised 'Focussed Deterrence' model, which involves police officers working with Swindon Youth Justice Service in a multi-agency team to deliver engagement and enforcement interventions for those young people who are the greatest risk of committing serious offences. Street Doctors and the Blunt Truth are examples of educational interventions the OPCC are also funding with the Youth Justice Service to deliver emergency first aid training sessions which empower young people affected by violence to keep themselves and others safe.

Op Sceptre

In addition to these proactive operations and interventions, Wiltshire Police also undertake extensive community engagement, primarily through schools, as part of the national operation to reduce knife crime, Operation Sceptre. This involves the police conducting test purchase operations to ensure young people are not able to buy knives illegally, undertaking knife sweeps within the local community to recover discarded weapons



and placing amnesty bins in community locations to encourage the safe disposal of these weapons – since 2018 this has resulted in the removal of over 1,200 knives and blades from our streets.

Op Scorpion

Together with fellow Police and Crime Commissioners, and their respective Forces across the south west, we have collaborated on Op Scorpion to disrupt drug dealing, and associated crime, in our communities. Tackling drug-related crime, rooting out dealers and disrupting supplies of drugs onto Wiltshire's streets has been the direct result of a regional, co-ordinated, campaign led by the south west region's five Police and Crime Commissioners. Outcomes from the campaign are detailed on page 20.



Safety at Night Charter

My office launched the Safety at Night Charter across Swindon and Wiltshire in 2022 which is aimed at supporting local businesses across the night-time economy to reduce violence and help the public feel safer when out at night. Aimed at pubs, bars, restaurants as well as leisure and event venues and transport providers, the charter provides practical advice and guidance for businesses and their staff on establishing and maintain a safe space for everyone, but with a focus on women and girls as we know from our own survey that they are often disproportionately affected by crimes in these venues. More than 150 organisations have signed up across Wiltshire and Swindon

and this has been supported by proactive, high-visibility, policing operations, targeted in hotspots areas to tackle violence in the night-time economy and provide reassurance to the public.

Support for victims

Almost £900,000 of funding for victims in 2022-23 was utilised in the support of victims of sexual harm and domestic abuse across Wiltshire and Swindon with more than 4,000 victims of domestic abuse being supported by specialist services and 1,700 victims of sexual violence receiving dedicated support. During the year I worked with Wiltshire Council to recommission the domestic abuse service with increased referrals available to victims, and the provision of mental health support and a specialist team to support moving people into refuge accommodation. My office also worked with NHS England to recommission therapeutic interventions to support victims of child abuse.

FearFree

FearFree is an organisation working to break the cycle of domestic abuse and sexual violence. It brings together services for victims of Domestic Abuse and their families, providing a full range of services with a single, easy to use access point.



“

I've had the pleasure of working with several Independent Domestic Violence Advisors (IDVAs) over the last two years and they have all been extremely kind. As well as regularly checking in with me and keeping me updated, they helped my confidence grow.

”

“

An in-person group full of wonderful facilitators and participants. The group captured a lot of what we experience on the other side of trauma and used that knowledge to help us pursue our personal growth. The group was also done in a safe and calming environment. The facilitators were kind and knowledgeable and always available to listen.

”

Their professional, fully trained and hugely caring teams work across communities in the South West, providing personalised support services to help victims change or move on from abusive relationships, supporting people who have experienced sexual violence or stalking, supporting children and young people affected by abuse to move on with their lives and running voluntary programmes for perpetrators to help them change their behaviour.



Domestic abuse perpetrator programme

Through a progressive partnership approach between my office and the Probation Service we have launched a domestic abuse perpetrator programme delivered by the Integrated Offender Management Team within Wiltshire Police to comprehensively monitor 64 high-risk offenders in the community and custody and deliver behavioural change interventions designed to reduce their likelihood of reoffending.

Sexual Assault Referral Clinic (SARC)

This service offers immediate support to victims of recent or non-recent rape or sexual assault, offering confidential, practical and emotional support from a team of specialist staff. I was pleased that my office and NHS Southwest were awarded the “Best Procurement Delivery Award” for the recommissioning of this service in October 2022, following the launch of the new contract as it demonstrated our commitment to the quality of this service for victims and the importance of the support provided through every step of the process.

Sounds Like Women

Sounds Like Women is an organisation raising awareness about the most pressing issues for women, girls, their families and communities, including domestic abuse. The group's mission is to empower through music and a range of music services and community activities.



“

As a survivor of domestic abuse, I found the group when I was a shadow of my former self. I went along to the musical workshops, where through various exercises it helped me to find my voice... quite literally! Now I have the confidence speaking out something I wouldn't say before!

”

“

I was so very quiet and very withdrawn and I started doing the workshops. It was once a week and over a period of time, it gradually brought out the real me that was hiding inside, the one that had been scared away. And it literally, though music therapy, bought my voice back.

”

Starting Point mentoring pilot

My office has funded a pilot with Swindon Borough Council to deliver mentoring to 20 young people most at risk of entering the criminal justice system or being exploited through involvement in gang crime. This is focused particularly at those children attending EOTAS (Education Other Than at School) and I will fund a similar pilot in Wiltshire in 2023-24.



Operation Cavell

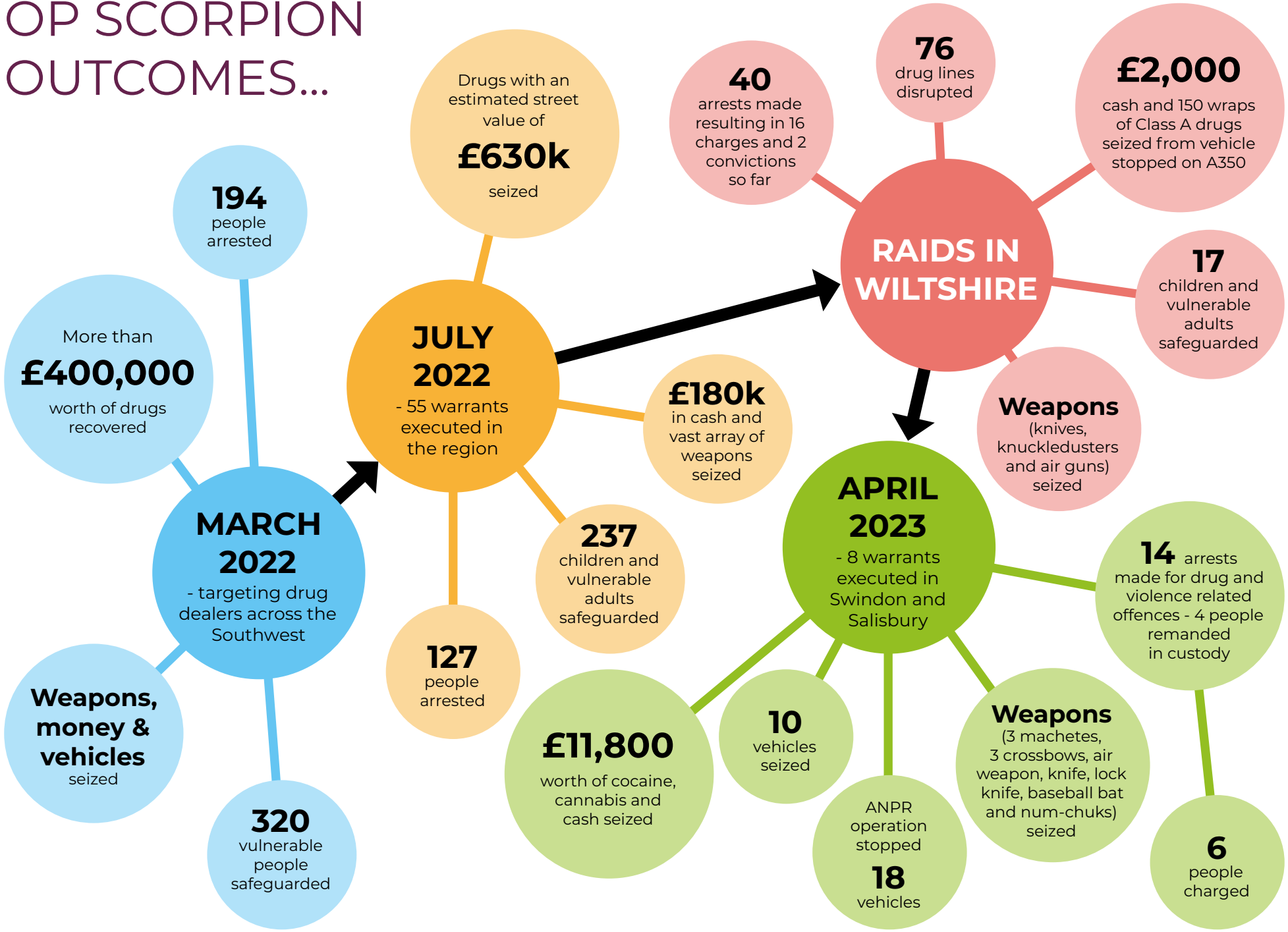
Together with Wiltshire Police, I joined partners across the southwest to support Operation Cavell which is a campaign to tackle rising assaults against emergency responders and increasing support for all emergency workers to secure convictions for offenders.

“

I went to join in some Sounds Like Women workshops with a group of women who had all suffered due to domestic abuse. We had so much fun and laughed, sung and recorded a song together! I can't recommend Sounds Like Women enough for healing and empowerment!

”

OP SCORPION OUTCOMES...



Priority three



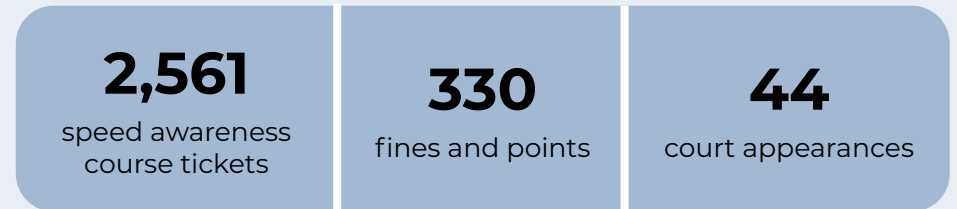
Tackle crimes that matter most to local communities

Road Safety

I promised to improve road safety and make better use of intelligence data. My office has led increased road safety focus, including collaboration with all partner agencies to improve co-ordinated outcomes. Three new Traffic Enforcement Officers have been employed; as well as state-of-the-art equipment, three new Road Safety Officers and associated cars, two administrators to process speeding tickets increasing focus on road safety and supporting Community SpeedWatch activities.



Between 1 April 2022 and 31 March 2023 the team undertook enforcement at 220 locations, resulting in:



I said we would use data from Speed Indicator Devices (SIDs) across Wiltshire and Swindon to inform Force deployment of enforcement activities in my Police and Crime Plan - and we have. A pilot has



been successfully undertaken from January to June 2023 to gather data from 20 SIDs for use by Wiltshire Police. The monthly data was extracted by volunteers over a period of five months. This data has been sent to Wiltshire Police and imported into their computer system.



The data has been used to assess average and maximum average speeds on an hourly / daily / weekly, and monthly basis, at all locations covered by the SIDs. The Force uses this data, together with other sources of intelligence, to make speed enforcement decisions. This has now been rolled out to all SIDs across Wiltshire and Swindon, with 60 SIDs registered and submitting data.

Wiltshire Police have joined the Department for Transport campaign and are using positive drug wipe data to enhance intelligence and to improve road safety.



Community Speed Watch

The Community Speed Watch scheme, which is run by volunteers across the county, encourages local people to address speeding in their communities. The volunteers work closely with Community Policing Teams, supported by the Special Constabulary Roads Policing Unit. All volunteers are trained by Traffic Management Policing Officers to monitor traffic speed and must comply with a code of practice.



We are absolutely delighted with the investment in more Speed Enforcement and Road Safety Officers and all of the visible speed enforcement they have undertaken in our village. This makes our Community Speed Watch volunteers and residents feel supported, and we know that improving Road Safety is a major priority. It is great to see that things are really being done to make our roads safer.



“

Over the past year our Community Speed Watch Team has really appreciated the support from the Speed Enforcement Team (special thanks to Speed Enforcement Officers Jack, Debbi and Scott). Our records indicate that the combined roadside presence has significantly contributed to the speed awareness and a reduction in the number of speeding vehicles. Thank you.

”

Anti-social behaviour

This is not a low-level crime – it can be devastating for those who become victim to it, and it can be a precursor to more serious crime. I am determined that Wiltshire Police tackle it, working jointly with local authorities and other partners to respond robustly and comprehensively to issues where they arise.

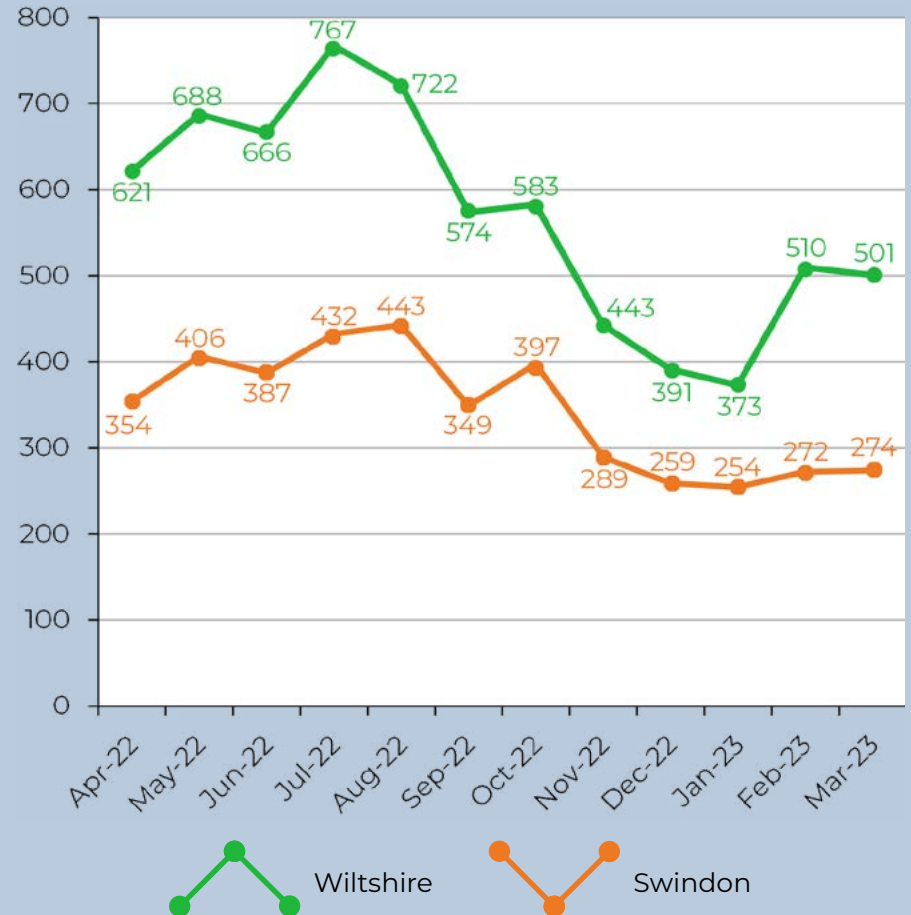


In the last year, Wiltshire Police has worked with Wiltshire Council and Swindon Borough to utilise the range of powers available to address anti-social behaviour and reduce its impact on the community. This has included the use of public space protection orders, dispersal orders in areas of concern, injunctions on individuals and closure orders on properties where such behaviour has caused significant distress to local

residents. The Force have also undertaken high-visibility patrols in hotspots identified by the community and targeted enforcement at those individuals perpetrating this sort of crime.

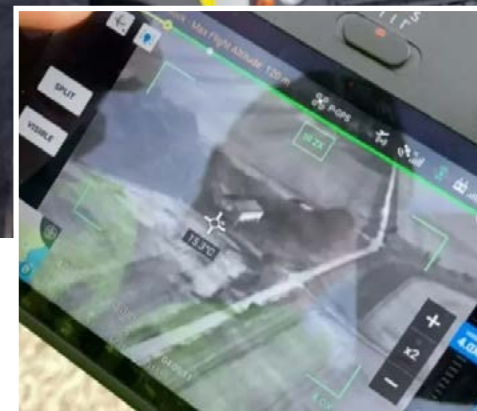
My office has worked with partners across the Community Safety Partnerships in Wiltshire and Swindon to develop an ASB toolkit which helps the public access the support they need and sign post to the right agency which can deal with any issues they are experiencing. Whilst I am pleased to see a drop in incidents of anti-social behaviour in the last year of 27% in Wiltshire and 32% in Swindon, there remains more to do, and I will continue to focus on this issue as residents have told me how important it is to them.

ASB incidents in Wiltshire and Swindon April 2022 - March 2023



Safer streets fund

My office worked with Swindon Borough Council and Wiltshire Council to successfully secure over £0.5M through the government's Safer Streets Fund to deliver projects designed to combat acquisitive, anti-social behaviour and tackle violence against women and girls. The range of interventions delivered included targeted youth work with young people in deprived areas, establishment of pop-up youth cafes, procurement of a mobile CCTV unit and installation of CCTV in hot spot areas, prevention work with schools and parents, provision of taxi marshals in Swindon to help increase safety for those out socialising at weekends.



Rural crime

I know how important tackling rural crime is, so I have invested in the Rural crime team with the uplift of three staff, doubling the size of team and purchasing a new pursuit and off-road vehicle. I have supported visible operations and work with Rural Crime Partnership to improve confidence in our rural communities.

PCC community action fund

This year I relaunched my Community Action Fund which offers grants up to £5,000 to local organisations and charities to support delivery of activities which align with the priorities set out in my Police and Crime Plan. Working closely in partnership with the Wiltshire Community Foundation, we have redesigned the application process to make it even more accessible for smaller group and enable multiple opportunities to apply throughout the year. Funded by proceeds from the Police Property Act, the pot of money available has come from auctioning any unclaimed property that has been recovered following a crime.

Priority four



Improve the experience of victims and deliver justice

Supporting victims

During 2022-23 across Wiltshire and Swindon, I dedicated more than £500,000 in addition to national funding of more than £1M to support victims of crime, resulting in over 24,000 victims being assisted with a range of specialist and practical support depending on their needs.



Horizon

At the centre of Wiltshire and Swindon's model of support services is Horizon Victim and Witness Care, which provide support to all victims of crime. The team is funded by the OPCC and during this year I have supported the development and extension of the new advocate role which is aimed at enhancing the support and guidance available to particularly vulnerable victims.



Restorative justice

Restorative Together is a service provided by Horizon which brings those harmed by crime or conflict together with those responsible. This service offers victims of crime a level of resolution and possible closure and can help the harmer recognise and understand how their behaviour affects others. The Restorative Justice facilitators are all volunteers who are highly trained to work with those harmed, and their harmers, to help all parties move on in a positive way. I was delighted that Wiltshire's Restorative Justice volunteers won the Citizens in Policing 'Police Support Volunteer Team of Year' at the South West regional awards - this particularly recognised the dedication and skills they have to make this vital programme a success.



Mental health triage

This year my office has recommissioned the mental health triage service, working with partners in Avon & Wiltshire Mental Health Trust and the Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board. The service provides a dedicated clinical mental health professional 24/7 located in the Force control room to assist police with incidents where the mental ill health of an individual gives rise to concern.



Custody healthcare

During the year my office worked with colleagues from police forces across the south west to commission a new regional custody healthcare contract. Worth £8M, over ten years, this contract provides professional health services to detainees while in custody delivered by qualified medical professionals, ensuring high standards and quality of care and support throughout the custody process. This contract went live in Wiltshire Police in October 2022.

Reducing re-offending

My office commissions a range of services aimed at reducing reoffending by providing appropriate help, rehabilitation, and support services for offenders.

In the last year the OPCC has worked with NHS England to recommission the mental health treatment requirement service which provide individuals with complex mental health needs with specialist support through community sentencing.

We have also worked in partnership with our local authority colleagues to recommission substance misuse contracts in both Swindon and Wiltshire. These services provide drug and alcohol treatment pathways through out-of-court resolutions and court



orders for offenders, delivering alcohol treatment and drug rehabilitation requirements. These contracts include hubs across the force area as well as outreach services into custody where dedicated staff work alongside the police to engage and support offenders to tackle substance misuse.

In addition to these specialist services, the OPCC commissions a range of out-of-court resolutions. These are a means of dealing with



less serious offending, which do not need prosecution at court and can be dealt with quickly and more effectively through alternative means. My office funds an interventions hub hosted online which provides 35 e-learning interventions targeted at common low-level offences or at specific offender groups such as vulnerable females.



An external review of the **Wessex Criminal Justice system**, which identified case supervision, training, police / CPS (Crown Prosecution Service) relationships, initial response, and processes as areas to improve. The significant improvement in DA (Domestic Abuse) 1st hearings from 79 days (May 21) to 22 day (May 22). Now, includes a 33% decrease in the average days from police referring a case to the CPS and the CPS authorising a charge, March 23. Alongside 7% (65) growth in investigations where an offender was issued with a charge outcome: victim-based offences.

Listening to you

Hearing your feedback and your experiences of the service you have received from Wiltshire Police is vital and helps me to scrutinise and challenge the policing service being delivered with the Chief Constable, and her leadership team.



As part of this, gathering feedback from our communities either I, or a member of my Office, has attended 15 Area Boards across Wiltshire between April 2022 and March 2023. We were also present at 12 Parish Council meetings and seven town council meetings. I have also been responsible for providing regular updates to both local authority council leaders and providing briefs and updates for all councillors across Wiltshire and Swindon.

We use these community-based meetings to gather feedback and hear how communities feel about the policing service but also to update on issues important to local communities, often with our policing colleagues so we can provide the fullest picture possible.

All information received is used to build improvements into the Force, where appropriate, or to provide community intelligence which can be used to inform local policing priorities.

Talking and listening to residents – and key communities – remains an area where we are dedicating time and resource to ensure I can faithfully represent the views of communities within policing.

My office and I have been out at 34 public consultation sessions across the county – including at high-footfall areas such as shopping

Public engagement

Between April 2022 and March 2023 either I, or a member of my office attended...



12 Parish Council meetings

7 Town Council meetings

34 Public consultations

15 Area boards

57 Public engagements

Digital engagement

March 2022 - 2023



centres, schools, and community centres, libraries and in under-represented communities.

We also actively engage with our communities digitally across social media channels where I, or my office, have a presence on Facebook, Instagram, LinkedIn, YouTube and X (formally Twitter).

Between March 2022 and 2023, we have published 928 posts, delivered 812k impressions (the number of times it was displayed in a content feed), to 318k users, with a 6.7% engagement rate. We consistently benchmark our engagement rates against industry standards for local government.

We use our public sector website to its full potential, ensuring accessibility best practice and engaging with new and returning visitors. This has resulted in nearly 44,000 page views. The website is optimised for all devices and, along with our social media activity, we track its performance and make improvements where needed.*

As well as attending 57 public engagements across the county, and representing the role of PCC and my office, I also hold regular bi-monthly surgeries with all local Members of Parliament and ensure any issues raised with them by their electorate are dealt with, and action taken where necessary and appropriate.

Alongside this, the work of the Force and how my office scrutinises, challenges and supports the performance of Wiltshire Police, was looked at in great detail across six Wiltshire and Swindon Police and Crime Panel meetings.

During the same time period, my office has continued to ask for residents' views and feedback in a more formal way. These include engaging with young people, with communities and with victims of crime:

- **Youth Commission:** The commission is now in its second year and enables young people aged between 14 and 25 to support, challenge and inform the work of the Police and Crime Commissioner for Wiltshire and Swindon. Young people can gain new knowledge, skills, and experiences, and have their say on crime and policing issues that matter most to them and their peers. The Youth Commission published its report earlier this year, and I hosted the 'Big Conversation' conference in January 2023 alongside police and partner agencies to hear directly from the youth commissioners on their findings.
- **Safer Nights Survey:** 2,800 residents responded to the survey sharing how safe they feel at night, and what could be done to ensure they feel safer. The results shaped the Safety at Night Charter and informed funding bids from the OPCC, and partners, for safer streets funding. Projects now being delivered include more street lighting, extra CCTV and a network of business signing up across Wiltshire and Swindon.
- **Victims Voice - satisfaction survey:** The OPCC coordinate the victims survey to ensure Wiltshire Police are meeting the needs of our victims. This survey aims to gain insight from a greater number of victims and use their experiences to help shape and improve services and the way the police engage and support victims through the criminal justice process.

*Analytics provided by Hootsuite.



His Majesty's Inspectorate of Constabulary and Fire & Rescue Services Inspections

In 2022, His Majesty's Inspectorate of Constabulary and Fire & Rescue Services Inspection (HMICFRS) conducted an inspection of Wiltshire Police in line with their programme of scrutiny. Its report, 'Police Effectiveness, Efficiency and Legitimacy' (PEEL), in July 2022, graded Wiltshire Police as 'inadequate' in the ability to respond to the public, protect vulnerable people and strategic planning.



All other areas of assessment were graded as requires improvement, including how Wiltshire Police support victims and protect vulnerable people. Due to this inspection Wiltshire Police were placed into 'ENGAGE' status, where additional support and oversight are put in place by the inspectorate.

The Inspectorate's report was a sobering read and is highly disappointing especially when I know we have many dedicated officers and staff working hard to deliver a quality policing service. However, the inspection report was consistent with my own assessment and what I was hearing from residents, of Wiltshire Police's ability to deliver and performance, and I provided substantial public comment at the time.



My aim, alongside Chief Constable Roper, is for Wiltshire Police to provide a quality, effective, frontline policing service which prioritises those crimes which matter most to communities. These are priorities I have set in my Police and Crime Plan and I expect to see a tangible change that will improve, and enhance, the service that Wiltshire's residents get from their police service.

During 2022/23 there has been a significant refocusing of effort to improve policing services and this information is set out in detail on Wiltshire Police's website.

My role as PCC is to scrutinise, challenge and support the Chief Constable and ensure that these improvements are delivered. I have put in place a comprehensive approach to ensure this happens and the public are updated on progress, this includes:

- Weekly briefings from the Chief Constable and on key issues, where I review actions to improve Police deliver and impact for our communities
- Two monthly meetings formally reviewing Force performance and progress against my Police and Crime Plan and the HMICFRS PEEL areas
- Regular public reports to Police and Crime Panel on my assessment of the Force's PEEL progress

- Continual monitoring of Force internal delivery mechanisms and the arrangements in place to deliver the improvements required by HMICFRS and the OPCC
- Regular engagement with the HMICFRS representatives and Inspectors
- Programme of in-person visits by PCC, and OPCC senior staff, to Police services across Wiltshire and Swindon, meeting Police Officers and Police Staff to listen to issues, measure performance progress and recognise achievements.
- Feedback to communities on Force performance through quarterly performance updates, media releases and personal updates to community groups.

This work will continue through 2023/24 where Chief Constable Roper and I will continue to deliver improvements and engage with the HMICFRS, College of Policing and the Home Office to demonstrate both service, and performance, improvements.

Wiltshire Police will be reinspected in 2023/24 and I will continue to monitor Wiltshire Police's progress. I continue to have confidence that Chief Constable Roper is delivering the changes required.

Specific departments within Wiltshire Police have also been inspected. These were consistent with the work identified in the PEEL inspection and incorporated into these improvements.

More details of specific police inspections and national thematic inspections can be found at [His Majesty's Inspectorate of Constabulary and Fire & Rescue Services - His Majesty's Inspectorate of Constabulary and Fire & Rescue Services \(justiceinspectorates.gov.uk\)](https://www.justiceinspectorates.gov.uk/hmicfrs/)





Finance and accountability

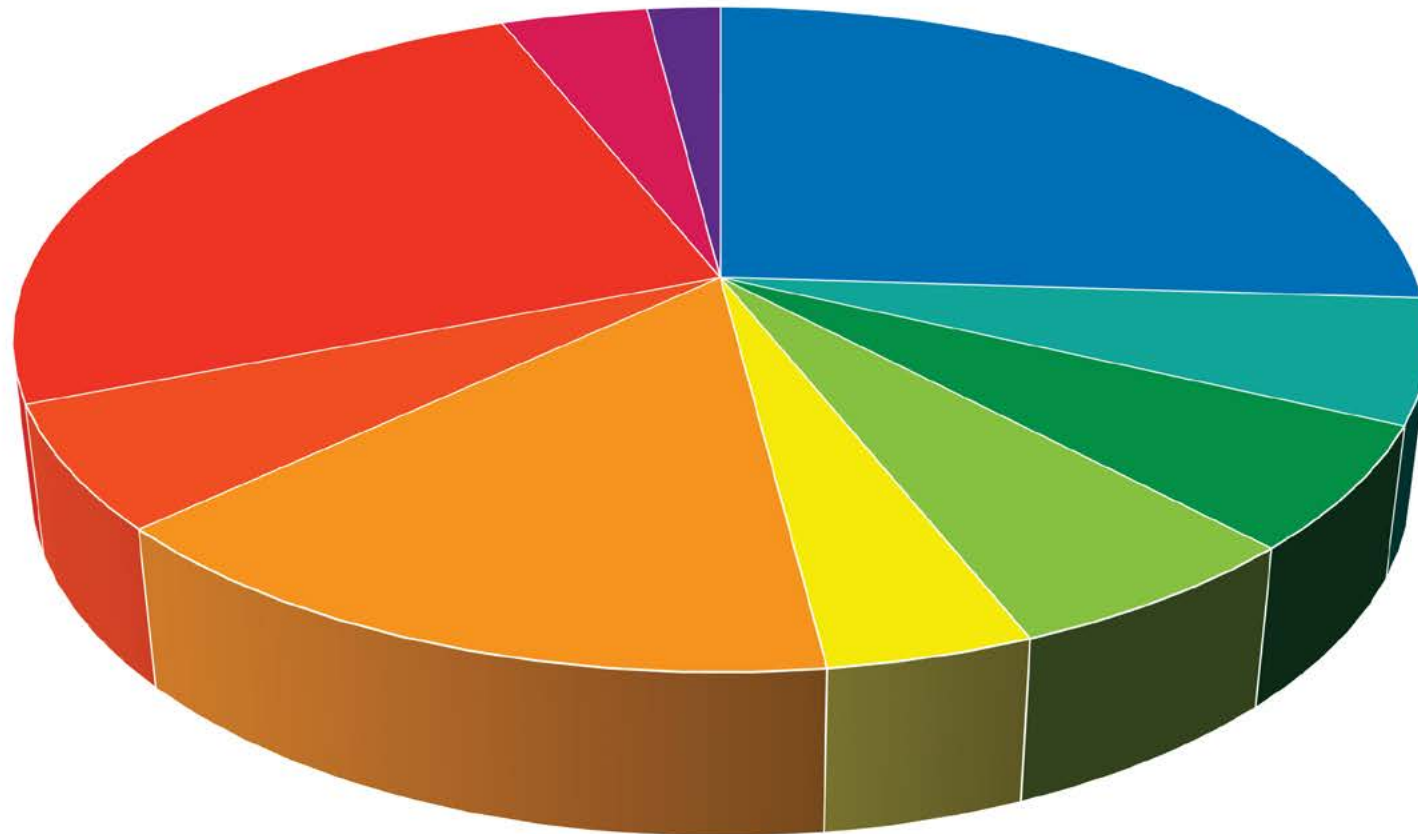
Summary of Financial Performance

My policing and office budget is as follows:

	2021/22	2022/23	2023/24
	£m	£m	£m
OPCC office costs and external funding	3.268	5.171	5.451
Capital contribution	2.329	2.857	2.912
Enabling services allocation	27.683	32.224	34.825
Chief Constable allocation	100.747	100.144	103.345
Cost of service	134.027	140.396	146.534

Financed by			
Police grant	67.709	70.428	70.657
Legacy council tax grants	5.235	5.235	5.235
Precept	61.004	64.359	69.428
Surplus on collection fund	0.000	0.295	0.714
Investment income	0.079	0.079	0.500
Total income	134.027	140.396	146.534

Actual spend



Local policing: **26%** (28% 21/22)

Criminal justice arrangements: **6%** (6% 21/22)

Intelligence: **4%** (4% 21/22)

Public protection: **6%** (5% 21/22)

Support including ACPO: **25%** (24% 21/22)

Central costs including reserves/capital: **2%** (4% 21/22)

Dealing with the public: **6%** (8% 21/22)

Specialist operations: **6%** (4% 21/22)

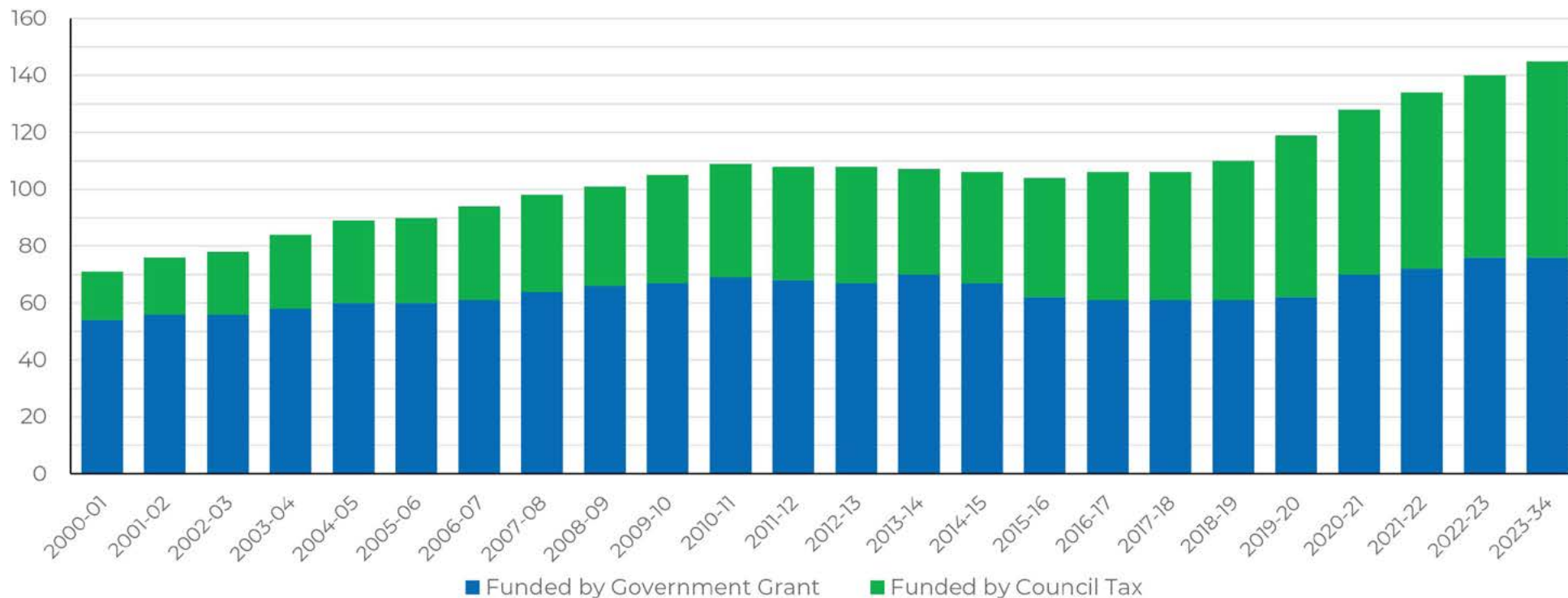
Investigations: **15%** (15% 21/22)

National policing: **0%** (1% 21/22)

PCC including commissioning: **4%** (3% 21/22)

Funding allocation

Central funding versus local funding graph 2000/01 to 2023/24



How the money was spent

Community Safety Fund 2022/23

The community safety fund is money I allocate to support the delivery of my Police and Crime Plan priorities. The fund supports collaborative arrangements with local authorities, third sector providers and Wiltshire Police.

Victims Fund 2022/23

This is a specific allocation by the Ministry of Justice for victim services and restorative justice services. In 2022-23, the amount provided to me was £916,371 and this enables the commissioning of services to improve support for victims. The Ministry of Justice also

awarded funding of £494,429 specifically for services supporting victims of domestic abuse and sexual violence.

Police Property Act Fund

This fund manages money raised through the sale of lost property and is awarded to community and voluntary groups to support the delivery of my Police and Crime Plan through the PCC's Community Action Fund. This year I relaunched this fund to offer grants up to £5,000 to local organisations and charities to support delivery of activities which align with the priorities set out in my Police and Crime Plan. Working closely in partnership with the Wiltshire Community Foundation, we have redesigned the application process to make it even more accessible for smaller group and enable multiple opportunities to apply throughout the year.

App

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Making Wiltshire Safer



www.wiltshire-pcc.gov.uk

HAVE YOUR VOICE HEARD
We want to hear from rural residents across the South of Wiltshire about their experience of crime.
Tell us your experience

YOUR CCTV
could help to fight crime

Office of the Police and Crime Commissioner
for Wiltshire and Swindon
London Road, Devizes,
Wiltshire SN10 2DN

T 01225 256926

E pcc@wiltshire.police.uk

W www.wiltshire-pcc.gov.uk


To keep up to date with the Office of the
Police and Crime Commissioner follow
us on social media:

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 [office-of-the-police-and-crime-commissioner-for-wiltshire-and-swindon](https://www.linkedin.com/company/office-of-the-police-and-crime-commissioner-for-wiltshire-and-swindon)

 [@PCCWiltshireandSwindon](https://www.youtube.com/@PCCWiltshireandSwindon)

Wiltshire and Swindon

pcc

Autistic people tell of their struggles to find mental health support

Autistic people, and their families and carers, have told us of their desperation and frustration at not being able to get support they need for their mental health.

People said they felt isolated and misunderstood, falling between the gaps in services which aren't designed to meet their needs and where staff lack training and awareness to support them.

These are the stark findings of our work hearing the experiences of autistic people, and their carers, who have accessed mental health services in Wiltshire in the last three years.

In a joint project with Wiltshire Service Users' Network (WSUN), which runs the Wiltshire Autism Hub, we listened to feedback from more than 50 people to understand what is good and what could be better about local mental health services.

What did people tell us?

- Most people went to their GPs first to get help, but faced a long wait to be referred on to other services. Some said they could not get any support at all.
- Autistic people did not find services helpful. They didn't think talking therapies were suitable for them and sometimes made symptoms worse.
- Mental health staff lack training, awareness and understanding of autism. Sometimes this has resulted in misdiagnosis and inappropriate treatment, or no support.
- Thresholds for getting mental health help are very high or inappropriate for autistic people.
- Some people said they had used expensive private consultants or therapists in an attempt to get help.
- Carers said the Child and Adolescent Mental

Health Service (CAMHS) was overwhelmed and the waiting times very long.

- Waiting times for an autism diagnosis were seen as unacceptable, with little support or guidance post diagnosis.
- Communication difficulties, coupled with a lack of flexibility from services – such as only offering phone calls rather than face to face appointments – creates a barrier for autistic people to be able to access help.

Stacey Sims, Healthwatch Wiltshire Manager, said: "It is clear that autistic people and their carers have struggled to access support for their mental health in Wiltshire, and this has had a serious impact on them and their families.

"I want to thank everyone who took part for the experiences they've shared with us, and for suggesting ways to improve local services. We'll be monitoring how these services are developed in the future so they can better support autistic people, and those who care for them."

Louise Rendle, CEO of WSUN, said: "Research has shown that autistic people are much more likely to have anxiety, depression, Obsessive Compulsive Disorder (OCD) and eating disorders than non-autistic people. This report highlights how important it is that mental health services have specially trained staff with awareness in autism.

"Adaptable services that provide reasonable adjustments will help ensure that autistic people and their families have equal access to high quality mental health provision. Too many autistic people still struggle to get appropriate support and we see through the Autism Hub the impact this has on people's lives and that of their families."

Look out for the report on our website.

Hearing from minority groups

We're working with Wiltshire Council's Ethnic Minority and Traveller Achievement Service (EMTAS), and children's charity Spurgeons to offer support and advice to minority groups.

Our work so far

In September 2022, we began our project with EMTAS and Spurgeons, funded by the Armed Forces Covenant Fund Trust, to hear the experiences of Fijian and Nepalese military families.

Healthwatch Wiltshire held two workshop sessions, at Tidworth and Bulford, with members of these communities, where we listened to their feedback on services and offered advice and guidance.

Key themes were the language barrier in making GP and healthcare appointments over the phone; being understood in an emergency; and a lack of understanding about the GP triage system. But all were registered with a GP, reported good experiences of hospital treatment and had no problems with getting the medication they needed. They were also satisfied with the dental treatment they had received.

Our work this year

Our work with EMTAS and Spurgeons has continued in 2023, where we've been engaging with Eastern European and Boater communities in a series of sessions.

This project, which is funded by NHS Charities Together, aims to signpost key medical services and deliver activities to support families' mental health and wellbeing.

Support for the Eastern European community

Sessions were held on Thursday mornings during June and July 2023 at the Polish

Community Centre, Trowbridge, with interpretation provided in Polish, Romanian, and Ukrainian. We were there to provide information and signposting, while Spurgeons ran activities for children and offered practical advice for families.

Common themes included finding support for children with additional needs, finding mental health support and dealing with loneliness.

Support for the Boater community

Sessions were held at the Canal Tavern, Bradford on Avon and the Barge Inn, at Honeystreet, near Pewsey, in late July 2023.

Both sessions were planned more as listening and engagement exercises rather than structured sessions on particular topics. This was in recognition of the fact that this community is less used to being engaged and less likely to attend topic specific sessions.

Common themes included the difficulties boaters face in accessing GP and dental services, issues getting to appointments due to a lack of public transport, and collecting prescriptions as they have no fixed address.

[Read our blog](#) to find out more about what we heard.



Your feedback on prescription ordering revealed in new report

How people order their prescriptions is the focus of a new report from Healthwatch Wiltshire.

We worked with Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (BSW ICB) to find out which ordering service people liked to use, how easy they found the process, and how important the service was to them.

We received 380 responses to our short survey, which ran for two weeks in October. As well as an online survey, we took paper copies to several pharmacies across Wiltshire, where we talked to patients as they collected their prescriptions.

What did people tell us?

Most people told us they found ordering prescriptions easy, and used a variety of methods including SystemOnline, the NHS App and Prescription Ordering Direct.

The majority of respondents said being able to order repeat prescriptions was very important to them, but long waits for medication and shortages of preferred brands were among the concerns they raised.

Other issues included poor internet availability, or a lack of confidence in using online services, as well as a frustration at not being able to get repeat prescriptions for longer than one month, particularly when someone had a long term condition.

What happens next?

The feedback we received has been welcomed by BSW ICB, who said: "We are very grateful to everyone for taking time to either talk in person, or fill in this Healthwatch designed survey,

which helps inform us on the experiences of a range of repeat prescribing methods used across BSW and how they compare.

"We will be reviewing the feedback and using it to help inform our understanding. We recognise not just the different perspectives reflected in the report, but also the differing needs of our population with some patients potentially very well served by digital solutions and others where alternative access routes are more suitable.

"We have also been listening to a broad range of stakeholders and we will now bring all of the feedback together to help inform our planning. Should anything need to be undertaken differently we will be clearly communicating in a planned and considered way.

"We would also like to acknowledge the hard work of the Healthwatch Wiltshire staff and their volunteers in bringing these views and reflections to our attention. We look forward to continuing to work with all Healthwatch groups across BSW to ensure we hear from our population about their experiences."

Stacey Sims, Healthwatch Wiltshire Manager, said: "Thanks to all who shared their experiences and their ideas to improve prescription ordering services.

"We make a series of recommendations in our report, and we're pleased that these have been welcomed by the Integrated Care Board."

[Find out more in our report.](#)



Update for Wiltshire Area Boards

October 2023

Winter Planning

As our health and care system continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans.

We are monitoring the impact of these plans at both a System and Place level and will take the learning into the development of our plans for the coming winter.

Operationally there continues to be significant joint working in the locality under our Home is Best programme of work which supports patients to remain at home, aims to reduce our reliance on bed-based care and improve patient outcomes and experience.

This approach helps to enable us operationally to manage the system challenges and pressures and, together, we continue to maintain a good flow of people from our acute hospitals to community settings or home.

Working in partnership across health and social care, we are on track to deliver our plans to deliver against targets including reducing the number of the non-criteria to reside in our acutes - currently maintaining a position below our trajectory of 30, significantly reducing our number of discharge to assess beds by 40 per cent, we are currently at 31, exceeding our target of 36.

We have also continued to increase our use of virtual wards - a flagship BSW scheme. A key focus for the coming months is on increasing referrals to the Virtual Ward step-up model through continuing to raise the profile of service.

We will work through the implications of pressures being relieved in one part of the system with pressure then arising in another part of the system. We have key workstreams in place to work through this jointly.

Community Investment Fund

Good progress has been made with our Community Investment Fund. BSW ICB has been working with five BaNES-based third sector organisations and has awarded grants to Southside Hardship Fund, Julian House, Citizens Advice Bureau, Age UK and West of England Rural Network.

These grants will help some of our most vulnerable communities with cost-of-living support, food and clothing and warm home grants.

This is a key part of our strategy on health inequalities and a demonstrable example of how BSW ICB is working directly with our communities at a local level.

Update for Wiltshire Area Boards

November 2023

The BSW Primary and Community Care Delivery Plan (PCCDP)

The BSW ICB Board has approved a Primary and Community Care Delivery Plan (PCCDP) for BSW.

The PCCDP builds on existing BSW strategies, including the BSW Together Integrated Care Strategy and Implementation Plan as well as national policy and guidance.

It consolidates existing documentation and reflects the engagement work completed with service users, providers and wider stakeholders to identify initiatives and solutions to deliver our ambition.

This delivery plan also incorporates feedback from over 40 stakeholders including primary care GPs, integrated care board (ICB) members, the clinical oversight group, and the integrated community-based care (ICBC) programme.

It sets out a number of priorities to deliver transformation for primary and community care and reflects the engagement work completed with service users, providers and wider stakeholders to identify initiatives and solutions to deliver our ambition.

There will be opportunities for engagement with partners and our communities about how we deliver our transformational priorities.

The six transformation priorities are as follows:

1. Deliver enhanced outcomes and experiences for our adults and children by evolving our local teams. We will build on our existing primary care networks to create more integrated neighbourhoods serviced by providers who can share information, caseloads, and estates to provide more joined up care and the capacity to do so.
2. Adopt a scaled population health management approach by building capacity and knowledge. We will use data and insight to understand our populations better, identify health inequalities, target marginalised groups, and develop initiatives and services that improve access and result in fairer health and outcomes.
3. Actively co-design and co-deliver preventable models of care by strengthening local partnerships and assets. We can promote healthier communities and increase healthy life expectancies through better

understanding and working with our local communities. We recognise that care and support is best delivered by those who understand the adults and children who live within them.

4. Increase personalisation of care through engaging and empowering our people. We need to shift towards greater prevention and early intervention. We can do so by tailoring our support to a persons' specific needs and using technology advances to provide support in formats that align with individuals' needs and preferences.
5. Improve access to a wider range of services closer to home through greater connection and coordination. We will deliver excellent health and care services closer to people's homes and overcome inequality of access by creating stronger physical and virtual connections between primary and community care and specialist services.
6. Support access to the right care by providing co-ordinated urgent care within the community. We want emergency care to be for those who need it most and know we can help people to address their urgent needs within the community. This can prevent avoidable admissions and result in better outcomes and experiences.

Winter Planning

As our health and care system continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans.

Operationally there continues to be significant joint working in the locality under our Urgent Care, and Ageing Well programme, and the Home First project which support patients to remain at home, aiming to reduce our reliance on bed-based care and improve patient outcomes and experience.

We have also continued to increase our use of NHS@Home (virtual wards) - a flagship BSW scheme. A key focus for the coming months is on increasing referrals to the Wiltshire Health and Care service through continuing to raise the profile of the service.

Update for Wiltshire Area Boards

December 2023

System-wide Primary Care Access Recovery Plan (approved BSW ICB Board 16.11.23)

The Primary Care Access Recovery Plan for BSW has been developed following the publication of NHSE guidance earlier in the year and has been led by the BSW ICB Primary Care team working with all the GP practices across BSW and with system partners. The document format is based on a standard template provided by NHSE regional colleagues.

The context and content of the document was discussed in detail at the Board development session in October. Following the discussions, a final version of the document has now been produced with an associated communications plan.

The Board is now asked to approve the plan.

The following sets out a brief summary of the content of the document, however the full version is available to Board members and to the public via the ICB website, found [here](#)

The Primary Care Access Recovery Plan PCARP forms part of the operational planning guidance. The PCARP supports all three elements of the Fuller Stocktake vision and the development of Integrated Neighbourhood Teams but focusses on the first element of streamlining access to care and advice. The **national ambitions** for the PCARP are:

- To make it easier for patients to contact their practice and;
- For patients' requests to be managed on the same day, whether that is an urgent appointment, a non-urgent appointment within 2 weeks or signposting to another service.

The PCARP seeks to support recovery by focussing on four key areas:

Area	Focus
Empower Patients	<ul style="list-style-type: none"> • Improving information and NHS App functionality • Increasing self-directed care where clinically appropriate • Expanding community pharmacy services
Modern General Practice	<ul style="list-style-type: none"> • Implementing 'Modern General Practice Access' • Better digital telephony • Faster navigation, assessment and response
Build Capacity	<ul style="list-style-type: none"> • Larger multidisciplinary teams • More new doctors • Retention and return of experienced GP's. • Higher priority for primary care in housing developments
Cut Bureaucracy	<ul style="list-style-type: none"> • Improving the primary – secondary care interface • Building on the 'Bureaucracy Busting Concordat'

Caring Steps Together

We are incredibly pleased to be sharing with you the outcome of more than a year of work to improve the way in which we share information with people who are discharged from our acute trusts into intermediate community-based services. We led this work from Wiltshire, but we've worked with colleagues across the BSW system in doing so, and it will be used by all of our services system-wide.



Caring Steps 

  **Together**

Giving you confidence
to move forward

Resources to help patients, families, carers and colleagues working in health and care understand the discharge process and how to access onward care and support.

For more information:
www.bswtogether.org.uk/discharge

The programme was established as a response to the learning and insights we gathered from patients and their families / carers and colleagues working in and around these services – whilst they often told stories of feeling well supported, too often they were about feeling confused, worried and out of control about what was happening to them. So, we've worked with people to understand what they wanted to know (both from those who have gone through the pathway and those who haven't) and how they wanted to be given the information. We even got their views on language, colours, pace and the kind of people they wanted to see in the resources.

The Caring Steps Together web site is now available [here](#) and the websites of all our providers will point to this when referencing the discharge process. The site (which will also be accessible via QR codes on lanyards that we are handing out to colleagues across the system) is split into patient-facing and staff facing resources (though everything is open access). Our VCSE colleagues are also participating in the programme as well as providing information around the support they can offer outside of statutory services.

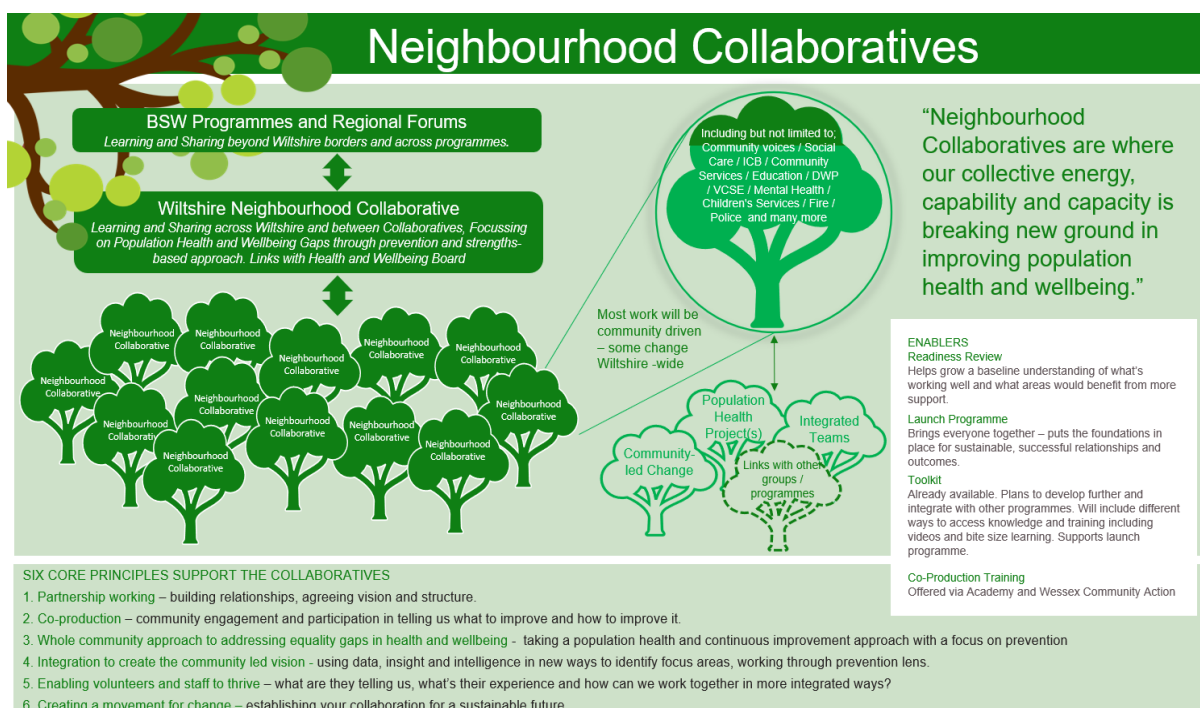
Neighbourhood Collaboratives

Aiming to reduce health and wellbeing inequality gaps within neighbourhoods across Wiltshire through partnership and a prevention focussed approach, we are continuing to make progress in our Neighbourhood Collaboratives which are part of the Implementation Plan of the Integrated Cared Strategy and the Joint Local Health and Wellbeing Strategy.

Whilst recognising that this is a significant change to the way in which we work and takes time, we are on track to reach our aim of working with at least 5 areas by the end of March 2024. With strong links to the Fuller Stocktake and Integrated Teams, the Collaboratives Steering Group is now made up of over 30 partners across health, local authority, public service and the VCSE sectors and supports the development of each of the collaboratives. It is building links with other programmes of work such as Community Conversations, the Families and Childrens Transformation Programme and work in mental health.

The Collaboratives have recently been awarded £100,000 of Health Inequalities Funding to provide seeding for increased pace and scale of the Neighbourhood Collaboratives movement and to be able to develop and test an innovative model of community engagement and co-production principles. We will be working to deliver this during 2024.

There is a lot more information available in the form of newsletters, a web platform and things like recorded presentations – all of which are available on request. The two graphics below hopefully offer a high-level summary of the model and the current status:



Collaboratives in 2023

Neighbourhood	Highlights
Trowbridge	(initial pilot) continues with its work in preventing increases in the housebound population. Health Inequalities and Neighbourhood Collaboratives project teams met with Trowbridge and agreed a plan to establish a broader collaborative group and commence launch programme in early 2024.
Melksham and Bradford on Avon	<p>Pathfinder site – quick testing and learning from the model and will be able to share the learning to inform the tools and the approach that will be used by other sites.</p> <p>Coproduction training has taken across partners in this area. Feedback from the training will be used to help identify our baseline awareness of Co-production within the locality which should help to identify areas of future need.</p> <p>Cohort identified: Previously unidentified people as first of a first serious fall – aiming to reduce prevalence of serious first falls and subsequent ambulance attendances / hospital admissions.</p> <ul style="list-style-type: none">• Mapped and collected existing falls prevention resources across MBoA – will share example• Engagement with the identified group of patients is nearing completion – utilising co-production• Delivery of the Development programme, (an adaptation of the Launch Programme), happened 27/11/23
Devizes	After a period of engagement with partners in this neighbourhood and plans to focus on children and young people, the support team stepped back whilst this area discussed and agreed it's way forward. This area will progress in early 2024 with the Readiness Review and launch programme.
Chippenham, Corsham & Box (CCB)	Areas of interest reviewed and undertaken data analysis with the Health Inequalities team. The early stages of this collaborative are progressing well and there is a structure of meetings in place. The Readiness Review has been completed – launch programme due early 2024. Reducing Hypertension is initial area of focus.
Salisbury – area wide	Three of the four Salisbury PCNs (offer to join will be extended to the 4 th PCN area) have proposed a Salisbury-wide approach to developing a Collaborative. This will be taken forward – next step is to undertake the Readiness Review. Plans also in place to work with farmers and support a dementia network approach.

Holiday Season

We would like to wish all of our partners a very happy Christmas and a healthy and prosperous 2024. Thank you for your support, hard work and commitment to the ongoing priorities. We hope you have a lovely break over the holidays with your nearest and dearest.



Fiona Selvin-Brown, Director of Place - Wiltshire

Community First - Annual Review and Celebration Video

The Community First Annual Review 2022-2023 is now available to view and download on our website. The Annual Review contains a summary of our work with people and communities over the last 12 months. This includes updates from our programmes and services, a general outline of our priorities and a summary of financial information for the year ending 31 March 2023.

<https://www.communityfirst.org.uk/wp-content/uploads/2023/10/Annual-Review-2022-2023-FINAL-VERSION.pdf>

Alongside the Annual Review, we have also produced a Celebration Video with a summary of our work in 2022-2023 which you can view using the following link:

https://youtu.be/l_7JRAxZJGE?si=ueZugKZJx4hwWb6u

Community First AGM & Awards Celebration 2023

The Community First Annual General Meeting (AGM) and Awards Celebration took place on Wednesday 11th October at Devizes Town Hall. Thank you to everyone who attended the event as we celebrated our achievements in 2022-2023. The Community First Awards recognises and celebrates the outstanding achievements of groups, organisations, individuals and young people who give so much of their time and enthusiasm to support our charity and its services.

Full List of Winners

We are sure you will join us in congratulating our winners for their well-deserved awards, many thanks also to Community First President Sarah Troughton for presenting each of our winners with a trophy and certificate.

Award Name	Winner
The Michael Jones Award for Inspirational Link Scheme or Community Minibus Volunteer	Janice Vincent (Malmesbury Link Scheme)
Community Project Funded through the Landfill Communities Fund	Roger Baker (Ashbury Village Hall)
The Martin Hamer in Special Recognition Award	Alan Fox
Most Innovative Community Run Project or Service	Darry New (Community Bus, Haydon Wick)
Robbie's Endeavour Trophy	Winterslow Youth Club
Young Carers Achievement Award - Under 12 years	Charlie
Young Carers Achievement Award - Over 12 years	Hannah

Project Inspire Achievement Award	Edward
Splash Achievement Award	Sam
Splash Volunteer Award	John Wyeth
Community First Young Leader’s Achievement Award	Will
Building Bridges Outstanding Achievement Award	Dorcas Obeney
The Arthur Laflin Volunteer Award	Jacquie Henly (Hilmarton Parish Council)

Youth Action Wiltshire - Carols by Candlelight

Youth Action Wiltshire invites you to Carols by Candlelight to celebrate the 25-year anniversary of Wiltshire Young Carers Service. The event will take place on Friday 8th December 2023 (7pm) at Malmesbury Abbey. Drinks and canapes will be served following the service.

Proceeds will fund a programme of exciting and fun respite activities for Wiltshire Young Carers, including music and songwriting, workshops, art, wildlife and adventure activities.

To request tickets, please complete the ticket application form using the link below (a copy is included with this briefing pack) or email Ginnie Keen: ginniekeen@gmail.com.

Ticket prices are as follows:

- Adult ticket - £20
- Child ticket (14 years and under) - £10

Ticket application form: <https://www.communityfirst.org.uk/wp-content/uploads/2023/10/Carol-2023-application-form-v2.docx>

The Big Give Christmas Challenge - Wiltshire Young Carers Service



This year Community First is participating in [The Big Give Christmas Challenge](#) in support of our Wiltshire Young Carers Service.

We currently hold open cases for Wiltshire young carers, of which 14% are recognised as the most vulnerable with some in the safeguarding system. As well as the pressures of their caring role and having to balance their own school and relationship pressures alongside the additional caring role, the recent pandemic has increased stress and worry. A national survey carried out by Carers Trust showed 58% of young carers were caring for longer and 40% said their mental health was worse.

Funds raised through The Big Give Christmas Challenge campaign will provide respite activities and support plans for 15 young carers, 30 Young Carers will access remote group webinars and a further 15 young carers can access structured one-to-one mentoring and coaching programmes with our Young Carers Support Workers. This will help them with their mental health and wellbeing. With increased investment, we can receive up to 15 new young carer referrals from our partner agencies.

Your gift will help more young people feel less alone in their caring role, they will see that home life has improved, they will feel included, be better at attending school, and feel happier.

Through this national campaign, we are aiming to secure up to £4,000 in pledges from supporters and donors which will be match-funded for 7 days between **28th November to 5th December 2023**. This is a fantastic way to help make a difference for young carers in Wiltshire and one small donation e.g. £5 will have *twice* the impact during this period.

More information about our how to support our Big Give Christmas Challenge will be available on our website and social media channels from mid-November.

Landfill Communities Fund - Wiltshire and Swindon Highlights 2022-2023

Community First manages and administrates the Landfill Communities Fund (LCF) in Wiltshire and Swindon. The LCF offers capital funding for local community, heritage and environmental projects in areas where local landfill operator sites or depots are located.

Funding for the LCF in Wiltshire and Swindon is received from landfill operators The Hills Group Ltd and Crapper & Sons Landfill Ltd. Over £5.5m of funding has been distributed through the LCF since 2002.

Entrust is the regulator of the Landfill Communities Fund and has produced statistical highlights for the LCF in Wiltshire and Swindon in 2022-2023. A copy of the PDF is included with this briefing pack and is summarised below.

- £329k - total LCF funds invested.
- 31 projects completed.
- 45 jobs were created as a result of funded projects.
- 298 people volunteer due to funding offered through the LCF in Wiltshire and Swindon
- 124,720 public visits.
- £5.77 of additional economic value for every £1 invested through the LCF.

For more information about the Landfill Communities Fund in Wiltshire and Swindon, please visit the Community First website: www.communityfirst.org.uk/grants

MiDAS - Minibus Driver Awareness Training

Community First offers accredited MiDAS (Minibus Driver Awareness) Training for organisations and groups, led by our fantastic Training Co-ordinator Martin Carter.

MiDAS is a membership-based scheme designed to enhance both driving and safety standards for drivers of minibuses. MiDAS is a nationally recognised standard for the assessment and training of minibus drivers. Community First is now taking new bookings for MiDAS minibus training with our Training Coordinator Martin Carter. Martin is a retired Police Advanced Driver with over 35 years' experience of driving minibuses.

The MiDAS training course includes a session on how to operate a minibus safely. This is followed by a 30-minute multiple-choice assessment with 20 questions. Trainees will need to answer 16 questions correctly to pass the theory test. Finally, there will be a practical test which incorporates a driving skills training session and an assessment drive which will last just over an hour, with the assessment taking 30

minutes. Upon completion of the theory and practical test, trainees will receive a certificate which is valid for 4 years.

Pricing is based on a minimum group size of 3 drivers per booking and starts at £105.00 per person. We are now taking new bookings for Winter 2023, early booking is recommended to secure a training place.

Please contact mcarter@communityfirst.org.uk for more information and how to book training.

A leaflet about MiDAS training is included with this briefing pack.

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

ewing@communityfirst.org.uk

YOUTH ACTION WILTSHIRE CANDLELIT CAROL SERVICE 2023

To avoid disappointment please apply for tickets as soon as possible as numbers are limited.

There will be a glass of wine and canapes following the service.

Ticket Application form: Adults £20 and Children 14 years and under £10

Name:-

Address:-

Postal Code.....

Email address:- please write clearly.....

I would like to apply for..... adult tickets at £20 each

I would like to apply for.....children tickets . £10 -14 years and under

I would like to donate (optional) £.....

Total amount paid £..... online or by cheque

Gift Aid:- Gift Aid increases any donations (not your ticket price) by 25% at no additional cost to you. To gift Aid, please read the words below, then sign and date the form. Your address above is needed to confirm that you are a current UK taxpayer.

I agree to Youth Action Wiltshire (YAW) claiming Gift Aid on this and future donations I make to the charity. By signing this I confirm I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay the difference.

Signature.....

Date:-.....

To pay either:

Online Banking:- Youth Action Wiltshire
Sort Code:- 40-17-17
Account No:- 51448714 Reference carol service , with your name, please

or

Cheque:- Made payable to Youth Action Wiltshire, and sent to Ginnie, to the address below.

Please email or post this ticket form to Ginnie Keen at ginniekeen@gmail.com or post to Mrs D.Keen ,
The Firs Farm, Corston. Malmesbury SN16 0HB

Tickets will be emailed (or posted if you do not have an email)to you.

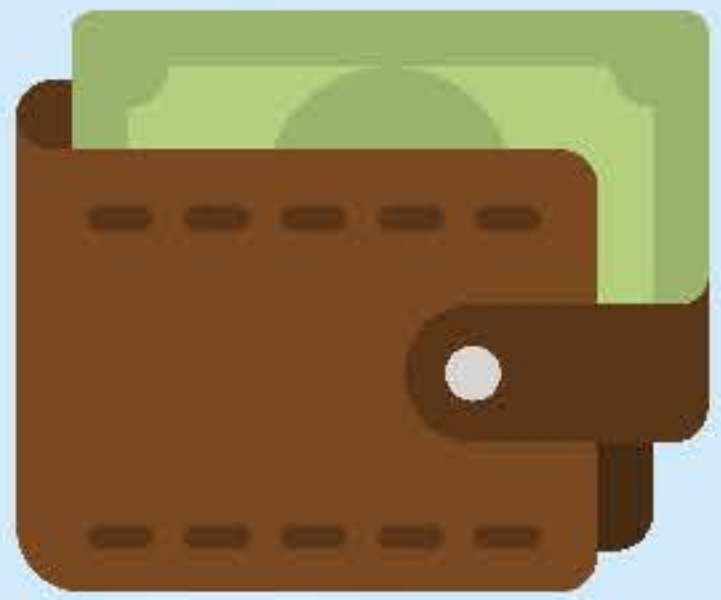
2022/2023 Statistical Highlights



COMMUNITY FIRST

£329k

Total LCF Funds invested



31 Projects completed

Each £1 spent, added £5.77 of additional economic value



45 jobs created

as a result of funded projects



av 3.3 miles to landfill site



298 people volunteered due to Community First's funding.

124,720 public visits





MiDAS: Minibus Driver Awareness Training

Is your group or organisation looking to train new minibus drivers?

MiDAS is a training scheme designed to enhance driving and safety standards for drivers of minibuses. MiDAS is a nationally recognised standard for the assessment and training of minibus drivers.

Community First is now taking bookings for MiDAS training with our MiDAS Training Coordinator Martin Carter. Martin is a retired Police Advanced Driver with over 35 years' experience of driving minibuses.

MiDAS Training includes a theory and practical test, along with detailed information on how to operate and manage a minibus safely. Drivers who pass both the MiDAS practical and theory tests will receive a certificate which is valid for four years.

Bookings:

mcarter@communityfirst.org.uk

"Excellent course. Great trainer!"

MiDAS Training Feedback

MiDAS Pricing

Standard MiDAS induction £125.00
Accessible MiDAS induction £165.00
Standard MiDAS refresher £105.00
Accessible MiDAS refresher £125.00

Weekdays Only
Minimum 3 drivers per booking



A Unique Concert for Wiltshire

A Unique Concert for Wiltshire will be held at the historic Salisbury Cathedral on **Thursday 8th February 2024** to raise vital funds for key Wiltshire charities Youth Action Wiltshire, Wiltshire Air Ambulance and Wiltshire Bobby Van Trust.

Tickets are now on sale with prices starting from £15. More information about the event can be found in our blog post about the event:

<https://www.communityfirst.org.uk/news/a-unique-concert-for-wiltshire/>

Seats can be booked online from <https://tinyurl.com/uniquewiltshire> or by calling the Salisbury Cathedral box office on 01722 656 555.

We look forward to welcoming you to this very special event.

New website for Community Insurance

Community Insurance is a specialist insurance agent service from Community First. We work with leading provider Zurich to offer comprehensive insurance for village halls, community buildings, playing field associations and local councils.

We have recently launched a new website for Community Insurance with more information about insurance policies, claims information and online forms to request a free, no obligation quotation.

The website also features a series of useful guides.

For more information visit: www.communityinsurance.co.uk, telephone 01380 732809 or email: communityinsurance@communityfirst.org.uk.

Oxenwood Outdoor Education Centre

Oxenwood Outdoor Education Centre is now taking new bookings for 2024. The centre is fully equipped for day and residential bookings for schools and groups with a variety of adventure activities including archery, canoeing and climbing. Our Outdoor Education Team can also design and lead a bespoke heritage learning day for your school or group. This is a truly unique learning experience that everyone will enjoy! Some recent examples of heritage learning days designed and delivered by our team at Oxenwood include:

John of Gaunt School

Students from The John of Gaunt School recently attended a 'Living History Day' at Oxenwood. The students learned about British Army recruitment in 1914 and handled artefacts from the era. Some students were also kitted out as a soldier. The students formed battalion and learned how to fire a rifle and use a bayonet. The battalion then crossed 'no-man-land' whilst being fired at by the enemy (using a gel gun). The 'Living History Day' was delivered by the Oxenwood Outdoor Education Team who provided the trained re-enactor and led the safe handling of weaponry. Feedback was very positive:

"The days provided an enrichment opportunity for Year 9 students who have been studying the events of the First World War and how these shaped our island's history. An event like this really brings History alive as the students don't just learn about events but experience them. It's the next best thing to having a time machine!"

Cricklade Manor Prep School

Students at Cricklade Manor Prep School attended a learning day at Oxenwood, led by our Outdoor Education Team. The team designed an immersive experience which taught the students about life in the Stone Age. The school said:

“We were all blown away by your immersive experience and the children have been thoroughly inspired by their trip. Thanks must also go to Emily and Mo who led our group capably and who extended the warmth of Oxenwood to us all! We look forward to coming back and visiting again soon.”

We are delighted to hear that schools and groups are benefiting from the amazing opportunities for learning and adventure offered by our team at Oxenwood. A full list of pricing for 2024-2025 is now available on our website. For more information or to design your bespoke residential, day or learning experience contact: enquiries@oxenwoodcentre.com.

Oxenwood - First Aid Training Courses

We are now offering a range of first aid courses at Oxenwood Outdoor Education Centre, led by Deputy Centre Manager & Outdoor Education Instructor Mo.

A list of available courses is included with this briefing pack.

Please email Mo: dmaloney@oxenwoodcentre.com for more information.

Vacancy - MiDAS Training Coordinator (Driver Assessor)

Community First is recruiting for a MiDAS (Minibus Driver Awareness Scheme) Training Coordinator/Driver Assessor to support the delivery of our MiDAS training service.

- **Hours:** Flexible, in response to demand for training, including some evening/weekend working.
- **Salary:** £14.50 gross per hour. (Actual hours will vary by month according to training delivered).
- **Base:** Home-based, with hot desk at Community First as required. Will be expected to travel to venues across Wiltshire, Swindon and other areas as required to deliver MiDAS training (mileage expenses paid).

More information about the role, including a job description, person specification and application form can be found on our website: <https://www.communityfirst.org.uk/vacancies/>

If you would like to find out more about this position, please contact Harry Tipple, Head of Community and Partnership development on: 01380 732 824 or htipple@communityfirst.org.uk

Closing date: Midday on 15th of January 2024

Interview dates: 24th of January 2024

To download a job description, person specification and an application form for this post, please visit the links below. Please note we are unable to accept CVs for this position.

Community First is an equal opportunities employer.

Link Schemes and Community Transport

The Community Development team are currently involved in a project that will offer support to the Link Schemes to help with the recruitment of volunteers. The team have spent 5 days on the ground in 5 different areas across Wiltshire engaging with the community.

All primary schools in Wiltshire have been emailed with a flyer and many have been kind enough to share the recruitment flyer on their school newsletter. We have managed to recruit 16 volunteers. We have another 5 days available to offer to the Links, so if you would like help with volunteer recruitment, please do get in touch.

There are 42 Link Schemes in Wiltshire with approximately 1,600 volunteers who help to keep communities connected to vital local services by offering door-to-door transport to shops, lunch clubs and medical appointments. Volunteering with your local Link Scheme is a great way to meet new people, make friends and give something back to your community.

You can find your local Link Scheme by using our Community Transport Directory and there are several ways to be involved, including as a Link Driver or Link Coordinator. Link Drivers use their own cars and a mileage allowance is paid.

For more information or to enquire about volunteering with Link, please email: linkproject@communityfirst.org.uk

Building Bridges and Inspire Swindon (Employability Programmes)

Community First will soon launch a refreshed website for The Building Bridges and Inspire Swindon Programmes. We aim to have this online as soon as possible. In the meantime, please continue to use the referral form on the holding page (www.buildingbridgessw.org.uk/coming-soon) or contact the lead team by email: hello@buildingbridgessw.org.uk or telephone: 01380 732821.

Our two current employability programmes (Building Bridges in Wiltshire and Inspire Swindon for young people in Wiltshire) which started in July are both delivering strongly. Across the two programmes we are currently supporting a total of 75 participants with another 58 referrals currently being allocated out to Support Workers. The programmes are both already delivering fantastic outcomes - in Autumn 2023, 17 of the NEET/At Risk young people that we had been supporting moved on to college courses and with our support have sustained their attendance. We have also supported 6 participants into work and are currently supporting them to sustain their roles.

We are in discussions to build additional capacity into our Wiltshire programme to support more refugees and people affected by homelessness - we hope to be able to start this in early 2024.

We are pleased to announce that with funding from The National Lottery Community Fund we will be able to start a new programme to support adults in Swindon in mid-January 2024.

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

eeving@communityfirst.org.uk

Oxenwood Outdoor Education Centre

First Aid Training

On Site Training

Delivered on site at Oxenwood Outdoor Education Centre, Marlborough SN8 3NQ.

Course Name	Time
Activity First Aid - FAA Level 3 Award	2 day
Annual Refresher for First Aiders	Half day
Appointed Person	2 hour
Basic Life Support - FAA Level 2	3 hours
Emergency First Aid at Work - FAA Level 3 Award	1 day
First Aid at Work Re-qualification - FAA Level 3	2 day
First Aid at Work - FAA Level 3	3 day
First Aid for Mental Health - FAA Level 2 Award	1 day
First Aid for Mental Health Awareness - FAA Level 1 Award	4 hours
First Aid for Mental Health Supervising - FAA Level 3 Award	2 day
First Aid for <u>Youth</u> Mental Health - FAA Level 2 Award	1 day
First Aiders for Mental Health Annual Refresher	Half day
Paediatric Emergency First Aid - FAA Level 3	1 day
Paediatric First Aid - FAA Level 3	2 day

Distance Learning

Training delivered remotely.

Course Name	Time
First Aid for Mental Health - FAA Level 2 Award	1 day
First Aid for Mental Health Awareness - FAA Level 1 Award	4 hours
First Aid for Mental Health Supervising - FAA Level 3 Award	2 day
First Aid for Youth Mental Health - FAA Level 2 Award	1 day

For more information, please contact Mo: dmaloney@oxenwoodcentre.com or telephone 01380 732806.



Update from Age UK Wiltshire – November 2023

Sarah Cardy, CEO of Age UK Wiltshire has attended several community engagement events recently and seen the need for information from older people and their families. It has also been encouraging to hear positive feedback about our services.

Over the years, we've witnessed a significant growth in the demand for our services. The desire of older adults to maintain their independence and continue living fulfilling lives in their own homes has never been stronger. This is a testament to the much-needed work Age UK Wiltshire does but it also highlights the pressing need for continued support and expansion of our programs.

Surviving Winter Grants

We are currently promoting our Surviving winter grants, which can help vulnerable people experiencing fuel poverty.

The one-off grant available through Age UK Wiltshire is £200 and the scheme will run until April 2024 but may close early if all grants are allocated.

"The Surviving Winter grant will make an awful lot of difference, thank you." - Eve

The Surviving Winter Grant was introduced by Wiltshire Community Foundation over 10 years ago and has already helped 1000's of households in Wiltshire. It is a multi-agency approach working not only with Age UK Wiltshire but with Wiltshire Citizens Advice, Swindon Citizens Advice, Wiltshire Centre for Independent Living, and Wiltshire Warm & Safe to help people by providing grants towards fuel or other heating related costs.

There is eligibility criteria and an application process. More information on this can be found at www.ageuk.org.uk/wiltshire/our-services/surviving-winter/

Household Support Fund – hot food

We are also providing support for older people who need food, are in rural locations and are unable to get support. We will give support for a period of time whilst we provide holistic advice and support for a more sustainable solution. People can contact our meals team on 01793 279606 or email: communitymeals@ageukwiltshire.org.uk

Age UK Wiltshire Charity Shops

We have ambitious plans to have charity shop hubs across Wiltshire, and these are progressing which is very exciting. We've now signed the lease, and are working on our Salisbury site which should be open very soon.

It is an excellent opportunity for Age UK Wiltshire to have more of a town presence. These high street centres will include office space for our I&A advisors, providing the opportunity for residents to have accessible, face to face appointments.

We are also working hard towards the Marlborough and Devizes shops.

Although this is a great retail opportunity, the success of our charity shops is not just about selling items - it's about transforming generosity into tangible support for older people in our communities.



Melksham Community Support Scheme

Age UK Wiltshire is working together with Melksham Town Council, Melksham Without Parish Council and Melksham Area Board to improve the wellbeing of older people living in Melksham, by offering support, access to information and practical help.

“Sarah, (Melksham Community Support Senior Project Worker) who visited was brilliant and it was great to talk things through.” - Winifred

We have already seen the difference our support can make to the residents of Melksham but if your network has any referrals or would like more information, please contact us on 01225 809265 or email melksham@ageukwiltshire.org.uk

Charity Shops and Information Hubs:

We have now opened our new Charity shop in Salisbury. We were delighted to have the Older People's Champion for Salisbury, Irene Kohler, cutting the ribbon for us. Our shop is also an Information & Advice hub, offering the opportunity for older residents to have accessible, face-to-face advice, by an arranged appointment. Leaflets about a range of issues affecting older people and our services are available in the shop. Our Information & Advice service offers a free quality accredited information & advice service for older people, their families, and their carers. They cover a wide range of issues affecting older people, including welfare benefits and money, care and support, housing options, local services, and later life planning.

We are looking to open other shops, with information points across the county, including in Marlborough and Devizes, so watch this space! If anyone would like to get in touch or is aware of a need arising in their area, please do get in touch and we may be able to explore this.



There is information on how to make donations on our website: [Age UK Wiltshire | Charity Shops](#)

Fitness and Friendship:

Our Fitness & Friendship classes are ever popular and growing, with 17 clubs across the county, including some new clubs within sheltered housing schemes. These clubs provide seated exercise and activities. Members value the clubs as important places to make friends and connections which in turn reduces feelings of loneliness and isolation. The clubs are supported by 47 volunteers, many of whom started as members. A list of clubs is available on our website: [Fitness & Friendship Clubs | Age UK Wiltshire](#).

Meals+:

Our Meals+ service is a service that provides a visit to an older person and the delivery of a hot meal. It is a lunchtime delivery all year round, apart from Christmas day. Our drivers have a conversation with the older person and conduct a welfare check as a part of every visit. Often the driver will be the only person they see all day. We continue to receive positive feedback on this service, and the peace of mind that it provides to relatives/carers, as below.

"You are absolutely fab and I cannot thank you enough for the way you look after my Mum!"

Neighbourhood Collaboratives/Health:

Our Chief Executive, Sarah Cardy, is the voluntary sector representative on the Wiltshire Health & Wellbeing Board, and Age UK Wiltshire are involved with various ICA workstreams. We are part of the Neighbourhood Collaborative Pathfinder work in Melksham and have also been involved with work to improve the hospital discharge process. As an organisation we often speak to older people who have insight into how this process could be better, from lived experience.

We believe that co-production and lived experience insight are integral to shaping future service provision.

Our latest newsletter can be found here - <https://www.ageuk.org.uk/bp-assets/globalassets/wiltshire/about-us/november-external-newsletter.pdf>. Please email jasmine.forbes-lumby@ageukwiltshire.org.uk to be added to the mailing list.

MARLBOROUGH AREA BOARD

MARLBOROUGH HEALTH AND WELLBEING GROUP

PROGRESS REPORT AND UPDATE JANUARY 2024

The following report provides an update on the progress and plans of the Health and Wellbeing Group

1. Notes of the meeting held on 19th October 2023 (attached)

Consideration was given principally to:

- updates
- a presentation on Social Prescribing from the Kennet and Avon Medical Partnership
- the work of the Wiltshire Council Health Coaches
- planning for future events; notably the Engagement event, December 2023.

2. Engagement event – 5th December 2023

Following the successful 'relaunch' event in October 2022 the Group aimed to develop further its focus and membership helping to address some of the health and wellbeing issues that emerged following the Covid 19 pandemic. Responding to requests for future networking opportunities plans were developed for a further engagement session for the local health related voluntary, charitable and statutory sector organisations.

A pleasing total of 34 attendees representing 19 local health and wellbeing organisations with a focus on older and vulnerable people joined the session which was held at St Peter's Church. With the aims of sharing information and facilitating networking and opened by the Mayor of Marlborough the presentations covered the following topics:

- The wider context for Health and Wellbeing in Wiltshire.
- The role and contribution of the Marlborough Health and Wellbeing Group.
- Grant provision from Wiltshire Council and the Wiltshire Community Foundation.
- The Great Western Hospital; the Carers' passport arrangement and the new emergency department and admission facilities
- Domiciliary care and support in the community.

In addition the first iteration of a local summary of services and relationships between the attending organisations was completed and shared with attendees.

3. A Health & Wellbeing event in Priory Gardens late spring / early summer 2024.

Board members may recall that the Group had developed advanced plans for a health and wellbeing fayre in the spring of 2020 which were abandoned inevitably due to the Covid 19 pandemic.

The intention is to repeat the approach with a public event (11am – 3pm) to which a wide range of local statutory and voluntary organisations will be invited to provide information about their services and facilities, to respond to questions, to enable networking and

discussion and generally to raise awareness about local support arrangements and opportunities for older and vulnerable adults and families in the Marlborough area.

Sited in Priory Gardens the event will feature music, dancing and refreshments.

Early planning is underway to include a wide range of aspects including:

- Public liability insurance
- site issues: vehicle and pedestrian access, health and safety, risk assessment, security, major incident planning, fire, inclement weather etc
- exhibitors and demonstrators
- publicity before and at the event

The financial requirements will be determined and a request submitted to the Marlborough Area Board meeting on 19th March 2024.

Board members will be warmly invited to join the event and further details will follow.

Jill Turner,

Chair, Marlborough Health and Wellbeing Group

January 2024

MARLBOROUGH HEALTH AND WELLBEING GROUP

NOTES OF THE MEETING 3pm THURSDAY 19th OCTOBER 2023

PRESENT

Marianna Baschiera, Greatwood Charity

Becky Bye - Rethink

Councillor Jane Davies, Cabinet Member for Adult Services, SEND, Transitions & Inclusion

Sanjana Matthews-Mair; Health Trainer, Wiltshire Council

Karen Montgomery. Kennet and Avon Medical Partnership

Jill Turner, Chair

Ruth Wilson- Carer Support Wiltshire

APOLOGIES

Chris Atkinson; Kennet and Avon Medical Partnership (KAMP)

Frances Barrone; Prevention and Wellbeing Team Wiltshire Council

Sarah Davey; Health and Social Care Lead, Ramsbury Surgery

Representative; Jubilee Day Centre. Marlborough

Dominique Oughton – Wiltshire and Swindon Sports Partnership

Andrew Jack; Strategic Engagement and Partnership Manager, Wiltshire Council

Representative; Health Watch Wiltshire

Kate Sharpe: Alzheimers Support

Hayley Boland and Helen Gough: Carer Support Wiltshire

NOTES

No	ITEM	ACTION
1	<p>Welcome and introductions</p> <p>JT welcomed attendees to the meeting and noted that Anne Hancock had stood down recently as the representative for Jubilee Centre. A replacement representative was expected, and thanks expressed to Anne for her contribution to the Group</p>	
2	<p>Notes of the Meeting on 5th July 2023.</p> <p>The Notes of the meeting held on 5th July 2023 were agreed as an accurate record</p>	
3	<p>Matters arising</p> <p>Great Western Hospital Carers' passport: JT reported that she had spoken with Tania Currie, Head of Patient Experience and Engagement at Great Western Hospital with reference to the Carer's passport and the proposed autumn networking event. TC had agreed that the Hospital would be represented at the event and would update attendees on the Urgent Treatment Centre and new 'front door' urgent admission building project which was due to open in the summer of 2024.</p> <p>Wiltshire Council Carers' Strategy: JD updated the Group that following public consultation the draft Wiltshire Council Carers' strategy had been to Cabinet and would be publicised widely including via Town and Parish Councils.</p>	
4	<p>Social Prescribing presentation, KAMP</p> <p>KM outlined the social prescribing services that were provided by KAMP. Evidence indicates that approximately 20% of all GP visits were stimulated by a non-medical requirement such as issues relating to housing, finance, unemployment and loneliness. Consequently the social prescribing approach had been developed in an attempt to provide other support and to link people to community based activities that were better suited to their needs. The range of presenting conditions includes chronic health issues eg fibromyalgia and low level mental health issues and loneliness.</p> <p>The approach was of a holistic nature focusing on personalised care beginning with the question: 'what matters to you?' and seeking to develop a set of goals to be addressed through a coaching approach.</p> <p>Patients are referred on where appropriate to other KAMP services such as Health and Wellbeing Coaches and Care Coordinators as well as other organisations, services and groups such as Citizens Advice, food banks, housing services and u3a in Kennet. KM /AW also attend groups with patients to assist them to develop their confidence. Up to 8 sessions are offered to each patient with the aim of avoiding long term dependence on support from KAMP staff.</p> <p>KM works with patients from 18 – 75 years and colleague Alix Ward (Transforming Care for Older People team TCOP) works with patients over 75 years. Home visits are offered for housebound patients too. A</p>	

	recruitment exercise was underway for another Social Prescriber to work with patients from 18 – 75 years	
5	<p>Wiltshire Council – Health Coaches</p> <p>SM-M introduced the role of the Health Coaches which were part of the Council’s Public Health Team.</p> <p>The Coaches provide advice on a range of health issues including stop smoking and exercise. SM-M is also a Fitness Instructor at the Marlborough Leisure Centre.</p> <p>KAMP would link with SM- M to develop further referral and joint working arrangements</p>	KM / SM-M
6.	<p>Health and Wellbeing grant applications (budget - £7,700)</p> <p>JT updated the Group that following consideration by the HWB Group a grant of £1,425 had been awarded by the Marlborough Area Board to Carer Support Wiltshire for the establishment of a new Bereavement Café in Marlborough (Castle and Ball Hotel) as a joint project with Prospect Hospice.</p> <p>Adopting the approach ‘make a friend – be a friend’ (MAT BAF) the aim was to provide community-based support for bereaved people, including bereaved carers. The group would meet on a monthly basis.</p> <p>A total of £6,275 in grant funding remained available for further bids.</p>	
	<p>Proposal for a Marlborough HWB networking event - actions and support required</p> <p>JT introduced the aim to organise a second ‘networking’ event for local health and wellbeing organisations in the Marlborough area following the successful event in October 2022.</p> <p>Following discussion the following was agreed:</p> <ul style="list-style-type: none"> ➤ Venue: St Peter’s Church ➤ Date: prior to mid December 2023. ➤ Format: presentations followed by networking with refreshments and poster displays ➤ Presentations potentially to include: <ul style="list-style-type: none"> JD (Wiltshire Council) JT (HWB Group) KAMP – Social Prescribing Great Western Hospital – Carers passport and new urgent care facility Carer Support Wiltshire Rethink Dementia related organisation/s <p>A grant would be requested for the event (venue hire, refreshments, badges etc)</p> <p>Planning would be pursued urgently and Invitations would be issued.</p>	<p>JT</p> <p>JT</p>

	<p>Invitees would be requested to provide information about their work and relationships with other organisations to facilitate a ‘mapping’ exercise to identify any gaps in local service provision.</p>	
	<p>Any other business</p> <p>a) Information about local services and support</p> <p>SM-M informed the Group about the Wiltshire Council’s online portal with details about local community groups, activities and sources of information such as help with the cost of living: https://wiltshiretogether.org.uk/</p> <p>The Council had developed an online map showing ‘warm spaces’ in the winter of 2022-23 and it was confirmed that public libraries would once again offer ‘warm space’ support with warm packs and information in the winter of 2023-24</p> <p>b) Health and Wellbeing event – spring 2024</p> <p>A Health & Wellbeing event in Priory Gardens would be planned for late spring / early summer 2024 along similar lines to the one which was planned for early 2020 but abandoned due to the Covid 19 pandemic .</p> <p>The potential to involve younger people would be considered in due course with Councillor Caroline Thomas, Chair of the Local Youth Network (LYN)</p>	
	<p>Date of next meeting</p> <p>To be confirmed</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Local Highway and Footway Improvement Group (LHFIG) - Thursday 19th October 2023 Marlborough Town Hall.			
1.	Attendees and apologies			
	<p>Cllr James Sheppard (Aldbourn and Ramsbury); Cllr Caroline Thomas (Marlborough East); Cllr Jane Davies (Marlborough West); Steve Hind; Mervyn Hall (Marlborough); Richard Spencer Williams (Marlborough); Steve Campbell (Chilton Foliat); Sheila Glass (Ramsbury and Axford); G. Wyatt Hawkins (Baydon); Martin Phipps (Savernake); Andrew Stibbard (Aldbourn); Stephen Stacey (Avebury).</p> <p>Apologies Jill Turner (Kennet Valley); Lucy Kirkpatrick (Mildenhall); Martin Cook.</p>			
2.	Introductory Notes			
	<p>The minutes of the previous LHFIG meeting held on the 13th July 2023 can be found via this link:</p> <p>Agenda for Marlborough Area Board on Tuesday 10 October 2023, 7.00 pm Wiltshire Council</p>			
	<p>Comments from the Chair on Local Highways & Footways Improvement Group (LHFIG) arrangements:</p> <p>Reminder Local Highways and Footpaths Improvement Group is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management:</p> <p>Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).</p> <p>Cycle improvements: new cycle paths, cycle parking / storage.</p> <p>Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.</p> <p>Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.</p> <p>New road markings: new and replacement of existing markings.</p>			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: stiles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

Funds cannot be used for revenue functions, such as routine maintenance schemes or the provision of passenger transport services. As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

Meeting dates and programme

While we have more budget, funds that are not committed – that is for work completed or orders placed with contractors for delivery within the current financial year – will typically be returned to WC to go into the Substantive Schemes pot. Exceptions will only be allowed when events outside of our control have impacted delivery, although Highways have confirmed that for 22/23, unallocated funds will roll into 23/24 as it was acknowledge resource shortages affected project delivery. Cabinet also confirmed a review will be undertaken after the first 12 months of operation.

This means we must be very clear, when agreeing priorities, which are

- Approved and deliverable/paid for this year
- Approved but need more work so will be developed with a view for delivery in the subsequent financial year
- Not yet approved but have potential to be reviewed when resources are available.

It is less about '5 priorities', so much as identifying which schemes are deliverable this financial year, being mindful of the workload on our officers, else little will ever reach completion.

The advice was that meetings should ideally take place as below, each one 2 to 4 weeks in advance of the Area Board meetings where this group's decisions are ratified. 22/23 dates are in brackets.

April (May 22/23): Budget confirmation and budget allocation to projects. Agree projects to be put forward for funding from Substantive bid, ahead of end of submission deadlines.

July (September 22/23): Progress meeting. Budget allocation (note: projects allocated beyond this meeting may not be delivered by the end of March).

October (November 22/23): Progress meeting. Small scale and low-cost projects at this meeting may be delivered before end of year deadline.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	<p>January (March 22/23): Progress meeting. Agreement of any funding to be returned for redistribution. Any projects prioritised at this meeting are unlikely to be delivered within this financial year.</p> <p>Terms of reference expect town and parish councils to make at least a 20% contribution to the projects that pass through LHFIG. These can be circulated with the notes.</p>			
3.	Financial Position			
	Finance sheet – the updated position is attached.			
4.	Process for logging requests for highway improvement schemes			
	<p>LHFIG requests forms are on the Wiltshire Council website. http://www.wiltshire.gov.uk/council-democracy-area-boards Once completed they should be submitted to the local town or parish council. If agreed the Clerk will send them to LHFIGrequests@wiltshire.gov.uk</p>			
5.	23/24 Prioritised Schemes – nb uncompleted 22/23 priority schemes, unless otherwise indicated, move into 23/24			
	Action - review priority order to help SH manage his workload.			
a)	<p>Issue 7027 B4003 Layby</p>	<p>Layby improvement design being undertaken within Wiltshire Highways following CT discussion with Dave Thomas.</p> <p>CT to clarify with Dave Thomas the need to tackle the immediate pot hole/verge issues to limit further damage as well as more permanent improvements. (DT confirmed Jack Francis and Ben Leverette will deal with both aspects). CT agreed to oversee progress with support of JD and Briony from NT.</p> <p>Layby design and work package sent to Milestone. Chalk source obtained and archaeological supervision being</p>	<p>Works undertaken but issues continue. Discussed that further funding will not be taken from LHFIG and so this issue can be CLOSED.</p>	<p>Waiting restriction - 22/23 (complete)</p> <p>Layby maintenance and improvement Priority for 23/24</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		addressed. It is understood that central highways funding is agreed for this construction.		
b)	<p>8-20-4 A4 Manton traffic calming</p> <p>8-21-2 – request for Traffic Island</p> <p>8-21-3 – Request for transverse yellow road markings on westbound approach to crossing, plus solution between crossing and turning to Bridge Street.</p> <p>8-21-4 – request for sign Bridge St turn westbound between the Pelican Crossing and Bridge St</p>	<p>Request for a substantive scheme to include 8-21-2, 8-21-3, 8-21-4 plus move speed limit and alteration to Pelican traffic light.</p> <p>Design and cost to be developed and consideration as a substantive scheme. Project options agreed as</p> <p>Stage 1 – low cost signing and road marking scheme. Stage 2 – design work for new traffic island to the west of Downs Lane, Marlborough name signs and possible location of speed limit. Topo survey agreed to enable design.</p> <p>Stage 1 plan and estimate sent to RSW for approval. Supported by Marlborough TC. Cost estimate increased to £6790. Contribution 25%. Confirmation from LHFIFG to proceed. It is understood that signing is complete. Scheme package originally issued to Ringway will be reissued to Milestone for implementation of road markings.</p> <p>Stage 2 topo survey cost £1700. Town Council 25% contribution agreed. Atkins have undertaken topo survey.</p> <p>Stage 1 signing and road markings complete.</p> <p>Stage 2 Design development for traffic island and liaison with Milestone to establish traffic management costs which are likely to be expensive. As a guide, total construction</p>	<p>Site meeting undertaken for Stage 2 with Milestone. Milestone request a road closure is required for the current proposal to enable the traffic island to be constructed.</p> <p>Substantive bid proposed for November.</p> <p>SH advised traffic order could be advertised to extend the 40mph limit to the location of the proposed traffic island. It was agreed that once MTC confirm that the proposed location of the traffic island is acceptable, the traffic order can be progressed. Cost of traffic order process is around £2500. TC have already approved £6k towards the proposal together with £6k allocated by the LHFIFG.</p> <p>Actions Marlborough TC to confirm location of Traffic Island is acceptable.</p> <p>SH to progress traffic order.</p> <p>SH to submit substantive bid.</p>	<p>Stage 1 - 22/23 Priority if possible, else 23/24</p> <p>TOPO Survey Completed</p> <p>Stage 2 23/24 Priority</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>costs are likely to be in the region of £25k to 30k if it is necessary to include street lighting. MTC to consider contribution for substantive bid.</p> <p>SH has discussed the request by JD to move the speed limit in advance of the substantive bid with Police contact Bob Eccleston. It is considered not acceptable to move the speed limit without the implementation of the traffic island.</p> <p>SH to continue with Stage 2 – Preliminary design and cost estimate development for substantive bid including liaison with Milestone.</p> <p>It was agreed that LHFIG would contribute £6000 from the 24/25 budget to the substantive bid. Marlborough TC to consider contribution. Current cost assumption £25k</p>		
c)	8-22-9 Marlborough, Cardigan Rd	<p>'No waiting at any time' requested.</p> <p>Traffic order prepared and sent to TRO team for advertisement. Advert 11th May to 5th June.</p> <p>Anticipated cost £3,000. MTC have approved £750 contribution.</p> <p>No objections to advert. Verge maintenance should be sufficient to enable yellow lines to be implemented. Works package being prepared.</p> <p>SH to complete Works package. Existing underground service details required due to excavation for removal of existing posts. Coordination date with Milestone and Parking Services to ensure parked vehicles don't prevent works.</p>	Works pack with Milestone to be implemented during this autumn. TRO team confirmed operational date for the order is 6 th November.	22/23 Priority – now 23/24

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	<p>8-21-8 Aldbourne – virtual paths</p>	<p>Request for virtual paths along Farm Lane, entire length of Marlborough Rd, Castle St to Whitley Rd. To replace 18-19-11</p> <p>Checks including Speed data and traffic volume to be obtained to check for suitability of virtual footway along Marlborough Road from The Butts to the village centre.</p> <p>Speed data suggests continuation of design assessment is appropriate.</p> <p>Design for virtual path along agreed part of Marlborough Road completed. Independent safety check requested. Safety concerns forwarded to Aldbourne PC. Recommendations to consider 20mph limits.</p> <p>Aldbourne PC requesting 20mph limits on roads to the south and north of the B4192, including Marlborough Rd and Castle Street.</p> <p>SH to communicate with Aldbourne PC and develop the way forward.</p>	<p>Agreement with PC to progress 20mph limits to the south of the B4192. Data collection being undertaken for assessment.</p> <p>Aim for assessment report to be complete before the LHFIG meeting in January.</p>	<p>23/24 Priority agreed</p>
e)	<p>Issue 5190 Request for safety works at London Rd, Marlborough</p> <p>8-21-7 Forest Hill speed limit review</p>	<p>£1500 funding allocated to a speed limit review costing £2500. Savernake PC contribution 25%. Atkins report of 11/3/22 did not recommend a lower restriction to the current 50 mph</p> <p>LHFIG agreed further investigation/ discussion was appropriate for a signing solution including at location of Cricket club.</p>	<p>Works programmed to commence in October.</p>	<p>23/24 Priority agreed</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<ul style="list-style-type: none"> • Martin Phipps, Savernake PC has asked MC for 'reduce speed now' signs. • MH noted the Cricket Club is also now used in winter for football <p>SH agreed the review and implementation (if suitable) is doable in 23/24</p> <p>Signing review undertaken and sent to PC for consideration. 25% PC contribution agreed.</p> <p>Additional 'SLOW' marking agreed to be included. Works package submitted to Milestone for programming.</p>		
f)	8-19-10 Marlborough, Frees Avenue Traffic speed and pedestrian safety.	<p>Linked to item 8-22-2 as a pedestrian safety request in 2 parts - the speed limit and other safety measures</p> <p>Cost of speed limit review £2500. Marlborough TC supported with contribution of £625; £1875 Area Board contribution agreed.</p> <p>Atkins site visit on Sunday 14th November while the rugby club was in operation. Assessment report did not recommend the speed is lowered but does suggest the 40mph speed limit is extended further out of town to Rockley, which will cross into Preshute PC. £4500 costs (advert and implementation). MTC and Preshute have agreed the 25%, £1,125, contribution would be shared £750, £375 respectively (2/3 and 1/3)</p> <p>SH to complete details for advert and arrange advert via Traffic Orders team.</p>	With TRO team to be advertised early November.	23/24 Priority agreed

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	<p>8-22-8 Ramsbury, B4192/ Crowood Lane</p> <p>And</p> <p>8-22-16 Ramsbury – Froxfield Road</p>	<p>‘Unsuitable for HGV’s’ sign requests</p> <p>Ramsbury PC is happy to pay 100% to help push this forward but they still need Highways approval.</p> <p>LHFIG approved and the requests can go to Mark Stansby’s signage team.</p> <p>Design for two signs for each location proposed sent to Ramsbury PC. If prioritised, the PC will only need to pay a contribution.</p> <p>Agreement to amendment proposals for Crowood Lane with PC. Implementation to be progressed together with signs for Froxfield Rd.</p> <p>Schemes programmed for implementation for mid-July.</p>	<p>Works complete.</p> <p>Issues to be CLOSED.</p>	<p>Prioritise for 23/24</p>
h)	<p>8-22-5 Marlborough, Cherry Orchard</p>	<p>Handrails for steps on steep banks The handrails will increase safety for those people that want to use the steps.</p> <p>CT/DT arranged for a specialist engineer site visit – confirmed cost estimate c£4K for two sets of steps and the rail will need to stop short of the final step by the roadside where there is no pavement to ensure cars do not hit the end of the rail.</p> <p>Marlborough TC have approved 25% contribution.</p> <p>Scheme to be implemented by the Structures gang in the autumn.</p>	<p>Construction programmed for week commencing 6th November.</p>	<p>Prioritised 23/24</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

i)	8-22-15 Aldbourn, Castle Street	<p>Request for 20mph assessment There is no footway along Castle Street, Aldbourn. It is not suitable for a virtual footway. Request to reduce traffic speed by introducing 20mph.</p> <p>20 mph review agreed. SH is discussing with Aldbourn PC the inclusion of Marlborough Rd and other appropriate locations to be included within the review. Cost of review is £2900.</p> <p>This item is to be included with 20mph assessments in issue 8-21-8 at Aldbourn.</p> <p>Concern raised about the road surface condition in Castle Street. MC to investigate.</p>	<p>Refer to issue 8-21-8 at Aldbourn.</p> <p>To be CLOSED.</p>	<p>New Priority for 23/24</p>
j)	8-22-17 Chilton Foliat – HGV issues on the B4001	<p>Request to contribute to West Berkshire for implementation of a signing scheme (cost £20K) to reduce HGV issues in Chilton Foliat linked to Membury Trading Estate. 12 signs involved. County line approx. 1m north of village. PC willing to contribute £1250 (25% of £5k considered by Mark McClelland)</p> <p>Level of contribution to be considered/ agreed by LHFIFG with any payment made on completion via an invoice and proof of expenditure. Agreement for LHFIFG to contribute £5,000 to West Berkshire with 25% from Chilton Foliat PC. CT to confirm with Highways.</p> <p>Liaison with West Berkshire Council required.</p>	<p>SH has contacted West Berkshire and confirmed agreement to fund up to £5k. Scheme has been on hold in WB but aim for review to be complete from w/c 30th November.</p> <p>WB to share review with SH and Chilton Foliat PC.</p>	<p>New Financial action only</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

k)	8-23-3 Chilton Foliat, bollard	<p>Request for bollard in highway to prevent building damage from traffic.</p> <p>A bollard is not appropriate due to potential ongoing maintenance.</p> <p>SH to consider road markings and a warning sign.</p> <p>Prioritised. SH to develop scheme design.</p>	<p>Consideration given. Existing edge line which has not been maintained to be reinstated.</p> <p>Alignment of edge line to be reviewed. Request to consider inclusion of hatching if possible. SH suggestion of reflective marker on the property wall to be considered by PC.</p> <p>Action SH to review road markings.</p>	New Priority for 23/24
l)	8-23-4 Marlborough, Kennet Place	<p>Request for residents parking</p> <p>Request for 8 spaces to have residents parking at night between 6pm and 8am, when free parking is available at Kennet Place and the High Street. Primary aim is to deal with long term parking abuse making it impossible for local use.</p> <p>Recognise will need targeted enforcement early evening/ early morning at least initially and signage for Kennet Place would help. CT to raise Kennet Place Signs with highways. CT To enquire about option for an ETRO.</p> <p>SH has discussed involving Parking Services. Due to operational hours of Civil Enforcement Officers, the proposal is not advised as a realistic solution. Alternative, enforceable solutions have been proposed to MTC for consideration.</p>	<p>Agreed limited public parking Mon- Sun 8am to 6pm 2hours. This is with TRO team to be advertised.</p>	New Priority for 23/24

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Requests for checks between 6pm and 8am are not sustainable for Parking Services particularly if this sets a precedent for further similar requests across Wiltshire.</p> <p>Two options proposed for RSW to discuss at committee.</p> <p>MTC to agree a way forward regarding approach to requests for residents parking.</p>		
m)	8-23-6 Marlborough, The Parade/ New Rd	<p>Request for 'one way' along The Parade from New Road.</p> <p>Consider between New Road and Stables Court gravel drive access opposite The Lamb Inn.</p> <p>Initial observation is that this will not be possible as vehicles travelling towards New Road will be unable to turn around at a 'No Entry' at Stables Court. Consideration could be given to a 'No Entry' where the road widens near the car parking.</p> <p>Request for initial proposal sketches to be developed for consideration before a detailed topo survey is requested to enable detailed design work.</p> <p>SH to develop proposal for MTC to consider.</p>	<p>Proposal sketch submitted to Marlborough TC. Topo survey will be required to enable detail design if approved by Town Council.</p> <p>LHFIG approve progress of the topo survey to enable the design, if Marlborough TC can confirm decision to continue.</p> <p>Action Marlborough TC to confirm whether topo survey should be progressed.</p>	New Priority for 23/24
n)	8-23-1 Marlborough, 20mph review	<p>Consideration to widen the review area. Review George Lane.</p> <p>SH has sent original 20mph review to JD.</p>	Data collection being progressed.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>MTC to consider list of streets for review e.g., Pewsey Road and George Lane (now the Pedestrian crossing is in place lowering average speeds)</p> <p>Prioritised.</p> <p>SH pointed out that with some of the streets requested, vehicles would not be able to reach 20mph and that 30mph signs have to be installed where the 20mph changes to 30mph.</p> <p>SH to progress data collection for assessment report.</p>		
o)	8-23-2 Mildenhall, proposed footway	<p>Request for new footway</p> <p>There is LHFIF support recognising efforts Mildenhall PC have gone to raise £10k towards costs. Land is not WC Highways – possibly Ramsbury Estate.</p> <p>Also noted the road closure/diversion etc is a major cost factor and trees may need to be removed.</p> <p>Prioritised.</p> <p>PC to investigate land ownership and seek agreement in principle. It is understood land is owned by Ramsbury Estates.</p>	<p>Mildenhall PC/ JS to pursue contact and legal agreement. Future maintenance to be established.</p> <p>Following the LHFIF meeting, it is understood that Ramsbury Estates support the project in principle. Agreement with Wiltshire Council will be required for either transfer or lease of land.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	Other potential schemes – not yet prioritised			
a)	<p>8-21-13 Marlborough – St Martins to Tin Pit</p>	<p>Request for footpath improvements and speed calming measures.</p> <p>Metrocount required to check speeds within the 30mph limit requested – request remains outstanding</p> <p>This request is an expensive range of issues including a request to widen the footway and traffic calming.</p> <p>Agreed no engineering work to widen the pavement to be considered due to topography and cost.</p> <p>Metro count request to be followed up.</p> <p>MTC to progress pavement widening by scrubbing out edges via the Parish Steward only.</p> <p>Some footway widening can be achieved by the Parish Steward if raised on My Wilts.</p> <p>Request for site meeting to try and identify possible solutions.</p> <p>Site meeting SH/ RSW/ JS/ local resident.</p>	<p>Site meeting undertaken. Pedestrian safety improvements identified.</p> <p>RSW to send photos to CT.</p> <p>Agreed that issues are related to maintenance. Marlborough TC to report on MyWilts and issue to be CLOSED.</p>	
b)	<p>8-22-4 Marlborough A346</p>	<p>Pedestrian crossing between The Acres and The Common across the A346</p> <p>Pedestrian count required - a fixed rate of £2,500. SH can send to MTC the eligibility criteria for a new crossing so they can assess if this will be successful.</p>	<p>MTC trying to pursue community speed watch. JS to contact the Police again for speed survey.</p> <p>MC to manage undergrowth and liaison with RSW regarding gates and signs.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>The Metrocount from November '21 showed that 85% of vehicles were speeding and these figures present a dangerous location for people looking to cross to The Common, especially children and makes it eligible for police enforcement.</p> <p>The speeds are too fast for Community Speed Watch (and no local team) and Town Clerk was told the Police had risked assessed it as unsafe for officers to do speed checks.</p> <p>CT noted the 'impasse' we seem to have – dangerous 5-way junction with metro count indicating 85% of vehicles are speeding at a point where pedestrians need to cross from a residential housing area to The Common but the Police Speed watch team suggest it's too dangerous for enforcement.</p> <p>A pole for a SID is being looked at by MTC.</p> <p>John Derryman has confirmed Police enforcement activity in Feb and April with no tickets issued. A 3rd is due in May.</p> <p>NB some concern over these findings (e.g.no social media noise which tends to follow) and request to check activity at Port Hill and not further north in Ogbourne.</p> <p>CT to discuss with Dave Thomas if SID can be placed within 100m in guidance given the hazard is 66m from the speed limit change</p>		
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Town Council to consider white gates as part of their signage review.		
c)	8-22-10 New Pavement at Chilton Foliat	<p>New raised pavement in Chilton Foliat between Village Hall and current pavement on eastern side to replace the virtual pavement</p> <p>SH initial view is that it doesn't look feasible.</p> <p>Site meeting undertaken with PC. Possible change to position of dropped kerb and addition road markings.</p> <p>New position of dropped kerb and additional road markings agreed to be progressed in the future but not prioritised at present.</p>	<p>Action Agreed that MC would instruct dropped kerb.</p>	
d)	8-22-14 A346 Ogbourne St George to County boundary north	<p>Request for a review of two bus stops along the A346 to make them more accessible and safer for residents.</p> <p>SH has discussed with PC. There are around five properties spread over 400m that potentially could use the bus stops. One request has been made for improvement.</p> <p>PC to find out which properties would use the bus stops before further consideration.</p> <p>SH to chase up Parish Council.</p>	<p>PC still aiming to get answers from residents and request issue to remain on the agenda.</p>	
e)	8-23-5 Marlborough, Lower Prospect	<p>Request for overnight residents parking (same basis as Kennet Place).</p> <p>Further to the concerns at Kennet Place, MTC to establish the way forward for residents parking requests.</p>	<p>To be reviewed once the scheme at Kennet Place has been implemented.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	8-23-8 Marlborough, Junction of Cross Lane with St Johns Close/ Hyde Lane	Protection from verge erosion.	Action MC To investigate solution for this maintenance issue. It was agreed that this maintenance should be CLOSED on the LHFIG agenda.	
g)	8-23-9 Baydon, Pine Cottage, Aldbourn Rd	Request for dropped kerb and sign to assist wheelchair opposite house.	Action MC to investigate dropped kerb.	
h)	8-23-10 Marlborough, London Rd pedestrian crossings.	Request for 2 no improvements to existing crossings including lining refreshment and further carriageway narrowing.	Road marking refreshment on maintenance list. RSW pointed out that considerations such as replacement globes also to be considered. Action SH to investigate costs for halo globes for two zebra crossings. 1.London Rd between TheParade and George Lane. 2.London Rd at St Margaret's Mead.	

7.	New Requests / Issues not yet reviewed			
a)	8-23-7 Marlborough, Orchard Rd	Request for Residents Parking.	Not discussed.	
b)	8-23-12 Baydon, Ermin Close	Persistent parking at school drop off and pick up.Cars leaving the road are then approaching the junction on the wrong side of the road while other parents are still turning in.	Parking issues should be addressed through discussion with the school and addressed through the school travel plan. Issue to be CLOSED.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	8-23-13 Marlborough, Silverless Street	Road surface maintenance, illegal on street parking, 'No Entry' ignored.	Maintenance issues. Not for LHFIG To be CLOSED.	
d)	8-23-14 Marlborough A4 Bath Road (East Lodge vicinity)	Pavement widening/ improvements, unable to cross the road safely, drainage issues.	Action SH/ JD site meeting to consider footway improvements.	
e)	8-23-15 Ramsbury, Isles Road	Request for dropped kerbs at Isles Court retirement estate. Owners of Isles Court have agreed to contribute £250.	Prioritised. Action SH to investigate and progress solution.	
f)	8-23-16 Marlborough, High Street	Request for restricted day parking in the area of yellow lines adjacent to Nationwide.	Prioritised. Clarified that it is the length of yellow lines outside Superdrug to be changed to restricted parking. Action SH to investigate and progress solution.	

8.	Other items
a)	Discussion about collision on A4 near West Kennet. Request from JD for copies of Avebury WHS Transport strategy preliminary design schemes prepared by Atkins near West Kennet. SH to locate drawings and distribute to JD, Stephen Stacey, Claire Selman.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

9.	<p>Date of Next Meeting:</p> <p style="text-align: center;">Thursday 25th January 2024 Marlborough Town Hall, Council Chamber</p>
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Completed/Closed Work

Reference	Progress	Position	Priority
8-22-2 Marlborough, The Common	<p>Frees Avenue Crossing points/ traffic calming - Linked to 8-19-10</p> <p>Signing and road marking designs undertaken and approved by Marlborough TC but with request from RSW to exclude the 'Cemetery' signs.</p> <p>Works package submitted to Milestone. Programmed for end of June.</p>	Complete	
8-21-12 Ramsbury – Back Lane	<p>SH has visited the site and has agreed to arrange implementation of SLOW markings at each end of narrow section.</p> <p>SLOW markings issued to Milestone as part of a batch of marking schemes.</p>	Complete	
8-20-6 Ogbourne Maizey- 20mph speed limit assessment	<p>PC contribution capped at 25% of £6500 or a minimum of 20% of the costs.</p> <p>PC very pleased and thanked the Committee for help and support.</p> <p>Will request a metro count to assess the implementation</p> <p>ACTION – LC or JH (OsA PC) to confirm implementation next meeting</p>	Complete.	22/23 Priority
8-21-6	Improvements for pedestrians including traffic calming requested.	Complete	22/23

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
	Speed of traffic entering Mildenhall from the east.	<p>Site meeting undertaken. Low-cost option includes warning signs and road markings to enhance the gateway. Footway and bus stop can be reconsidered and time can be given to this if agreed through the CATG. Design developed for low cost scheme, estimated <£2k. PC contribution 25%.</p> <p>Signing installed. Road markings to be implemented under the ad hoc process during the summer.</p> <p>Road markings still not complete.</p>		
	8-19-2	<p>Request for a sign at the entrance to Manton Hollow (at the junction with Downs Lane) advising 'No Through Road' as it appears on many maps and sat-navs as a through road resulting in cars and HGVs attempting to turn in the very restricted turning area at western end of the southern arm of Manton Hollow. This has resulted in damage to the two houses that front on to the turning area.</p> <p>A 'No through road' sign' is already installed at junction of Downs Lane with A4.</p> <p>MTC did not support a sign at junction of Downs Lane and Manton Hollow preferring to replace the sign at the junction of Downs Lane with the A4.</p> <p>Cost estimate £175. MTC 25% agreed Sign installed</p>	Complete	22/23
	8-22-7 Mildenhall, Woodlands Rd	<p>Unsuitable for HGV sign To be funded by Mildenhall PC</p> <p>Approved through LHFIG for ad hoc signing. Sign implemented.</p>	Complete	
	8-21-11	<p>Request to review speed limit, add signing, introduce gates. Speed limit change considered unlikely. Possible warning signs. Community to discuss.</p>	Gates bought and installation	NFA

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
	Clench Common - speeding	PC are prepared to pay 100% for white gates, locations to be established. Appropriate warning signs also to be considered. Savernake PC working with Martin Cook on white gates. Have landowners' permission and will update at the next meeting.	being progressed on Martinsell side where the village road is NSL while main road is 50mph	
	8-22-12 Crooked Soley (nr Chilton Foliat)	Footpath signpost replacements (maintenance issue)	Works complete. CLOSED	
		Closed/Not proceeded with		
	8-23-11 Marlborough, London Rd speeding	Request for additional 30mph signs and carriageway roundels from the The Roebuck Inn to the 50mph limit exiting Marlborough. As this location is within a system of street lighting, 30mph signs are not installed.	CLOSED	
	8-22-18 Marlborough, Kennet Place - residents parking	Request for residents parking. Forms sent to Jamie Mundy.	March 23 - The Group had a majority vote against progress. To be CLOSED.	Not prioritised

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
	8-19-1 and 8-22-3 Request for new pedestrian crossing at Marlborough High St.	<p>Marlborough Town Council supported the petition signed by over 600 people requesting a pedestrian crossing in Marlborough High Street due to safety concerns for the elderly and visually impaired.</p> <p>Consideration has previously been given to possible formal crossings in Kingsbury St by Patten Alley, across to the Town Hall steps or across the High St by the White Horse bookshop. No location is suitable for a formal crossing.</p> <p>Site meeting with MC and several Cllrs, identified a solution that doesn't take away many car parking spaces - drafted and reviewed by MTC before being passed on to SH in March.</p> <p>SH noted it would need an island or change of surface in the middle. MC flagged possible use of existing pavement build outs in place on each side. A TOPO survey is likely to be required.</p> <p>It was noted the request had been raised as a disability issue. People can and do cross the High Street in numerous places but a safe place is required for the more vulnerable and some incorrectly assume there is a crossing point where the raised pavement extensions are. NOTE For justification of a formal crossing, a pedestrian count will have to be undertaken but this could include a distance 50m either side of the proposed location.</p> <p>Assume the scheme would need to be a Substantive bid and that we'd need to consider its priority with the A4 Manton work after the feasibility stage e.g. if 2 bids are not considered feasible and/or appropriate.</p>	<p>SH submitted a design sketch to Marlborough TC which indicated the number of car parking spaces that would have to be removed to install a formal crossing.</p> <p>March 23 - Marlborough TC have decided not to continue with this request and informed the local resident.</p> <p>Issue to be CLOSED</p>	23/24 Priority agreed - to move forwards with initial feasibility work by summer 23.
	8-21-5 Footpath between Van Diemans Close and George Lane.	<p>Request to widen footpath to access St Mary's school.</p> <p>Several owners of the land either side of the path. The Rights of Way team would need to be involved.</p>	No further action to be undertaken.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
		<p>CATG agreed to make this scheme a high priority to show political desire to move this forward but it is recognised that SH will not currently work on this scheme.</p> <p>JD has contacted Perry Holmes, Head of Legal at Wilts Council. The first step is to contact landowners or neighbours to ask permission for use of the land. In light of the new crossing, his recommendation was to wait 1-2 years for landowners to get used to it before approaching them.</p> <p>Town Council to write to landowners.</p>		
	8-19-8 A346 (Cadley – traffic lights on A4) Now - traffic survey and modelling	<p>Traffic modelling for a junction would be required. JS to pursue this with area board and town councillors. AJ discussed with Dave Thomas who initiated discussions with Atkins. Brief agreed in discussion with JD and CT Quote for traffic survey and modelling received for c£48,000. WC have agreed to contribute (as they have with Bradford on Avon) Wider traffic plan and need for a detailed survey and modelling is being taken forward by MTC as not an LHFIG item.</p> <p>Detailed proposals may be made at a later date so retain in the list</p>	No further action to be undertaken.	
	8-20-8 Ramsbury – speed limit consideration- C6 east of village	<p>PC to test via Metrocount to decide whether to progress with speed limit review</p> <p>Whilst a full speed limit review cost £2,500, a Metrocount is free of charge. It was recommended SG tests vehicle speed via a Metrocount before committing to the full speed limit review. Request submitted by PC.</p> <p>SG reported that Ramsbury PC now has the Metrocount results and asked that this request be postponed until later.</p>	Issue to be CLOSED	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
		Metro Count – 85% at around 60mph		
	8-22-13 Marlborough – Tin Pit	<p>Improved parking provision request. There are 11 cottages along the lane, none of which have parking provision but all have one or more vehicles. Some properties have their own drives, but poor parking impinges access. Residents of the neighbouring Poulton Crescent have limited parking and so overspill into Tin Pit.</p> <p>ACTION – MTC to clarify what they are requesting at this location.</p> <p>Marlborough TC agreed that there wasn't a solution</p>		To be CLOSED

Marlborough Local Highway and Footway Improvement Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £899.

3. Legal Implications

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

For information - Highways Responsibilities

Department	Head of Service
Asset Management and Commissioning	Dave Thomas
<ul style="list-style-type: none"> • Asset Management of 4381km of highway infrastructure – condition surveys, records, status • Operate and maintain 80 signal control junctions and 136 signal crossings • Inspect and maintain 981 bridges and structures • Draft, award, and administer all Highways contracts • Operate and maintain 45,000 streetlights • Design & Install new infrastructure (cycle lanes, crossings, collision reduction etc) funding through central budgets and LFIGs • Drainage & Flooding advise and repair. Act as Lead Local Flood Authority • Network Management, permits and inspections (approx. 24,000 permits per year) 	
Highway Operations	Adrian Hampton
<ul style="list-style-type: none"> • Streetscene (Grounds Maintenance, Cleansing) • Parking • Highway and Waste Enforcement • Highway Accesses • Taxi Licencing and inspection 	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<ul style="list-style-type: none"> • Event Management • Fly Tipping and Abandoned Vehicles - (really positive WTF campaign and successful prosecutions) • Unauthorised Encampments • Planning Section 106 Amenity Funding • Burials and Cemeteries • Depots • Highway Resilience (weather, out of hour highway issues) • Electric Vehicle Charging • Fleet - emerging strategy 	
Local Highways	Chris Clark
<ul style="list-style-type: none"> • Managing Routine Planned and Reactive Highway Maintenance • Delivery of Primary Duties as Highway Authority – Actioning Obstructions, licencing skips Scaffolds. • Undertaking scheduled Highway Safety Inspections (4381KLM) • Assisting with the response to Weather and other emergency operations • Site supervision of development works undertaken as part of Section 38/278 agreements • Management of the Public rights of way Network (6000KLM) Access team . • Tree Maintenance – Including response to Ash Die Back • Updating and responding to enquiries on Definitive Map and Highway records • Acting as the Town and Village Green Authority 	

Marlborough CATG/ LHFIG 2023-24

1st October 2023

BUDGET 2023-24

£25,246.00 CATG/ LHFIG ALLOCATION 2023-24

£10,003.00 2022-23 underspend

Contributions

£1,250.00	TC contribution to A4 Manton Stage 1(TC 25%)
£1,125.00	PC contributions to Frees Avenue speed limit (Marlborough TC/ Preshute PC 25%)
£750.00	TC contribution To Cardigan Road (TC 25%)
£875.00	PC contribution to Forest Hill (Savernake PC 25%)
£500.00	TC contribution to The Common (TC 25%)
£500.00	PC contribution to Ramsbury Schemes (Ramsbury PC 25%)
£1,000.00	TC contribution to Cherry Orchard (TC 25%)
£1,250.00	PC contribution to West Berkshire (Chilton Foliat PC 25%)25
£725.00	PC contribution to Aldbourne, Castle Street (Aldbourne PC 25%)
£750.00	TC contribution to Kennet Place advert and Implement (25% to be agreed)
£725.00	TC contribution to 20mph review (25% to be agreed)

Total Budget

£44,699.00

Commitments for 2022-23

A4 Manton stage 1 signing and roadmarkings

£5,000.00 Estimate (Marlborough TC 25%)

Marlborough Frees Av speed limit advert and implementation

£4,500.00 Estimate (Marlborough TC 2/3 and Preshute PC 1/3 OF 25%)

New Schemes 2023-24

B4003 Avebury layby and verge

? Estimate £26300

A4 Manton Stage 2 Traffic Island (substantive contribution)

£6,000.00

Marlborough Cardigan Rd TRO advert and implementation

£3,000.00 Estimate (Marlborough TC 25%)

Forest Hill signing

£3,500.00 Estimate (Savernake PC 25%)

Marlborough, The Common- Traffic calming

£2,000.00 Estimate (Marlborough TC 25%)

Ramsbury schemes

£2,000.00 Estimate (Ramsbury PC 25%)

Marlborough Cherry Orchard steps

£4,000.00 Estimate (Marlborough TC 25%)

Chilton Foliat - contribution to West Berkshire

£5,000.00 Estimate (Chilton Foliat PC 25%)

Aldbourne, Castle St/ Marlborough Rd 20mph review

£2,900.00 Estimate (Aldbourne PC 25%)

Marlborough Kennet Place advert and Implementation

£3,000.00 Estimate (Marlborough TC 25%)

Marlborough 20mph review

£2,900.00 Estimate (Marlborough TC 25%)

Total

£43,800.00

Remaining Budget

£899.00

Marlborough Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Marlborough Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub-groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023-24	£ 15,835.00	£ 17,786.00	£ 7,700.00
Awarded To Date	£ 5,134.95	£ 7,500.00	£ 3,300.00
Current Balance	£ 10,700.05	£ 10,286.00	£ 4,400.00
Balance if all grants are agreed based on recommendations	£ 5,000.05	£ 7,756.00	£ 3,900.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1468	Area Board Initiative	Marlborough Health and Wellbeing Group	Marlborough Health and Wellbeing Groups Autumn Networking 2023	£500.00	£500.00

Project Summary:

In order to raise awareness about both itself and the many voluntary and community sector organisations working in the local area, Marlborough Health and Wellbeing group will host a networking and engagement event in December 2023. Lots of different organisations will be invited to St Peters Church to meet and share information with each other.

N.B. This application has already been awarded via delegated authority.

ABG1467	Community Area Grant	Minal Sports and Social Club	Mildenhall Sports and Social Club Replacement Gazebos	£619.95	£500.00
<p>Project Summary: The MSSC Sports needs to replace gazebo/marquees. This project applies for 2 pop-up gazebos. The Minal (Mildenhall) Sports and Social Club (MSSC) is a voluntary organisation in Mildenhall (Minal) that has been operating since the 1980's with the objective of fostering sports and social activities in the village and area. To this end the club committee manages and maintains the sports field (aka Minal Cricket Field) and clubhouse. The field is used for cricket and for youth football (MYFC) as well as annual events such as school sports, the village fete and the bonfire/fireworks night. We use marquees/gazebos for these events and the existing ones are in urgent need of replacement - being torn in numerous places and with bent poles meaning they are difficult to erect, are prone to collapsing and are no longer weatherproof.</p>					
ABG1491	Community Area Grant	The Merchants House Marlborough Trust	The Merchants House roof project Phase 2b	£60000.00	£3000.00
<p>Project Summary: Following investigations into the roof of the 17th century historic house, urgent plans were put in place to repair the structure. Due to the significant cost, the project was split in 3, and we are now seeking funds for the final phase. Following completion of these works, the house will not need further work on the roof for at least another 25 years. This project is a focus, and once completed will allow us to continue for many years as a centre for heritage volunteering in the town.</p>					
ABG1493	Community Area Grant	Aldbourn Community Heritage Group CIO Heritage Centre	Aldbourn Heritage Community Heritage Group CIO Environment Controlled Display Cabinet	£4854.00	£1700.00
<p>Project Summary: ACHG was formed in 2014 to found and maintain a community heritage centre to collect and conserve historical objects and documents and to promote research and interest in local history as a means of deepening community sentiment. The centre has become increasingly successful as measured by museum footfall and wider recognition with record figures for 2023. In particular we have become a focus for the widespread interest in the Band of Brothers phenomenon and have forged links with the American WW2 Museum in Texas and regularly throughout the summer host village tours for parties taking the Band of Brothers Trail organised by them. In addition we have also made close links with The Nightingale Project and as a result of their archaeology we has acquired a number of objects relating to the stationing in the village of the US 101st Airborne in WW2. In the summer of 2023, the dig was filmed by the Time Team programme and its subsequent release has generated a larger audience than any other episode in recent years. These activities can be said to have put Aldbourn, Marlborough and Wiltshire very firmly on the map of WW2 destinations, not to mention the significant amount of economic benefit to village businesses, We need to conserve and display these objects for the benefit of villagers' long term heritage, visiting Americans and anyone with an interest in the WW2 history and "Band of Brothers" story. However, many of the objects are in poor and deteriorating condition and should be kept in an environmentally controlled cabinet suitable for a museum. We propose to select and commission such a cabinet following advice from the Wiltshire Museum service. This will improve the display options and greatly enhance the experience of visitors with WW2 interests and offer opportunities to better conserve other types of objects. The grant application is to ask for part funding of this expensive investment.</p>					

ABG1498	Community Area Grant	The Merchants House Marlborough Trust	Heritage and visitor experience improvements	£500.00	£500.00
<p>Project Summary: As part of significant plans to reopen the The Merchant's House after its usual winter break, we are seeking funding to support the purchase of archive grade storage materials, to allow us flexibility to display different parts of our collection. As part of our plans, we will be designing roller banners and display boards, integrating QR links to audio and visual material to immerse our visitors in the history of the building.</p>					
ABG1497	Older and Vulnerable Adults Funding	Sing a long and Social	Sing a long and Social	£500.00	£500.00
<p>Project Summary: This is a free group for elderly socially isolated and vulnerable members of the community. We meet weekly and provide a friendly space for people to come and meet other people, have tea and cakes and do some singing for fun.</p>					
ABG1452	Youth Grant	Marlborough Sports Forum	Marlborough Sports and Physical Activity Festival for Young People	£5060.00	£2530.00
<p>Project Summary: Due to the huge success of Marlborough's first Sports Festival held in 2021 where over 150 young people had a go at 14 different sports and activities on offer, we would like to be able to offer Marlborough's young people another sport and physical activity festival. The project aims to provide and support young people with new opportunities to get involved in becoming active by offering them a range of sports clubs and training in the Marlborough area to increase social engagement, improved physical fitness along with enhanced health and wellbeing aims.</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub-groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

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No unpublished documents have been relied upon in the preparation of this report.